



# Residence Hall Application

Office of Housing and Residence Life | ENMU Station 39

Phone: 575.562.2632 | Fax: 575.562.4321

### Choose the one that best applies to you:

This is my first year at ENMU.  I am a returning student, and have already lived on campus.

## Student Applicant Information

Legal name: Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Preferred name: \_\_\_\_\_ Biological Sex:  Male  Female

Gender:  Male  Female  Non-Binary

Birthdate: \_\_\_\_\_ ENMU ID number: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_ ENMU email: \_\_\_\_\_

Classification next term:  Freshman  Sophomore  Junior  Senior  Graduate

Contract term requested:  Fall 20\_\_\_\_  Spring 20\_\_\_\_  Fall 20\_\_\_\_ only  Spring 20\_\_\_\_ only

## Residence Hall Preference

All residence halls are coed. Select the corresponding room type that is on the same line as the hall.

<b>First choice:</b>	<input type="checkbox"/> Curry	Room type (choose one):	<input type="checkbox"/> Double	<input type="checkbox"/> Private
(check one)	<input type="checkbox"/> Guadalupe	Room type (choose one):	<input type="checkbox"/> Suite	<input type="checkbox"/> Semiprivate suite
	<input type="checkbox"/> Eddy	Room type (choose one):	<input type="checkbox"/> Suite	<input type="checkbox"/> Semiprivate suite <input type="checkbox"/> Double <input type="checkbox"/> Private

<b>Second choice:</b>	<input type="checkbox"/> Curry	Room type (choose one):	<input type="checkbox"/> Double	<input type="checkbox"/> Private
(check one)	<input type="checkbox"/> Guadalupe	Room type (choose one):	<input type="checkbox"/> Suite	<input type="checkbox"/> Semiprivate suite
	<input type="checkbox"/> Eddy	Room type (choose one):	<input type="checkbox"/> Suite	<input type="checkbox"/> Semiprivate suite <input type="checkbox"/> Double <input type="checkbox"/> Private

<b>Third choice:</b>	<input type="checkbox"/> Curry	Room type (choose one):	<input type="checkbox"/> Double	<input type="checkbox"/> Private
(check one)	<input type="checkbox"/> Guadalupe	Room type (choose one):	<input type="checkbox"/> Suite	<input type="checkbox"/> Semiprivate suite
	<input type="checkbox"/> Eddy	Room type (choose one):	<input type="checkbox"/> Suite	<input type="checkbox"/> Semiprivate suite <input type="checkbox"/> Double <input type="checkbox"/> Private

(There are limited number of privates, suites and semiprivate suites available. We do not guarantee a private, suite or semiprivate suite room if you indicate such a preference. There is an additional charge for private rooms, suites and semiprivate suites. Double rooms are assigned if no privates, suites or semiprivate suites are available.)

## Meal Plan Information

Please indicate your Meal Plan choice:  Carte Blanche  Option 19  Option 14  Option 10

**Residence Hall and Dining Services Agreement:** The Residence Hall and Dining Services Agreement is a legal and binding agreement between you and Eastern New Mexico University. Your signature indicates your commitment to pay for services for a academic year (fall and spring semesters) or the remainder of the academic year if you enter into the agreement after the start of the fall semester. Application for admission to the University and application for on-campus housing are separate processes, acted upon separately by the University.

**Meal Plan Terms and Conditions:** The meal plan requirement extends for the academic year. For specific meal plan requirements and additional information, contact the Office of Housing and Residence Life at 575.562.2631. Per University Residence Policy, students living in a residence hall are required to sign up for one of the four approved residence meal plans: Carte Blanche, Option 19, Option 14 or Option 10.

**Meal Plan Refunds:** Refunds will be processed based on tuition and fees refund schedule. After Aug. 31, no refunds will be allowed unless a student officially withdraws from the University. Upon official withdrawal and cancellation in writing to Housing and Residence Life, refunds will be given on a weekly basis.

