

EASTERN NEW MEXICO UNIVERSITY
Board of Regents Meeting
Administration Building- Regents Room
November 19, 2021 – 9:30 a.m.

CALL TO ORDER

Regent President Dan Patterson called the meeting to order at 9:30 a.m. and declared a quorum. Regents Dan Patterson, Lance Pyle, Chandlar Head, Trish Ruiz, and Phillip Bustos were present.

*Roll call: Regent Patterson – Yes; Regent Pyle – Yes; Regent Head – Yes;
Regent Ruiz– Yes; Regent Bustos –Yes.*

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA

*Regent Ruiz moved to approve the agenda as presented. Regent Head seconded the motion.
Vote: 5-0-0. Motion approved.*

APPROVAL OF MINUTES

*Regent Pyle moved to approve the minutes of September 10, 2021.
Regent Ruiz seconded. Vote: 5-0-0. Motion approved.*

REPORT FROM THE PRESIDENT OF THE BOARD

Regent Dan Patterson welcomed everyone to the meeting and commented on the difficulties the University has faced over the past year. He thanked the faculty and staff for continuing to find ways to meet the needs of our students.

Regent Patterson commended the ENMU Choir for their recent tour through the Albuquerque area and congratulated them on their success this year.

REPORT FROM THE ENMU-ROSWELL PRESIDENT

Dr. Shawn Powell reported on the recent loss of staff member Margaret Carrasco. A celebration of life service will be held after Thanksgiving.

Dr. Powell reported a total of 92 COVID-19 cases, 48 students, and 44 staff.

Community College Board election outcomes bring two new members to the board. Rissie Daubert was elected for District 2 and replaced Pat Parsons. Tammy Lueras will continue to serve, representing District 3.

Dr. Powell thanked the Regents for their involvement in HLC Accreditation site visit. The preliminary report indicates all accreditation criteria were met, no sanctions were recommended, and no interim monitoring was required. Final approval of this report will be received in January.

Construction updates included a certificate of occupancy for the Maintenance Building which will be received next week. The Auto/Welding Building is on schedule, and the RFP for the sanitation and sewer piping has been published. The State Board of Finance has approved the exterior lighting and surveillance system project. A capital outlay request for \$600K will be presented for boilers, cooling towers, and VFD pumps in 2022. An RFP for the electrical panel upgrades will be released soon. Lastly, Dr. Powell thanked Clark Elswick and his team for assisting with the fiber optic and server room upgrades.

The Roswell campus plans to increase enrollment and services for students by the fall of 2022. They have been without a recruiter for the past four months and are in the process of interviewing for this position. There are currently 25-30 open positions on campus, and the Core Team, Human Resources, and various other departments are working to redesign work functions and job assignments.

Upcoming events at ENMU-Roswell include the November 20 Turkey Trot, the December 9 commencement ceremonies (2), and the December 17 end-of-year meeting and luncheon.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

Mr. Ryan Trosper attended the meeting virtually due to a meeting later today with the Mescalero Apache tribe and cybersecurity instructor Dr. Stephen Miller to discuss a MOU for a cyber range concept.

Enrollment comparisons from last fall are up 13% in headcount and up 10% in FTE. These numbers still reflect an 8% decline from 2019.

There have been a total of 25 COVID-19 cases on the Ruidoso campus with two new cases reported in November. These numbers include 13 students and 12 staff members. Three cases have been reported in the month of November.

Ruidoso Campus initiatives include an affiliation agreement between Lincoln County Medical Center and Tri-Core Labs to start a non-credit certificate phlebotomy program this spring.

Mr. Trosper reported the start of the Nexus Phase III, remodeling the exterior of the facility. The State Board of Finance has approved this project, and a contract will possibly be brought to the board in December or January. The HVAC replacement project is underway, using CARES money funding.

