

ENMU Faculty Senate
Thursday, December 3, 2020
3:30 to 4:39 pm
ZOOM meeting

1. Meeting called to order by Vice President Sweeten at 3:30pm
2. **Roll Call:**
Present—Beinlich, Bramlett, Brust, Camarillo, Crockett, Czacki, Duarte, Duni, Flores, Lingnau, Shepardson, Shuler, Stanley, Stone, Sweeten, Tian, Tigue, Tollett, Wall, Wallace, Zhang
Absent—Finley, Guerra (Hussein served as stand in), Petrone, Pollock (Filbrun served as stand in), Representative Stout (Representative Smith served as stand in)
3. **Approval of the Agenda:**
Motion to approve Agenda for 12/3/20 made by Duni, seconded by Stone
Opposed—none
Abstain—Hussein
Motion passed to approve Agenda for 12/3/20
4. **Approval of Minutes:**
Motion to approve Minutes from 11/19/20 made by Stone, seconded by Duni
Opposed—none
Abstentions—Hussein, Duarte
Motion passed to approve Minutes from 11/19/20 Meeting
5. **Administrator's Report:**
President's Report, Chancellor Patrice Caldwell—
 1. FECs—Chancellor Caldwell shared she was honored to read evaluations from the Faculty Evaluation Process. She thanked the faculty for their energy and commitment to research and the students.
 2. COVID-19 Vaccines—Chancellor Caldwell shared hopes to see a good coverage of available vaccines for the state by summer. Chancellor Caldwell dispelled a rumor that athletes would have a higher priority to receive the vaccine.
 3. Next Semester—At the moment, it looks like there will be some students on campus, but it does not appear ENMU will be able to open in the way that was hoped. Chancellor Caldwell emphasized the importance of opening safely and cautiously and encouraged the faculty to foster a community for students during this time.
 4. Questions—In response to a question about if dorms will be open in the spring, Chancellor Caldwell stated that the decision to not open dorms was tied to Sodexo's ability to provide food service. West Campus Apartments will be open and students also have the option of San Juan Village. Students that need housing are encouraged to talk to Housing. Dr. Caldwell shared that Dr. Laurenz would have more details on how ENMU will offer courses next semester and communicated that many students want to enroll in face to face courses, but we are constrained by how many students can be on campus.

Vice President for Academic Affairs, Dr. Jamie Laurenz—

 1. Operations—The GSSC is still available for students as they finish the semester. At the moment, about twenty students are using the facility daily. The GSSC will be closed for in-person services after Finals.

2. Plans for Spring Semester—Currently, ENMU is planning to offer courses primarily online in the spring with limited numbers of face to face courses. Dr. Laurenz also acknowledged that a lot can happen between now and January that may impact how courses are offered. The return date to campus is still the same and Beginning of the Semester Faculty Meetings will all be held virtually. Employees and students will be required to use face coverings, social distancing, and follow mitigation strategies. Meetings of five or less people can occur in person with larger meetings to be held virtually. Regarding faculty presence on campus, faculty will still have access to offices and instructional facilities, but will need to submit the Daily Health Checklist. Office hours will be similar to the way they were held during the Fall semester, with the option of virtual meetings with students. Dr. Laurenz shared he is hopeful if things improve we can use more face to face interaction, but we need to err on the side of safety. Occupancy of classrooms is limited to 50% or less of capacity. Faculty can remove face coverings for face to face courses if they stay within marked spaces. Further details about Research Labs, the GSSC, CDC, and the Speech and Hearing Clinic can be found on the Academic Affairs Spring 2021 Plan that was sent to Senators via email.
3. Questions—In response to how students will access buildings next semester that have been locked, Dr. Laurenz said the buildings will be open, but there will be people that monitor who is coming in and there are plans underway for an app for students to submit the Daily Health Checklist. Regarding a question of exploring ventilation in buildings, Dr. Laurenz shared the Physical Plant has explored this and air turnover rates are being tested. In response to feedback about lack of response for possible incoming students that have applied to ENMU and not heard about applications, Dr. Laurenz said he will visit with Enrollment Services and acknowledged that responsiveness is incredibly important. Regarding the question of if faculty slated to teach face to face courses in the spring should plan on teaching in that format, Dr. Laurenz shared the current plan is to offer those courses but also emphasized courses could be moved to a virtual format if needed. In response to a question about ventilation of the Art Annex and Ceramics Lab, Dr. Laurenz said that there has been discussion of this building and there may be ways to look at mechanisms that will provide consistent air exchange.