## Assignment Preferences

The following information will be used for your roommate assignment. We will try to honor your stated preferences, however, assignment preferences are limited to availability. **Please choose one item for each category.**

- I am a:**  Smoker  Nonsmoker
- I prefer to live with a:**  Smoker  Nonsmoker  No preference
- I prefer going to sleep:**  Before 11 p.m.  After 11 p.m.
- I prefer to keep my room:**  Very neat  Tidy  Clean, but messy
- I consider myself:**  Very social  Social  Reserved
- I prefer a roommate who is:**  Very social  Social  Reserved
- I plan to study:**  Often (3+ hours per day)  Some (1-3 hours per day)
- I prefer to study:**  In my room  Elsewhere in my dorm  In the library
- I prefer to study with:**  Music/TV in background  No music/TV
- My musical preference is:**  Alternative Rock  Classical  Country  
 Gospel  Hard rock  Rap  
 Rock  Soft rock/pop  Soul  
 Other (please specify): \_\_\_\_\_
- My special interests are:**  I am a member of the ENMU Athletics community. If so, what team:  
 Baseball  Basketball  Cross country  
 Football  Rodeo  Soccer  
 Softball  Spirit squad  Track & field  
 Volleyball  
 I am a member of the ENMU fine arts community. If so, what discipline:  
 Art  Communication  Film  
 Music (band)  Music (choir)  Theatre  
 Other (please specify): \_\_\_\_\_

**I would like to room with an international student.**  Yes  No

**I plan to bring a computer that I would like connected to the campus network.**  Yes  No

**I have physical disabilities or other conditions requiring special housing consideration.**  Yes  No

If yes, please indicate: \_\_\_\_\_

## Roommate Request Information

If you are requesting a specific roommate, the Residence Hall Applications for both students should be submitted at the same time if possible, and the request must be mutual.

**Name of requested roommate:** \_\_\_\_\_

## Emergency Contact Information

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Daytime phone:** \_\_\_\_\_ **Evening phone:** \_\_\_\_\_

## Medical Information

Do you have any medications or allergies?

Yes  No

Please list medications/allergies: \_\_\_\_\_

Additional comments: \_\_\_\_\_

## Housing Deposit Payment Options

Do you want to charge the required \$150 housing deposit to your student account?

Yes  No

If no, you do understand you must submit a \$150 deposit so we can process your application?

Yes  No

Do you have an approved ESA/Service Animal through accessibility services?

Yes  No

You can pay with a credit or debit card by phone at 575.562.2632 or you can mail your check or money order to:

### Housing and Residence Life

ENMU Station 39  
1500 S Ave K  
Portales, NM 88130

## Acknowledgement and Signature

I understand my \$150 housing deposit will be refunded only if a written request for cancellation is received by: Aug. 1 for academic year (fall and spring semesters), Jan. 1 for spring only.

When I sign this application, I am agreeing to the terms and conditions of the Residence Hall and Dining Services Agreement, to pay all room and board fees when due, to abide by all the rules, regulations and policies as outlined in the Student Handbook, Guide to Campus Living, and supporting documents covering room and board accommodations at Eastern New Mexico University. This agreement terminates at the end of the spring semester. Moving or checking out of the residence hall does not constitute release from the agreement.

**Applicant signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Legal guardian signature required if housing applicant is 17 years old or younger.

**Legal guardian signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Family Educational Rights and Privacy Act (FERPA) Acknowledgement and Signature

I give permission for the following persons to have access to my housing information and records for (check all that apply):

Housing and meal plan charges  Disciplinary issues  Other (please indicate): \_\_\_\_\_

**Name: First:** \_\_\_\_\_ **Last:** \_\_\_\_\_

**Relationship to student applicant:** \_\_\_\_\_

**Name: First:** \_\_\_\_\_ **Last:** \_\_\_\_\_

**Relationship to student applicant:** \_\_\_\_\_

I understand that this permission form is applicable only for the Office of Housing and Residence Life and that it expires at the end of the contract term noted above. I also understand that I must file a new permission form for each school year. If I decide I no longer want permission given to those listed above, it is solely my responsibility to notify the Office of Housing and Residence Life in writing. (Note: the offices of Counseling and Career Services, Financial Aid, Registrar, La Casa ENMU Student Health Services have their own specific information release forms.)

**Applicant signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_