

EASTERN NEW MEXICO UNIVERSITY
Virtual Board of Regents Meeting
Eastern New Mexico University - Portales
April 23, 2021 – 12:30 p.m.

CALL TO ORDER

Regent President Dan Patterson called the meeting to order at 12:31 p.m. and declared a quorum. Regents Dan Patterson, Lance Pyle, Chandler Head, were physically present. Regents Trish Ruiz and Phillip Bustos were present virtually.

PLEDGE OF ALLEGIANCE

Roll call: Regent Patterson – Yes; Regent Pyle – Yes; Regent Head – Yes; Regent Ruiz – Yes; Regent Bustos – Yes.

APPROVE THE AGENDA

Regent Patterson moved to approve the agenda as presented. Regent Pyle seconded. Vote: 5-0-0. Motion approved.

APPROVAL OF MINUTES

Regent Patterson moved to approve the minutes of March 26, 2021. Regent Ruiz seconded. Vote: 5-0-0. Motion approved.

REPORT FROM THE PRESIDENT OF THE BOARD

Regent Dan Patterson welcomed everyone to the meeting and recognized ENMU-Roswell's nursing program for their recent award. He also commended Regent Head for her scholarship award and first-place award at the Vocal Artistry Art Song competition.

REPORT FROM THE ENMU-ROSWELL PRESIDENT

Dr. Shawn Powell stated that Chaves county has gone from turquoise to yellow designation by the New Mexico Department of Health. Classes will continue to be offered in their current method. Since April 2020, there have been 51 total COVID-19 cases on their campus, with the last reported case on April 8, 2021.

Registration for summer and fall is underway with encouraging numbers in comparison to this time last year.

Dr. Powell recognized EMS instructor Stacy Nason for receiving the 2020 Russ Richards Instructor of the Year award from the New Mexico EMS Advisory Committee.

Several capital projects were mentioned, including the ongoing renovations of the Automotive/Welding Building and Maintenance Building construction. Other projects include exterior lighting and surveillance systems, PAC renovations, electrical panel upgrades, and sanitation and sewer line replacement.

Dr. Powell reported on the number of 2021 graduates as compared to the past two years. In 2019-347 students; 2020 – 293 students; and 2021 – 158 students. The percentage of dual-credit students who attend ENMU Roswell is 25%.

Several other business items mentioned modifying Purchasing to a System-side operation, and the RFPs for the Child Development Center, and electrical panel upgrades.

Dr. Powell said that in response to the Community College Board's concern for diversity, steps are being taken to reflect the needs of the community and students. Hiring processes are being reviewed, and positions are being advertised nationally and through the Hispanic Association of Colleges and Universities.

Dr. Powell provided Legislative updates, stating they will receive \$2,845,000 in Capital Outlay funding and \$521,600 for Research and Public Service. A handout was provided to the Regents with funding allocations for these monies.

REPORT FROM THE ENMU-RUIDOSO PRESIDENT

Mr. Ryan Trosper announced that the New Mexico Association of Community Colleges has named Dr. Powell as president for 2021-2022.

Mr. Trosper said the Ruidoso campus was happy to host the Alumni/Foundation group this month. He will attend the Mescalero Apache Tribal Council next week to discuss Workforce opportunities and the cyber range concept

Spring commencement will be held outdoors at the Inn of the Mountain Gods with an alternative plan for inclement weather. The theme for this ceremony will be *Student Perseverance*, with five student speakers.

Mr. Trosper stated that Phase II of the Nexus Project is near completion and the first furniture order arrived last week. Phase III, which will cover exterior structures, wall integrity, drainage, and soil composition, will be brought before the board at a future meeting.

There have been no surprises with the property acquisition, and they are currently awaiting a report from Taxation and Revenue. Work is underway to prepare documentation for the Higher Education Department and the State Board of Finance. If all goes as planned, they will close on the property in June 2021.

Mr. Trosper reported the Vice President for Student Learning and Success, Coda Omness, will attend the Guided Pathways at the Rural Colleges Summer Institute, hosted by Columbia University. ENMU-Ruidoso is one of the twenty-two colleges competitively selected nationwide.

A nursing instructor, who will serve both Roswell and Ruidoso campuses, has been hired. Ms. Alexandra Ramirez-Polaco, RN, will teach online and provide clinical guidance for nursing students from both campuses.

