

**EASTERN NEW MEXICO UNIVERSITY**  
**Board of Regents Meeting**  
**ENMU-Portales**  
**Administration Building – Regents Room**  
**October 20, 2023 – 8:30 a.m.**

**CALL TO ORDER**

Regent President Phillip Bustos called the meeting to order at 8:30 a.m. and declared a quorum. Regents Phillip Bustos, Trish Ruiz, and Lance Pyle were present. Regents Ray Birmingham and Logan O'Brien were not in attendance.

***Roll call: Regent Bustos– Yes; Regent Ruiz– Yes; Regent O'Brien – No response; Regent Pyle– Yes; Regent Birmingham – No response.***

**PLEDGE OF ALLEGIANCE**

**APPROVE THE AGENDA**

***Regent Bustos moved to amend the agenda by moving the ENMU Program Highlight and ENMU Foundation President's report just after the consent agenda. Regent Ruiz moved to approve the amended agenda. Regent Pyle seconded the motion. Vote: 3-0-0.***

**APPROVAL OF MINUTES**

***Regent Pyle moved to approve the minutes from the June 3, 2023, meeting. Regent Ruiz seconded the motion. Vote: 3-0-0. Motion approved.***

**BUSINESS MATTERS**

**Consent Agenda**

1. Property Disposition, Portales (*Mr. Tony Major, Action*)
2. Property Disposition, Roswell (*Dr. Shawn Powell, Action*)

***Regent Ruiz moved to approve the consent agenda as presented. Regent Pyle seconded the motion. Vote: 3-0-0. Motion approved.***

*Regent Logan O'Brien arrived.*

**ENMU-PORTALES PROGRAM HIGHLIGHTS – COMMUNICATIVE DISORDERS**

Dr. Suzanne Swift provided an extensive overview of the Communicative Disorders program. There are currently thirteen faculty and five full-time staff members. An average of 550 students are enrolled in the program, and approximately 355 are seeing majors in this field. Student clinicians provide therapy services to REC6, the Portales community, Roosevelt General Hospital, the ENMU Child Development Center, and the Mescalero Apache Tribe. These services include speech, language, hearing, and learning disability therapies. Dr. Swift reported they will soon move toward a billable service model and are looking to expand the degree offerings to the doctoral level. The CDIS program is fully accredited through ASHA, and coursework is available online and asynchronously.

**Other Items**

1. Affirmation of ENMU Foundation and Board of Regents Agreement  
Ms. Noelle Bartl stated that every four years, the ENMU Foundation agreement is presented to the Board of Regents for renewal. This agreement has been reviewed by the Foundation Board and is now submitted to the Regents for approval.

***Regent Ruiz moved to affirm the ENMU Foundation and Board of Regents agreement as presented. Regent Pyle seconded the motion. Vote: 4-0-0. Motion approved.***

2. Annual Audit Report

Ms. Jessica Small presented the 2023 Annual Audit Report and said the methodology for future audits will reflect a more proactive approach. Two audits were completed, and six engagements are planned.

***Regent Pyle moved to approve the annual audit report as presented.***

***Regent Ruiz seconded the motion. Vote: 4-0-0. Motion approved.***

3. Policy Amendment 35-4 Vehicle Use

Mr. Benito Gonzales presented an amendment to Policy 35-4, which adds language to disallow all animals except service animals from any vehicle owned, leased, or controlled by the ENMU System.

***Regent Ruiz moved to approve amendments to Policy 35-4 (Vehicle Use) as presented. Regent***

***O'Brien seconded the motion. Vote: 4-0-0. Motion approved.***

4. Dual Credit Course Fee Proposal

Dr. James Johnston presented a request to allow the ENMU System to establish a course-specific fee structure for dual credit classes offered and conducted by high school faculty, in which the high school provides equipment and supplies. According to the New Mexico Administrative Code (NMAC) 6.30.7, students in dual credit classes are responsible for course-specific fees. This request will differentiate dual credit course-specific costs to eliminate charges to students when consumables and materials are provided by their high schools.

