

**CLOVIS COMMUNITY COLLEGE AAS DEGREE IN LEGAL ASSISTANT STUDIES  
ENMU-PORTALES BAAS DEGREE IN CRIMINAL JUSTICE/SOCIOLOGY  
Academic Year 2023 - 2024**

Associate of Applied Science in Legal Assistant Studies at CCC (Minimum Credit Hours 62)							
Subject	Number	Title	Credit Hours	Subject	Number	Title	Credit Hours
ACCT	2110	* Principles of Accounting I	4	LEST	106	* Legal Writing, Term & Research II	3
BCIS	1110	Fundamentals of Info Literacy & Systems	3	LEST	123	Litigation	3
PHED		Physical Education Activity	1	LEST	220	Family Law	3
POLS	1120	American National Government	3	LEST	227	Law Office Practice & Procedures	3
CJUS	1120	Criminal Law	3			Electives - Select 3: CJUS 2215, LEST 107, 108, 221, 228, 229, 268, 281 -OR- 293. See BAAS requirements below.	9
CJUS	2120	Criminal Courts & Procedure	3				
LEST	102	Introduction to Legal Assistant Studies	3	PHED		Physical Education Activity	1
LEST	104	Torts, Practice & Procedure	3				
LEST	105	* Legal Writing, Term & Research I	3			* Courses require prerequisites.	
<b>Total Hours</b>							<b>62</b>

Courses That Can Be Completed at Either Institution				
	Subject	Number	Title	Credit Hours
These required courses may be completed at either Clovis Community College (recommended) or at ENMU-Portales. A grade of C or better is necessary for these courses.	The ENMU Criminal Justice faculty strongly recommends that students take the following courses at CCC to meet ENMU BAAS requirements.			
Students must complete the General Education requirement (31-33 hours per New Mexico State Code) for award of any bachelor degree in New Mexico. Recommend that students complete AA/AS GenEd requirements at CCC.	CJUS	1110	Intro to Criminal Justice (Required for BAAS)	3
	CJUS	1140 or 2150	Juvenile Just -OR- Corrections (Req'd for BAAS)	3
	SOCI	1110	Intro to Sociology (Required for BAAS)	3

Bachelor of Applied Arts and Science in Criminal Justice/Sociology at ENMU-Portales							
Subject	Number	Title	Credit Hours	Credit Hours			
CJUS	301	Criminal Law and the Courts	3	SOCI	311 or 324	Collective Behavior -OR- Social Psychology	3
CJUS	310	Comparative Criminal Justice	3	SOCI	431	Deviant Behavior	3
CJUS	312	Criminology	3	SOCI		Any SOCI course not previously taken (recommend Upper-Division 3xx/4xx course)	3
CJUS	2150	Corrections Systems -OR- 432 Police & Society -OR- 457 Probation & Parole	3			Diversity / Global Upper-Division Requirement	3
SOCI	303	Social Stratification	3			Elective Courses to meet 40-hour upper-division and 120-hour requirement	

<b>Minimum GPA Requirement</b>	<b>2.0</b>	<b>CCC AAS in Legal Assistant Studies</b>	<b>62</b>
<b>Minimum hours of Upper-Division Courses for BAAS Degree</b>	<b>min. 18</b>	<b>New Mexico General Education requirements</b>	<b>31-32</b>
<b>Minimum hours taken from ENMU-Portales (final 30 of 60)</b>	<b>30</b>	<b>ENMU-Portales BAAS in Criminal Justice/Sociology</b>	<b>Var.</b>
<b>Minimum hours for BAAS (Transferred + ENMU-Portales)</b>	<b>120</b>	<b>Electives if needed to meet Degree requirements</b>	<b>Var.</b>

**Total: Minimum 120 Hours**