REPORT FROM THE CHANCELLOR OF THE ENMU SYSTEM

Dr. Patrice Caldwell reported on System initiatives to create a System-wide controller. Portales campus is working with a national firm, Ruffalo Noel Levitz, to identify new students and how to retain them. Dr. Laurenz is working on the HLC interim report.

The Athletics review committee had its first meeting this morning. This group will examine Title IX concerns, financing of ENMU Athletics and support for student athletes.

Dr. Caldwell commented that although Roosevelt County remains in the turquoise designation, there is no lack of masking and social distancing on campus. The Portales campus will host several events, including the Legislators Thank You Report on the Legislative Session, the Roosevelt County Chamber of Commerce Awards Reception, and the County Managers meeting in May.

Years of Service and Spirit of Eastern Award winners were recognized with a virtual broadcast on April 14. A virtual recognition of our 2021 retirees will follow suit in May.

The Student Research Conference hosted several forums for students to present their research before faculty panels.

Dr. Caldwell reported on Student Affairs' continued efforts to provide programming to keep students connected. Multicultural Affairs has offered educational lectures, while Campus Life has provided entertaining cooking segments, speakers, bingo, and other programs. Campus tours are underway through Enrollment Services for prospective students and their families. The six-step registration appointments begin on April 26.

The promotion of Teacher Education is underway with the College of Education and Technology. Dr. Lee Hurren and faculty are working with the Portales High School counselor to encourage Spanish-speaking seniors to look into the Teacher Education program. Dr. Hurren is writing letters (in Spanish) and including brochures about the Greyhound Promise to promote these programs.

Dr. Caldwell called upon Mr. Smart to discuss plans to a System approach for the controller position. Mr. Smart stated there are open positions on both Portales and Roswell campuses for Purchasing Director (Roswell) and Controller position on both campuses. Compensation for these four positions totals \$400K, with added fringe benefits \$600K. Considerable thought has been given to how these resources could be shared. We will retain the Portales Purchasing Director and hire a buyer for the Roswell campus. Additionally, a half-time administrative assistant and half-time buyer will be hired for the Portales campus. The controller position has been advertised internally and with a search firm and produced no applicants. Mr. Tony Major, Vice President for Business Affairs in Roswell, has an excellent controller background and will be hired as System Controller. Strong lead accountants and a staff accountant will be needed to provide assistance.

BUSINESS MATTERS

Consent Agenda

1. Annual Authorization of Officers Authorizing Signatory Authority (*Dr. Patrice Caldwell, Approval*)
2. Budget Adjustment Request for FY20-21, Portales (*Mr. Scott Smart, Action*)
3. Budget Adjustment Request for FY20-21, Roswell (*Dr. Shawn Powell, Action*)
4. 2021-2023 CCB/BOR Operating Agreement, Roswell (*Dr. Shawn Powell, Action*)
5. Spring 2021 Graduation List, Roswell (*Dr. Shawn Powell, Action*)
6. 2021-2023 CCB/BOR Operating Agreement, Ruidoso (*Mr. Ryan Trospen, Action*)
7. Spring 2021 Graduation List, Ruidoso (*Mr. Ryan Trospen, Action*)

Regent Pyle moved to approve the consent agenda as presented. Regent Bustos seconded the motion. Vote: 5-0-0. Motion approved.

Other Matters

1. Amendments to Policies

Dr. Caldwell reviewed changes to two policies. The proposed revisions have been approved by University Council and the Roswell Community College Board. The Ruidoso Community College Board will review at their next meeting.

- 40-15 Medical Leave Bank – Explains that employees must be members of the Medical Leave Bank to participate in the benefits
- 80-12 Title IX - After undergoing review by Title IX Administrators (ATIXA), the 50+ page document was streamlined into a 12-page policy.
- Faculty Handbook - Dr. Caldwell called upon Dr. Stephanie Beinlich, Faculty Senate president, to speak about proposed revisions to the Faculty Senate Handbook. Dr. Beinlich explained that the addition of the phrase “creative activity” with regard to and scholarly activity better suited faculty in CFA than the traditional language of “scholarly activity” in CFA can have their scholarly activity respected within their FEC files. These are clarification to the FEC requirements as defined for each faculty member regardless of rank.

Regent Patterson moved to approve the policy amendments and changes to the Faculty Handbook as presented. Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.

2. Operating Budget Request for FY21-22, Portales

Mr. Scott Smart commended John Crates for his diligent work on the development of this budget. Explanations were given on Exhibits 1 and 2.