***Regent Ruiz moved to approve the dual credit course fee proposal as presented.***

***Regent Pyle seconded the motion. Vote: 4-0-0. Motion approved.***

5. Portales Facility Master Plan

Mr. Tony Major said that the University partnered with Parkhill and Associates last summer to assess the campus facilities' condition and perform constituent forums to address specific concerns of the campus community, city, and state. The Facility Master Plan lists ranked items that will be addressed based on funding availability.

The priorities are:

1. Agriculture/Art Building
2. Health Science Building
3. Technology Updates
4. Pedestrian accessibility Improvements

***Regent Pyle moved to approve the Portales Facility Master Plan as presented.***

***Regent Ruiz seconded the motion. Vote: 4-0-0. Motion approved.***

6. Report of Actuals FY 2023, Portales

Mr. Major presented the year-end revenue report that compares expenditures and transfers with the actual budget. There are two separate reports – one details the entire fiscal operation, and the second – details Instruction and General. These reports illustrate the original budget, estimated actuals, and our actuals, which tie into the audited financial statements as of June 30, 2023.

Mr. Major reported our year-end reserves at \$6.4M and Capital Reserves at \$18M. We are in great fiscal health.

7. ENMU-Roswell Report of Actuals FY23

Mr. Major stated that ENMU-Roswell is in good fiscal condition. The total revenue for all current and plant funds is \$24M, an increase of \$1.3 from the estimated budget of \$22.7M. This is primarily due to the rise in enrollment.

Actuals came in at \$3.6M, which is a \$1.7M increase from FY22. State appropriations were budgeted at \$13.9M, and actuals came in at \$14.1M. This was due to the one-time funding for the Nursing and Teacher Education Program.

Expenditures for ING were budgeted at \$18.5M and came in at \$17.8M. The decrease was due to vacancy savings from unfilled positions.

ENMU-Roswell began the year with \$8.6M in reserves and ended with \$8.9M, which is due to an increase in enrollment.

8. ENMU-Roswell Capital Projects Update

Dr. Powell gave updates on the following ongoing projects:

- Surveillance System is awaiting fiber optic cable and is nearing completion
- Sewer and Sanitation Project will be underway through the completion of the academic year
- Fiber Optic Cable upgrades – installation is underway

Projects in the planning phase include:

- Cooling Towers and Boilers
- Fire Suppression/Sprinkler system installation
- Parking Lots and Walkways
- Nursing Program Expansion- ASA Architects for Architect planning

9. Memorandum of Agreement Between Eastern New Mexico University System Board of Regents, the Roswell Branch Community College Board, and the ENMU-Roswell Foundation

Dr. Powell introduced Mr. Jon Hitchcock, who joined the meeting via Teams and then presented the Memorandum of Agreement from the ENMU-Roswell Foundation.

***Regent Ruiz moved to approve the MOA between the ENMU Board of Regents, the Roswell Branch Community College Board, and the ENMU-Roswell Foundation as presented. Regent O'Brien seconded the motion. Vote: 4-0-0. Motion approved.***

10. ENMU-Roswell Proposed Organizational Changes

Dr. Powell reported that an open meeting was held to discuss possible changes to the current campus organizational structure. The following additions and changes are requested:

- Addition of an Assistant Vice President for Student Affairs
- Change the name of academic units to schools
  - School of Arts and Sciences
  - School of Health Sciences
  - School of Technical Education

- Change titles of academic leaders of the proposed schools from Assistant Vice Presidents to Deans
  - From Assistant Vice President of Arts and Sciences to Dean, School of Arts and Sciences
  - From Assistant Vice President of Health to Dean, School of Health Sciences
  - From Assistant Vice President of Technical Education to Dean, School of Technical Education
- Addition of an Archivist

***Regent Ruiz moved to approve the ENMU-Roswell organizational changes as presented. Regent O'Brien seconded the motion. Vote: 4-0-0. Motion approved.***

