

LOSS PREVENTION AND SAFETY CONTROL MEETING MINUTES

Date: Wednesday, July 14, 2021

Time: 3:00 p.m. – 4:00 p.m.

Location: Virtual Via Microsoft Teams

Alternative Attendance: Not Applicable (Under Restrictions on Mass Gathering)

Call to Order at 3:08 PM

Roll Call: Billy Bagwell (Safety Officer/Coordinator), Lee Quick (Inventory Control Supervisor), Janay Tweedy (Support Specialist), Scott Smart (Chief Financial Officer), Blanca Bustos (Manager, Human Resources and Payroll Services)

Updates

- 1.) Mr. Bagwell let the committee know that the PCB removal project has been completed.
- 2.) Mr. Bagwell let the committee know that ENMU Portales campus will be hosting an OSHA 30 class on July 19, 20, 22, 23. If anyone is interested in attending this class, please email Ms. Tweedy no later than July 15.

Duties and Reports

- 1.) Safety Officer / Coordinator's Report – Mr. Bagwell reported that the three workers' compensation claims were preventable. This total will be added to the yearly report.
Mr. Bagwell also reported that we had two incidents with loss to the university, but a total was not available at this time.

Scheduled Business

- 1.) No Scheduled Business

New Business

- 1.) No New Business was raised.

Old Business

- 1.) Still waiting on Report from John Bauler, Insurance Inspector- At the time of this meeting, the safety report has not been received for the inspection that was done in March. We did receive an addendum to the report that was from September 2020.
- 2.) Mr. Bagwell let the committee know that the Asbestos removal project is ongoing. We do not have an update at this time.

Roundtable (Each Member's Final Thoughts)

Each member is given a final opportunity to speak candidly before adjournment (Should not be used as an opportunity to raise new business).

Adjournment

With no further business to conduct, the meeting was adjourned.