



Enrollment Verification

Office of the Registrar | Phone: 575.562.2175 | Fax: 575.562.2566 | portales.registrar@enmu.edu

All enrollment verifications will be printed on official University letterhead. If you require an official school seal, then please indicate that under "other" in the enrollment information section.

Please note that we cannot include your GPA, class schedule, ethnicity, ENMU ID, or SSN in an enrollment verification. You can print your unofficial transcripts and class schedule from MyENMU Portal (my.enmu.edu).

You can request official transcripts at enmu.edu/Transcripts.

Student Information

Legal name: Last: _____ First: _____ Middle: _____

ENMU ID number: _____ Birthdate: _____

Phone: _____ ENMU email: _____

Semester to verify: ☐ Fall _____ ☐ Spring _____ ☐ Summer _____

Enrollment Information

Please select all you want included in your enrollment verification:

☐ Full-time status ☐ Part-time status ☐ Semester dates ☐ Birthdate ☐ Declared major ☐ Declared minor

☐ Graduation verification letter (to verify graduation requirements have been met, application must be on file)

☐ Degree Verification Letter ☐ Disenrollment Letter

☐ Expected date of graduation: _____

☐ Address (must be on file): _____

☐ Other: _____

Recipient Information

Recipient name: _____

Select how to send information: ☐ Email ☐ Fax ☐ Postal mail

Would you like a copy sent to your ENMU email: ☐ Yes ☐ No

Email: _____

Fax: _____

Mailing address: _____ City: _____ State: _____ ZIP: _____

Signature

Student printed name

Student signature

Date