11. ENMU-Roswell Capital Outlay Requests

Dr. Powell proposed the following Capital Outlay Request that will go forward to the 2024 Legislative Session if approved by the Board:

- Physical Plant – Air Conditioning Units - \$400K
- Health Education – Adult Manikin (Health Education simulation laboratory) - \$80K
- Technical Education -
  - Commercial Driver's License - semi tractor-trailer - \$300K
  - HVAC/R - Industrial Refrigeration trainer, electrical control trainer model - \$80K
  - Aviation Maintenance - Technology turbine fuel system trainer - \$235K
  - Automotive Technology - cut-away electric vehicle and training equipment/tools - \$250K
  - Welding – 26-Lincoln Electric Power Mig 360MP Multi-Process welders - \$205K
  - Media Arts – Multitouch table and display - \$60K

Dr. Powell stated the complete proposal is for \$1.85M and if approved by the Board, will be presented to the Council of Governments on November 2.

Regent Pyle recommended meeting with the University Lobbyist to see if there are alternative funding avenues for some of these asks.

***Regent Pyle moved to approve the ENMU-Roswell Capital Outlay requests as presented. Regent Ruiz seconded the motion. Vote: 4-0-0. Motion approved.***

12. ENMU-Ruidoso Capital Outlay Requests

Mr. Ryan Trosper stated that Lincoln County follows the same process as Chaves County and will present their Capital Outlay requests to the Council of Governments on November 12. If approved by the Board, the following requests, totaling \$275K will go forward to the 2024 Legislative Session:

- STEAM Expansion – Equipment and retrofitting of campus space to meet the increased demand in Science, Technology, Engineering, Arts, and Math - \$125K
- Workforce Training Upgrades - \$150K

***Regent Pyle moved to approve the ENMU-Ruidoso Capital Outlay Requests as presented. Regent Ruiz seconded the motion. Vote: 4-0-0. Motion approved.***

13. ENMU-Ruidoso Report of Actuals

Mr. Major reported an increase in revenue related to the local mill levy. Total budgeted operating revenues for the year were \$4.33M, while actual revenues were \$5.16M. Total budgeted operational expenditures were \$4.97M, while the actual operating expenses were \$4.17M. ENMU-Ruidoso ended the year with an operating reserve of \$2.247M.

14. ENMU-Ruidoso Strategic Plan

Mr. Trosper presented the Strategic Plan draft that was approved by the ENMU-Ruidoso Community College Board on August 16, 2023. The plan, in alliteration format, covers the following:

- Enrollment
- Engagement
- Enhancement
- Evaluation
- Expansion

***Regent Pyle moved to approve the ENMU-Ruidoso Strategic Plan as presented.  
Regent O'Brien seconded the motion. Vote: 4-0-0. Motion approved.***

15. ENMU-Ruidoso Facility Master Plan

Mr. Trosper said that in the fall of 2022, the ENMU System began working with Parkhill and Associates, and the ENMU-Ruidoso plan was approved by the ENMU-Ruidoso Community College Board on August 16, 2023. Three profound needs were identified within Region 9: a Career and Technical Training Center, Housing for employees and community members, and childcare.

***Regent Ruiz moved to approve the ENMU-Ruidoso Facility Master Plan as presented.  
Regent Pyle seconded the motion. Vote: 4-0-0. Motion approved.***

## **ROUTINE MATTERS**

### **REPORT FROM THE ENMU-FOUNDATION PRESIDENT**

Mr. Steve Doerr reported that in FY23 the Foundation received \$4.3M in contributions and had \$2.5M in expenses. Scholarships totaled \$1.135M, and the endowment total is \$1.58M.

Mr. Doerr said all investment funds are in treasury notes or CDs. They are trying to keep up with the stock market, but for safety's sake, they prefer to stay with Money Market accounts and CDs. Merrill Lynch is now the financial advisor.