6. **Faculty Senate Reports:**

Treasurer's Report—There is no change to the budget.

Curriculum Committee—No report

Distance Learning Committee—No report

Elections Committee—Elections will start in January. If you are interested in joining a committee, let your department know after the election email is sent. Pres. Beinlich is currently creating a list of open positions that will be sent at the beginning of January.

Faculty Grievance Committee—No report

Faculty Personnel & Handbook Committee—Changes to the Faculty Handbook have been approved. At the beginning of next semester, these changes will be brought to administration. Dr. Beinlich thanked Senator Stanley for his work.

Faculty Research & Instructional Development Committee—No report

General Education Committee—No report

Program Review Committee—The Committee met to discuss subcommittee findings. Reports were discussed and will be sent to individual programs for feedback and clarifications.

Undergraduate Admissions and Standards Committee—No report

Ad Hoc Student Evaluation Committee—No report

Ad Hoc Re-Opening Committee—No report

Ad Hoc MLK Holiday Committee—The committee is working to finalize a presentation at the Runnels Gallery. The list of proposed activities for the week of Martin Luther King Jr. Day include programing on campus TV monitors, a link to a musical performance on the ENMU webpage, access to the movie *Selma*, links to speeches, and a Panel Discussion on Thursday,

January 21. In response to the question of if an email could be sent directly to faculty with details, Senator Flores said she will investigate this.

University Standing Committees

Assessment—No report

Budget & Planning— There will be a Special Legislative Session held on Dec. 8th. This session should clarify specifics regarding our budget.

University Council—University Council will begin reviewing Committees considering efficacy and any desired changes. Committees will be asked to complete a self-study, which was shared by President Beinlich. President Beinlich was able to clarify that if committee members have questions about who is responsible for the self-study submission, to reach out to the Committee Chair. Committee input was encouraged, and the self-study will be discussed in Committee meetings.

7. President's Report:

1. **Service Presentation as Part of NFIP Process**—President Beinlich reached out to both Dr. Laurenz and Dr. Balch-Lindsay. With their approval, the topic of Committee Service will be added to the February 9th NFIP meeting. President Beinlich asked Senators to contact her if they are interested in providing this presentation. If there are no volunteers, President Beinlich said she would provide the presentation and asked for input for the session.
2. **Error on Spring Schedule of Faculty Senate Meetings**—The previously scheduled March 18th meeting will not occur due to Spring Break.

8. Old Business:

1. **VPAA Review of FEC**—President Beinlich was able to clarify information about the process for a faculty member that does not agree with recommendations of the FEC for levels under VPAA review. President Beinlich shared the official Appeal Process and the filing process.
Motion to table VPAA Review of FEC until the Spring semester made by Stone, seconded by Flores.
Opposed—none
Abstain—Representative Smith
Motion passes to table VPAA Review of the FEC until Spring semester
2. **Committee Membership, Tenure Track vs. Non-Tenure Track**—In checking with Administration, Dr. Beinlich was able to clarify which committees a change in consideration of tenure-track faculty service could impact. Some committees are not under the purview of changes. Senators discussed proposed changes and which committees would be impacted. Impacted committees include: Curriculum Committee, Distance Learning Committee, Faculty Personnel Policy and Handbook Committee, Faculty Research and Instructional Development Committee, General Education Committee, Undergraduate Admissions and Standards Committee.
Motion to change current rules regarding committee membership to “if, after two weeks, no tenure-track faculty have been nominated for a position, election chairs will re-open nominations to include non-tenure-track faculty to self-nominate/be nominated” made by Stone, seconded by Duni
Opposed—none
Abstain—Representative Smith
Motion passes to approve change to committee membership policy

9. New Business:

1. No new business

Motion to adjourn meeting made by Shepardson, seconded by Czacki
Meeting adjourned at 4:39pm