

Nursing Faculty Meeting
Meeting Minutes
September 7, 2021

Location: TEAMS 10am – 12pm			
Present: Kuhlmann, Bassett, De La Rosa, Bassett, Young, Coglianese			
Guest: Molly Covington, Lin Wong, Rachel Zuni (GAs)			
Topic	Remarks	Discussion	Plan/POC
End of course Self-Assessment of Progress (SOAP) survey	Possibly does not reflect student's perception of knowledge and skills gain from course.	Each faculty member work on having a better idea of what will make students more confident in the subject matter they are learning. We need to be able to use what they say to improve the courses. Will bring this back for discussion in October after BSN faculty and MSN faculty work on new phrasing of the SAOP questions.	The BSN instructors will be reviewing the concepts of each BSN course's CLOs for students to assess knowledge and skill level development. The MSN Program faculty members will review concepts of the CLO's for MSN specific questions to be rephrased so that they have a better understanding of the students' confidence level on subjects studied upon completion of the course.
FEC Evaluations	Dr. Kuhlmann is on the HHS Dept FEC committee and review has begun.	Letters will be composed this week to faculty and go out in two weeks for review.	Nine individuals in the department up for FEC; the rest of faculty are having ACE review.
G.A./Research G.A. hours	How to account for time- formal log?	Review hours every two weeks to ensure students aren't overdoing it.	An activities log was presented to possibly to be used for tracking hours, and tasks completed for the GA's and

			Research Assistant. To include but not limited to what roles as a GA did they take on in their tasks (teaching, grading, etc.) Dr Kuhlmann plans to revise and send an updated version.
Nursing Database	Updated in full by days end by Holly.	All current student should be up to date in the Nursing Database.	Faculty/Advisors will have the ability to quickly access current students/advisees' information. Can also use filter to pull up information for reports.
Welcome Letter for fall semester- students	To be sent out today 9/7/21 by Holly via email	Is the Faculty satisfied with the resources and information provided?	After a few adjustments the ENMU Nursing Welcome letter has been completed and emailed to all current students. The letter includes key dates and resources which may be helpful to the students. Determine scholarship dates for spring and send an announcement separately.
Update on Graduation notification/Pinning	Pin order forms have been sent out to our potential graduates through Brandt.	Faculty to send out reminder for students to complete graduation application through courses.	Follow up letter to be sent with graduation and pinning information letter.
Next Tuesday- 11am-12 pm	Karen Nelson, Digital Initiatives and Collection Development Librarian will be speaking to us	Upcoming	Invite to teams meeting.
ACEN	Final stage of ACEN Accreditation.	Upcoming	Board of Commissioners meeting this week. We will hear in Oct the final

			determination on continuing accreditation without stipulation. Marcie Stoll coming the 13 th of October. To talk to local students and review the physical environment.
Upcoming QM course reviews	Two Master level course reviews have been initiated.		QM (Quality Matters) reviews for NURS 510 and NURS 512. Pre-interviews were very positive.
Other: Dr. Bassett. Retrieval Learning		Dr. Bassett presented report on webinar on effective learning strategies specifically "Retrieval Learning".	Present and quiz quickly- an effective strategy for pre-licensure nursing programs.