ENMU-Ruidoso is piloting adult education courses this fall through the Lincoln County Detention Center. Presently, 65 residents have completed 100 hours toward the reentry program, 30 residents are working on their high school equivalency, and 12 are enrolled in first-year college courses.

Mr. Trosper reported that a Native American Heritage Day celebration was held on the campus yesterday and over 100 Mescalero Apache students attended. This was a great opportunity to showcase the new facility with the outgoing and newly elected tribal presidents in attendance as well as the ENMU Chancellor.

REPORT FROM THE CHANCELLOR OF THE ENMU SYSTEM

Dr. Patrice Caldwell reported a total of 249 COVID-19 cases since August 2020: 63 employees, 30 student employees, and 156 students. The OSHA suspension of the vaccine mandate is being watched closely. Masking in campus buildings is still mandatory, and vaccinations are being encouraged.

The Ruffalo Noel-Levitz initiative will enhance marketing strategies to identify first-time college students, transfer students, graduates, and international students. Tasks included in this strategy

include automated communications flow to potential students, increased Google and social media presence, the purchase of outreach lists and high school directories, and increased interaction with feeder schools.

Distance Learning has consulted with SeedCrest LLC to develop a preliminary plan for the offering of a workforce certificate for dispensing cannabis. Mr. Ryan Roark is serving as the ENMU contact person on a committee developing curriculum guidelines and related educational programs.

Dr. Caldwell reported that HED approved \$12M for the SAS building project for the November 2022 GO Bond, which will be brought forward at the Legislative Session in the spring. ENMU also hopes to receive \$2M for the demolition of Bernalillo Hall from a special state deferred maintenance fund.

A facilities master plan “Scope of Work” document was presented to the Regents for their review and comment. The goal of this plan is to assess all campus facilities and prepare a plan for addressing deferred maintenance and prioritizing future projects.

BUSINESS MATTERS

Consent Agenda

1. ENMU-Portales 2020-2021 Report of Actuals (*Mr. Scott Smart, Information Only*)
2. ENMU-Roswell 2020-2021 Report of Actuals (*Dr. Shawn Powell, Information Only*)
3. ENMU-Ruidoso 2020-2021 Report of Actuals (*Mr. Ryan Trosper, Information Only*)
4. 2022-2023 Official Holiday Schedule (*Dr. Patrice Caldwell, Action*)

*Regent Pyle moved to approve the consent agenda as presented.
Regent Head seconded the motion. Vote: 5-0-0. Motion approved.*

Other Matters

1. **Annual Audit Report and Next Fiscal Year Audit Plan**
Ms. Jessica Small presented the annual audit report with three areas for recommended improvement. These areas include the Perkins Loan program monitoring, travel voucher use, and Banner training needs.

Regents supported the implementation of employee Banner training to ensure that the travel policy and all policies and processes are understood and followed.

Regent Pyle moved to approve the annual audit report and next fiscal year audit plan as presented. Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.

2. **Athletic Department Endowment**
Mr. Scott Smart thanked Dr. Paul Weir and Mr. Charles Bennett for their assistance in the development of this endowment. The quasi-endowment was created 30-40 years ago with \$150K of University funds. These monies have not been touched and are now worth \$711K. There are no clear instructions on how these funds were intended to be used.

The recommendation within this endowment is that 4% of the earnings be spent on grants-in-aid (student-athlete scholarships).

Regent Ruiz moved to approve the Athletic Department endowment as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

3. **FY 2023 Tuition and Fees**

Mr. Smart presented the 2023 Tuition and Fees proposal as a discussion item. A 5% increase is being suggested, which translates to a \$162 per-semester increase to tuition/fees cost, for an in-state undergraduate student per semester. If enrollment stays flat, it is estimated this rate increase would generate \$845K in new revenue for the institution.

Regent Pyle raised questions about the amount of reserves the institution currently has and the plans and goals for these funds. Mr. Smart responded that growth from the past year is due to the addition of CARES Act funds. Without the addition of these funds, there would be no budget surplus for the past fiscal year.

