

FINAL VERSION

Faculty Senate Meeting Minutes
Feb 6, 2020
Golden Student Success Center- Room 216-217
3:30 p.m. to 4: 38 p.m.

Present : Beinlich, Brust, Duarte, Viner (for Crockett and Thompson) Finley, Kuhlmann, Duni, Lingnau, Owens, Haney, Pollock, Schuler, Shaughnessy, Sweeten, Tian, Stanley, Wall, Waldo, Hannah Stout- student representative, Senn, Shepardson, Wallace.

Administrators Present: Dr. Laurenz

Absent: Donohue, Zhang, Crockett, Thompson, Guerra

Following Roll Call, a quorum was established.

Senators Senn moved to approve Agenda, without edits or additions, for Feb 6, 2020 seconded by Sweeten, Unanimous with 3 abstentions. None opposed.

Senator Senn moved to approve minutes of Jan 16th, seconded by Senator Pollock. Unanimous approval with 3 abstentions.

Administrators Report-

Dr. Laurenz, as always, expressed his appreciation for opportunity to speak to the Faculty Senate and commented on recent snow storm.

He discussed a recent meeting with the new Athletic Director, (AD) Matt Billings which was attended by President Kuhlmann, Dr. Jeff Long, and Dustin Seifert who is the FAR (Faculty Athletic Representative) He discussed goals for student-athletes and indicated a positive dialog. Basic goal is to support student-athlete success . Those present reviewed the document submitted by Faculty Senate President and Vice President.

It was indicated that the student athletes were students first and the major goal is that they make progress toward their degrees. Early Alerts were indicated to be not the same as progress reports and Early Alerts went to Betsy Chavez. Moving forward, early alerts will be sent to the Athletic Department for students on team rosters. It was indicated that the new A.D. is keenly aware of NCAA "compliance issues".

The EAB Navigator Student-athlete progress report was briefly discussed which should be done approximately week 5. This does not take the place of early alerts. "Other things" were discussed such as practice schedules and labs- which often present challenges. Dr. Laurenz discussed "changes in schedules [will be reviewed] due to training and travel and games" to confirm that students are able to be in classes outside of these times. All faculty were encouraged to keep good records of advising and

documentation of advising sessions with student athletes. (Dr. Laurenz made the point the careful documentation of advising sessions with all students is important.)

Student evaluations for the First 8 Weeks will be conducted Feb 16 to March 2- All of these courses are online.

Student evaluations for 16 week and second 8 week will be conducted 4/13----4/27, which is 2 weeks prior to last week of instruction. There was some discussion as to mode of delivery- for hybrid courses- online versus face to face on paper.

Those courses with less than 6 enrolled will not be evaluated due to concerns about confidentiality of student responses.

The Fall 2019 evaluations are still with I.R. and this was reviewed and discussed at length.

Faculty Senate Reports:

Treasurers Report: No Change- Senator Brust

Curriculum Committee- All forms are up on Portal with new guidelines. Senator Waldo gave a brief report.

Distance Learning- President Kuhlmann reviewed training on campus for CANVAS, and indicated that the version of Blackboard now used and Blackboard Ultra are very different. The recorded training links for Blackboard Ultra and Canvas are available for faculty to review. Providing feedback via the surveys was strongly encouraged, so that the LMS committee can assess which LMS program works best for faculty. One last demonstration of d2L is scheduled for later in the month.

Elections committee- Cindy Miller is no longer the Faculty Senate Elections Chair; Senator Beinlich has assumed those duties . The Election Chairs for each college are : CLAS- Ivana Mali, COB- Stone CFA- Stephanie Beinlich, CET- Bryan Moffitt.

Faculty Grievance Committee- No Report

Faculty Personnel Handbook Committee- No report

Faculty Research and Instructional Development. Shaughnessy reported tentative dates have been set for the Spring and will be distributed shortly. He has been in contact with Gillian Gordon of the Office of Sponsored Projects- and will be in contact with John Montgomery. Input from committee members has been requested- no indications of any concerns regarding the rubric. A follow up report to be given at next Faculty Senate meeting.

Program review- No Report

UARC- No Report

Ad hoc Student Evaluation- No Report

Ad hoc Martin Luther King- This committee will meet 2/12/2020 at noon of next week for future planning and review. Geni Flores is chair.

University Council- Reviewed " Professional and Ethical Relationships and discussed "consensual " relationships- between student to faculty, Faculty to Staff, "Strong friendships" and issues when one person is in a "supervisory role" . Other issues reviewed were "sexual harassment" and "quid pro quo" and "hostile work environment". One last issue reviewed was "compensation for President's Spouse : " and " exigent circumstances. President Kuhlmann or VP Waldo will send out the proposed policy changes when they are made available, so that Faculty Senators can send the proposed changes to constituents for feedback before the next University Council meeting.

President's Report: President Kuhlmann reiterated much of what Dr. Laurenz discussed and reviewed some issues discussed at the Core Staff meeting. One singular issue was the late report received from IR of student evaluations, particularly for those faculty who are teaching a course for the first time.

Faculty Senators also discussed the "response rate" for online as opposed to in-person courses. Some faculty senators stated that they did not know there was an option choice to collect the student evaluation face-to-face or on-line, and wondered how they would receive that information for their input. Concern was also expressed that the turn-around time is too long for student evaluation reports, to assist instructors in making changes, particularly if they are teaching the course the following semester. Concern was expressed that IR does not have the staff necessary to complete the student evaluation reports in a timely manner. So much emphasis is put on the students evaluations for Faculty FEC appraisals, and a timely return of student evaluation reports is needed.

Senator Beinlich will report on progress of filling the elected and appointed position filled on Committees and Councils for 2020-2021 at next meeting.

Motion to adjourn by Sweeten, seconded by Wall , the meeting was adjourned at 4:38 p.m.

The next meeting of the Faculty Senate will be Feb 20, 2020.

Announcements: The last LMS orientation/training for the Brightspace LMS system will be held on 02/20/20 from 11AM-1 PM. Lunch will be served. All faculty are welcome, RSVP to Ryan Roark.

Respectfully Submitted

Michael F. Shaughnessy
Secretary