



Non-Disclosure of Student Directory Information

Office of the Registrar | Phone: 575.562.2175 | Fax: 575.562.2566 | portales.registrar@enmu.edu

Student Directory Information Includes

- Address
- Date and place of birth
- Dates of attendance
- Degrees and dates conferred
- Email address
- Enrollment status (UG, GR, or full or part time)
- Grade level
- Honors awarded
- ID number
- Major field of study
- Most recent educational institution attended
- Name
- Participation in officially recognized activities and sports
- Phone number
- Photograph
- Weight/height of athletes

Acknowledgement and Signature

Legal name: Last: _____ **First:** _____ **Middle:** _____

ENMU ID number: _____ **Phone:** _____

I request that Eastern New Mexico University not disclose my “Student Directory Information” without my prior written permission.

I understand the consequences of this decision to withhold my “Student Directory Information,” as any future requests for such information will be refused. Examples of, but not limited to, potential impacts are: no acknowledgement of my attendance at ENMU to potential employers, no verification of degrees to requestors, no printing of my name in the commencement program, and no press releases pertaining to graduation and/or honors.

ENMU will honor my request to hold “Student Directory Information” but cannot assume responsibility to contact me for subsequent permission to release it.

Regardless of the effect upon me, ENMU assumes no liability for honoring my instructions to withhold “Student Directory Information.”

If the form is submitted before I have left the University (i.e., graduated, transferred, withdrew), the “Student Directory Information” hold will remain in effect until the Office of the Registrar receives a written request from me to release the hold.

Student printed name

Student signature

Date