



Request for Withdrawal After University Deadline

Office of the Registrar | Phone: 575.562.2175 | Fax: 575.562.2566 | portales.registrar@enmu.edu

Student name: Last: _____ First: _____ Middle: _____

ENMU ID number: _____ Phone: _____

ENMU has established deadlines in order to conform to statewide enrollment reporting requirements. Deadlines have also been established to ensure students are making timely and effective decisions regarding their coursework, progress toward degree completion, and protection of their financial aid eligibility status. A request for a withdrawal after the official University deadline can only be honored in extreme circumstances, and such requests must be accompanied by appropriate documentation. Please attach any relevant documentation and describe the extenuating circumstances that led to this request.

Course Information

CRN	Subject	Course	Section	Credits

Acknowledgment and Signature

I acknowledge the effect that withdrawing from this course may have on my academic standing and my ability to successfully fulfill all the course requirements. By signing this form, I also acknowledge this may affect my completion rate in regard to financial aid responsibility, any scholarships I may have, NCAA eligibility, etc.

Student printed name _____ Student signature _____ Date _____

For Office Use Only

Request for withdrawal after University deadline: ☐ Approved ☐ Denied

Vice president for Academic Affairs printed name _____ Vice president for Academic Affairs signature _____ Date _____