- Exhibit 1 – Current Funds and Plant Funds
The Public Service revenue budget is projected to decrease from \$2,244,000 to \$2,019,000 as a result of declining state support for KENW operations and a decline in fundraising. Auxiliary revenues are budgeted to decline by 14% as a result of the uncertainty of reopening after the pandemic. A slight decline in Athletic revenue is the result of a reduction in state support during the June 2020 special legislative session.
- Exhibit 2 – Instruction and General Funds
The proposed revenue budget is \$52,558,000 – 60% of this is from state appropriation, and 36% is from tuition and fee revenue. It is estimated that tuition and fee revenues will decline by 2% due to the uncertainty of reopening after the pandemic. Tuition and fee rates were not increased.

Mr. Smart gave kudos to Senator Stuart Ingle and Representative John Arthur Smith for standing behind ENMU for adjusted appropriation funding. The University will receive \$400K in recurring monies as a result of their support.

An across-the-board 2.5% compensation increase will be given to all employees. The state appropriated 1.5%, and the University funded 1%. Also, a two-phased plan is underway to bring all full-time employees to the \$15 per hour mark. The total increase to the budget will be approximately \$1.2 million, of which \$519K was funded by the state.

Regent Pyle commented that he would like to see all full-time employees raised to the \$15 per hour mark by July 1, 2021. Mr. Smart stated that it would become more challenging to recruit and retain employees from this point forward.

Regent Pyle moved to approve the ENMU-Portales operating budget request for FY21-22 as presented and increase the hourly wage of all full-time employees to \$15 per hour by July 1, 2021. Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.

3. Proposed Student Fees Activity Allocation

Dr. Jeff Long introduced Cameron Colson, Student Government Vice President, to review the decisions of the Student Fees Board.

Mr. Colson stated that the committee was very deliberate in their decisions and thanked the Regents for caring about their organizations. In summary, The Chase, ENMU Rodeo Team, Greyhound Sound, Health Services, Hound Waves, and the Music Department were given a small increase in funding. Other organizations remained flat or saw a slight decrease.

Regent Pyle asked if Health Services has given ENMU a credit since they were not in operation for much of the 2020-2021 year. Dr. Long said they had not but he will negotiate with La Casa De Buena Salud and report back.

Regent Ruiz moved to approve the proposed Student Fees Activity Allocation as presented with the stipulation that the La Casa contract for Health Services will be negotiated. Regent Pyle seconded the motion. Vote: 5-0-0. Motion approved.

4. Operating Budget Request for FY21-22, Roswell

Dr. Powell thanked Brian Zalesky, Karen Franklin, and Carol Fletcher for their hard work on the proposed budget and asked Mr. Tony Major to make the presentation.

Mr. Major stated they have seen a gradual decline in enrollment over several years. The proposed budget reflects a \$2 million decrease in expenditures as compared to previous years.

The total in Operating Revenues is budgeted at \$17.5 million, reflecting a \$587K decrease from last year. Instruction and General operating revenues are projected to decrease by \$500K due to the decline in tuition and fees. State revenues based on bills approved by the Legislature include an increase of \$188K. A slight increase in auxiliary revenue is expected based on the return from the pandemic.

Mr. Major said they are looking at salaries and the differential on ERB contributions and will consider the allocation of salary increase from a balanced perspective.

Regent Pyle moved to approve the ENMU-Roswell operating budget request for FY21-22 as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

5. Five-Year Capital Projects Plan, Roswell

Dr. Powell reviewed the list of five-year capital projects and stated that each of these projects are from the Roswell Facilities Master Plan, which were approved in 2019.

These include:

Capital projects 2022-2023 (G.O. Bond)

- ITC Roof Replacement - est. \$1,570,000
- Fire Sprinklers - est. \$3,300,000

Capital Projects 2024-2025

- Campus Communications Room – est. \$125,000
- Campus Server Room Expansion – est. \$90,000

Capital Projects 2025-2026 (G.O. Bond)

- Replace Two Cooling Towers, Four Boilers, and Ten Pumps – est. \$483,000
- Stucco Repairs to Campus Buildings – est. \$720,000

Capital Projects 2027-2028

- Campus Walkway Improvements – est. \$192,000
- Campus Signage – est. \$75,000

Capital Projects 2028-2029 (G.O. Bond)

- Parking Lot & Driveway Improvements Campus-wide – est. \$2,400,000
- Aircraft Maintenance Building – est. \$2,500,000

Regent Pyle moved to approve the ENMU-Roswell five-year Capital Projects Plan as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

6. Operating Budget Request for FY21-22, Ruidoso

Mr. Trosper thanked Carol Fletcher and John Crates for their efforts in developing this budget and said the CCB approved this at their last meeting. The \$4,125,000 state revenue is determined by the Legislature and was signed by the Governor on April 9, 2021. The Mill Levy from local taxes is estimated at \$1,370,000, of which only \$1,270,000 was budgeted.