4. **Amendments to Policies**

Mr. Benito Gonzales presented four policies with minimal language changes.

- Policy 20-2 – Code of Conduct –The disclosures of conflicts of interest are reported to the internal auditor and Human Resources, the area executive administrator, and the campus president chancellor, but not the Audit and Finance Committee. Also, 4.E - the dollar levels for Conflict of Interest Waivers.
- Policy 40-3 – Recruitment and Hiring – Clarifies the requirement for a Search Waiver Request form.
- Policy 80-1 – Environmental Health Risk Management (Portales Only) - Details the responsibility for environmental health and safety and reordered sections from the old policy. This policy complies with all NMPSIA and Risk Management requirements.
- Policy 80-9 – Possession, Use, Sale and Distribution of Alcoholic Beverages (Portales Only) – Clarifies uses of alcohol as permitted under the ENMU Governmental Liquor License and under a third-party vendor’s New Mexico Liquor license. The exact locations where alcohol may be served are under this policy.

Regent Head moved to approve the amendments to policies as presented. Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.

5. **Facility Naming Request, Roswell**

Dr. Powell stated that this request comes after a \$20K donation through the ENMU-Roswell Foundation and has been approved by the Roswell Community College Board for the renaming of the ENMU-Roswell Broadcast Studio. A plaque honoring the late David Gonzales, an anchorman with KBIM/KRQE TV for over 20 years, will be installed at the broadcast studio.

Regent Pyle moved to approve the facility renaming request for the ENMU-Roswell Broadcast Center as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

6. **Emeritus Status – Dr. Robert Phillips**, Roswell
Dr. Powell recognized Dr. Robert Phillips for his 26-year career as an instructor of Human Services and his contributions to the Social Work programs on the ENMU-Roswell Campus and Highlands University.

Regent Ruiz moved to approve the emeritus status of Dr. Robert Phillips at ENMU-Roswell. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

5. **Capital Outlay Requests, Ruidoso**
Mr. Trosper presented two requests for capital outlay funds:
 - Classroom furniture - \$150,000
 - Allied Health Enhancement - \$112,500This request would assist with furnishing the newly renovated classrooms and assist in the enhancement of existing and new Allied health programs on campus, including the Certified Nursing Assistant program and the Phlebotomy program.

Regent Head moved to approve capital outlay requests for ENMU-Ruidoso as presented. Regent Bustos seconded the motion. Vote: 5-0-0. Motion approved.

REGENT MATTERS

1. **The Impact of HB128 on Higher Education**
Regent Trish Ruiz introduced Ms. Julia Garcia of POMS & Associates. Ms. Garcia's PowerPoint presentation discussed House Bill 128, which was set in place to prevent school personnel suspected of sexual misconduct of changing schools with no indication in their record. Training and reporting are requested in HB128, and this presentation was given in hopes that ENMU will implement training within the Teacher Education programs.

Dr. Laurenz commented that he would be in communication with the dean of the College of Education and Technology to consider implementing this training in their curriculum. Ms. Garcia mentioned that the online training is free to anyone employed by an institution covered by NMPSIA.

2. **Proposed Board of Regents Meeting Calendar for 2022**
Regent Patterson presented the 2022 Regents Meeting proposal. Several changes were proposed by Regent Pyle:
 - No Regent work session on January 19
 - Add a Regents meeting on February 18 in Ruidoso
 - Change the location of the March 25 meeting to Portales
 - Change the start time of morning meetings to 8:30

Regent Pyle moved to approve the 2022 Board of Regents meeting calendar as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

3. **Election of Officers for 2022**

Regent Patterson made a motion for the following appointments:

- Lance Pyle become the 2022 board president.

Motion seconded by Regent Phillip Bustos. Vote: 5-0-0. Motion approved.

- Phillip Bustos become the 2022 board vice president.

Motion seconded by Regent Chandler Head. Vote: 5-0-0. Motion approved.