### **REPORT FROM THE ENMU-ROSWELL PRESIDENT**

Dr. Powell reported fall enrollment is up 8% from this time last year. They had two faculty members recognized recently – Dusty Baker was named the 2023 National Welding Instructor of the year, and Bailey Coll was named the Higher Education Art Educator of the Year.

Dr. Bill Anderson, ENMU-Portales Professor of Physics, presented on the eclipse and attended a city-wide festival in association with the Annular Eclipse.

The Great Colleges to Work For survey results suggested four areas for improvement: professional development, communication, collaboration, and performance management.

#### **REPORT FROM THE ENMU-RUIDOSO PRESIDENT**

Mr. Trosper reported an uptick in facility usage. The campus has evolved into a beautiful space, thanks to the support of the Regents, Business Office, and Facilities Department.

Total enrollment is 800 students and is up 15.6% from fall 2022. Teaching certificate and endorsement programs have grown tremendously.

ENMU-Ruidoso received a national award for community engagement through the Rural Community College Alliance. The campus has engaged in a partnership with the Roadrunner Foodbank. The goal is to destigmatize food insecurities on campus.

Regent Pyle commended the ENMU-Ruidoso's outstanding efforts with Kids College this summer. This program is in its second year, hosting around 70 students for one week. They participate in horse camp, math, and science programs, learn about the Forest Service and other exciting opportunities.

Regent Ruiz thanked Dr. Trosper for his work towards destigmatizing food insecurity in the Ruidoso area.

#### **REPORT FROM THE CHANCELLOR OF THE ENMU SYSTEM and Dashboard Presentation**

Dr. Johnston reported enrollment is up 5.7% and credit hour production is up 8% with an 80.63% on-campus housing occupancy. An explanation of recruiting and retention efforts will occur during the November 16, 2023, Regent Work Session.

Many projects are underway this fall, including the One Eastern Initiative – Phase I, the Facility Master Plan, Strategic Plan Revision, rebranding, and the "One Ring" design that will firmly establish our identity.

Rally on Main was a tremendous success, with 268 family members and many community members joining the ENMU Family Weekend events.

The HED hearings for the Master of Social Work program took place this week, and they now have ten days to provide a decision and recommendation.

#### **REGENT MATTERS** **Information Only**

##### **NMHED Updates**

Regent Trish Ruiz thanked members of our ITS Department for their outstanding support and customer service. She also recognized members of the Physical Plant for recently taking care of an ADA compliance issue at the Campus Union Building. Congratulations were extended to Mr. Benito Gonzales for his appointment to the NMPSIA Risk Assessment Committee.

Regent Ruiz reported on a specially called meeting by the NMHED Secretary and New Mexico Governor to discuss the structure of literacy. The Governor is intent on bringing literacy proficiency up in our state and is interested in building a Literacy Institute with satellites throughout the state.

**EXECUTIVE SESSION**

- 1. Regent Pyle moved to enter executive session at 11:05 a.m. to discuss one threatened or pending litigation matter involving the University pursuant to Section 10-15-1(H)(7), NMSA (1978). Regent O'Brien seconded the motion. Vote: 4-0-0. Motion approved.*

*Roll call: Regent Bustos –Yes; Regent Ruiz– Yes; Regent O'Brien – Yes; Regent Pyle – Yes; Regent Birmingham – No response.*

*Regent Pyle moved to return to open session at 11:38 a.m.  
Regent Ruiz seconded the motion. Vote: 4-0-0. Motion approved.*

Regent Bustos reported that one legal matter was discussed. No action was taken.

**ADJOURNMENT**

*Regent Ruiz moved to adjourn the meeting at 11:40 a.m.  
Regent Pyle seconded the motion. Vote: 4-0-0. Motion approved.*

  
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President of the Board

NOT PRESENT  
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Secretary of the Board

*Minutes recorded and prepared by Karen Van Ruiten  
Senior Executive Assistant to the Chancellor and Board of Regents*