In terms of expenditures, a 2.5% salary increase will be given to all full-time employees. The state has allocated 1.5% for compensation, and the University will contribute 1%.

Regent Pyle asked if there has been a recent compensation study. Mr. Trosper responded that there has not been a study, but feels that it is time to do so.

Regent Ruiz moved to approve the ENMU-Ruidoso operating budget request for FY21-22 as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

7. Course Fees Recommendations for 2021-2022, Ruidoso

Mr. Trosper deferred to Coda Omness. Ms. Omness said that some of the courses listed in the packet have not been offered for quite some time. New programs have been added after careful review and comparison with other schools.

Regent Pyle moved to approve the ENMU-Ruidoso course fee recommendations for 2021-2022 as presented. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

REGENT MATTERS
Information Only

Regent Dan Patterson

HERC Report

Regent Patterson said the Higher Education Regents Coalition will hold a symposium and training session on April 30. He and Regent Ruiz will participate in these meetings. Regent Pyle will join this group at a future date.

HERC has appointed a subcommittee to research and implement broadband throughout the state to meet the educational needs of our students.

Mrs. Noelle Bartl

Update on Rodeo Facility

Ms. Bartl said the Rodeo program has a great group of volunteers and a generous donor who has given \$258,000 toward their new facility. In addition, industrial kitchen equipment has been donated for their facility. The building contractor has also made donations. They are currently working on the electrical system.

Regent Phillip Bustos

Potential Programs to Support Telemedicine

Regent Bustos posed questions as to how ENMU looks at national trends to develop new programs and forecast what the state, region, and nation will need in the future. Dr. Laurenz responded to these questions and suggested a time to meet with the Regents to discuss this topic further.

Mr. Scott Smart

Future General Obligation Bond Planning

Mr. Smart said the Five-year Capital Projects Plan would be brought to the Regents at the May meeting. Renovations to Harding Hall, the Student Academic Services Building, and new construction for an Agriculture/Art Annex are on this list.

Regent Pyle voiced concerns on the recommendation for remodeling Harding Hall and wants to see the SAS building as a priority. He suggested the need for a Facility Master Plan.

Other Items

1. Resolution Supporting Broadband Access and Expansion in New Mexico

As a matter of formality, Regent Patterson asked the Regents to join the other four-year institutions in the state in the initiative to bring broadband access to all students in New Mexico.

Regent Pyle moved to approve the resolution to support broadband access and expansion in New Mexico. Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.

EXECUTIVE SESSION

Regent Head moved to enter executive session at 4:51 p.m. to discuss one limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978). Regent Ruiz seconded the motion. Vote: 5-0-0. Motion approved.

Roll call: Regent Patterson – Yes; Regent Pyle – Yes; Regent Head – Yes; Regent Ruiz– Yes; Regent Bustos–Yes.

Regent Ruiz moved to return to open session at 5:55 p.m. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

1. Regent President Patterson reported that the regents discussed one limited personnel matter pursuant to Section 10-15-1(H)(2), NMSA (1978). No action was taken.

Other

1. Chancellor Search

Regent Patterson reported the Regents have unanimously agreed to extend Dr. Caldwell's contract through June 2023. Dr. Caldwell graciously accepted the contract extension and thanked the board for their confidence and trust.

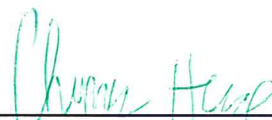
Regent Ruiz moved to approve the extension of Dr. Caldwell's employment contract through June 2023. Regent Head seconded the motion. Vote: 5-0-0. Motion approved.

ADJOURNMENT

Regent Head moved to adjourn the meeting at 5:56 p.m. Regent Pyle seconded the motion. Vote: 5-0-0. Motion approved.



President of the Board



Secretary of the Board