- Chandler Head remains the 2022 board secretary/treasurer.

Motion seconded by Regent Bustos. Vote: 5-0-0. Motion approved.

Information Only

Mr. Scott Smart

Update on the Bidding Timeline for Roosevelt Science Center

Mr. Smart said the design development has been completed, and the next step is for the architect to develop construction documents. These documents should be complete by late February and become the basis for bidding, negotiation, and awarding contracts. Awarding contracts will take place in March, and construction should commence in May. The expected completion date is sometime in late 2023.

Update on the Alternative Energy Project

Mr. Smart reported that Xcel has signed off on the complete 5-megawatt project at a cost estimated at \$7.75M. He recommends funding through New Mexico Finance Authority rather than using our own reserves.

Update on ENMU Construction Projects

Mr. Smart said the cabinets have been installed, and countertops and appliances will be installed and ready before the December holiday events. The entire project will be completed in late December and on budget.

Dr. Jeff Long

Update on Recruiting

Mr. Cody Spitz reported on recruiting initiatives. An open house was held on November 6. Several other universities held their event on this same date, but survey results were positive. A virtual open house is scheduled for December 4 that will focus on the academic and social aspects of attending ENMU. Virtual events are also scheduled for March and April of 2022.

Campus tours are ongoing and prospective students are able to meet with professors in a COVID-safe manner. Dr. Caldwell has actively participated in counselors' events in the Albuquerque area in September and will be involved in the Clovis, Portales and Santa Fe events in the coming months.

Mr. Spitz stated that the RNL action plan has increased name purchases and over 20K postcards were recently mailed.

Dr. Patrice Caldwell

Update on Athletics

Dr. Caldwell remarked on the terrific impact Dr. Weir is having on the Athletic Departments. Several procedures have been changed, including the securing of charter buses to a more streamlined and efficient usage of this resource.

Dr. Weir inherited a tremendous budget deficit. He has reviewed and realigned budgets, significantly increased ticket sales and implemented digital pay-per-view programming.

Dr. Caldwell said that we have entered into an agreement with Peak Sports, which will help lift the burden of selecting and retaining donors and supporters. Sponsorship had been handled somewhat unevenly in the past but is now being handled professionally.

There have been several personnel changes in the department, including the hire of six new coaches who support and work well together. Mike Molina was promoted to Associate Athletic Director, and Bob Clifford is now the Associate Athletic Director of External Operations. Additionally, Elizabeth Acosta is converting to the Student Success Coordinator and will continue as Senior Women's Administrator.

Update on the Strategic Plan

Dr. Caldwell outlined four goals, 1) High-quality academic programs, 2) Quality campus experience, 3) Good stewardship, sustainable programs, and efficient operations, and 4) Portales being responsive today and preparing for the future.

Focus goals were mentioned at the July work session, the first being to stabilize and increase enrollment. Community partnerships and relationships is an important issue with the Legislature, and enhanced statewide visibility and continued exemplary stewardship.

Regent Patterson said the board would review the Strategic Plan proposal and may come back with recommendations at the next meeting.

EXECUTIVE SESSION

Regent Head moved to enter executive session at 2:02 p.m. to discuss one threatened or pending litigation matter involving the University pursuant to Section 10-15-1(H)(7), NMSA (1978). Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

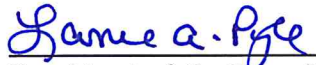
Roll call: Regent Patterson – Yes; Regent Pyle – Yes; Regent Head – Yes; Regent Ruiz – Yes; Regent Bustos – Yes.

*Regent Bustos moved to return to open session at 2:31 p.m.
Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.*

Regent Patterson reported that one threatened or pending litigation matter was discussed. No actions were taken.

ADJOURNMENT

Regent Pyle moved to adjourn the meeting at 2:32 p.m. Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.



President of the Board



Secretary of the Board

*Minutes recorded and prepared by Karen Van Ruiten
Executive Secretary to the President and Board of Regents*