

Eastern New Mexico University
Program Review Committee

Minutes

Friday, 10 April 2020
3:30 pm
Microsoft Teams (Synchronous)

Present: Mary Ayala (CLAS Dean), Jon Barr (CFA elected), Carol Erwin (CLAS elected), Penny Garcia (CET Dean), Jeff Gentry (AA), David Hemley (COB elected), Kathleen Wagner (CET elected), Kristi Jarman (CLAS elected), John Montgomery (Graduate Dean),

Absent: Herb Snyder (COB Dean).

Other Parties: Suzanne Balch-Lindsay (AVP, non-voting)

Dr. Jarman called the meeting to order at 3:35 P.M.

- I. Roll Call members not present: H. Snyder. K. Wagner joined late
- II. Approval of the Agenda: 1st by Dr. Erwin, 2nd by Dr. Montgomery. Unanimous approval of members present.
- III. Approval of the Minutes of 06 March 2020 meeting: 1st by Dr. Ayala, 2nd by Dr. Garcia. Yes (7), No (0), Abstain (1) of members present.
- IV. Old Business:
 - Anthropology and Applied Archaeology (GR and UG) -Brief review of ANTH response to sub-committee report. DLO did not report on online minimum standard review because program offered one course online in the review period.
 - Decision to append the response to the sub-committee's report and address clarifications in the final report. Dr. Montgomery will send his comments related to graduate program to the committee for review and reflection.
 - CDIS (GR and UG)- No response received on sub-committee report. Dr. Montgomery will send his comments related to the graduate program (specifically the prevalence of CDIS 579 offerings) to the committee for review and reflection.

V. New Business: Review of Program sub-committee drafts:

Communication (GR and UG)- Mr. Barr and Dr. Hemley presented sub-committee report draft for comments and discussion. Issues addressed:

Report reflects a department in flux during the review period, specifically in the area of assessment. At the time of the sub-committee review, full documentation of assessment activity was inconsistent, and incomplete. Final report will acknowledge addition of additional documentation of assessment over the review period. Data and trends identified in assessment data provided by COMM will be addressed in the final draft PR review. Dr. Montgomery will send his comments related to graduate program to the committee for review and reflection.

Kinesiology (GR and UG)- Dr. Ayala and fellow sub-committee members presented report draft for comments and discussion. Issues addressed:

The Program Review submitted was, at best, incomplete. Members noted that there was a disconnect between the prompts and narrative which made full review more difficult. Lack of data and lack of substantive review on the part of the program appear to reinforce overall impression that the faculty have not, in the past, been collaboratively engaged in the planning, assessment, and change process to promote development and quality of the program. The sub-committee is sympathetic to the upheaval experienced by the Kinesiology program, and its parent department Agriculture, Food Sciences, and Kinesiology, in recent years, but also notes that issues apparent in the report overall cannot be explained by those issues.

The focus of the sub-committee report is built around a theme which addresses the underlying dynamics of program management, and the members recommend an approach that is (1) strong in terms of creating continuity of delegation and engagement by all faculty in programmatic assessment and curriculum processes; (2) includes clear, step-by-step planning and accountability for that planning and implementation. Example: past efforts to develop a programmatic assessment plan are nominally addressed in the program's report, but there is no evidence of the results of those efforts. PR Committee members suggested development of PLO and a plan for regular assessment of that plan as part of Program Effectiveness, due in the fall of 2020. In spring 2021, that plan should be implemented, on a small scale if necessary, focusing on a specific learning objective, to pilot the plan. Accountability for providing feedback and support for this effort should be offered by the CET dean, with input from the University assessment committee, outside of the Program Review process. Other issues, such as curriculum review and development flow from an effective Program Assessment and Review process, and rather than ask the program to

submit a full review out of cycle, a staged, clearly articulated “scaffolding” approach to addressing systemic issues should be implemented immediately.

A final suggestion, that the program faculty may not have been fully involved in the PR process, is to be met by sharing the full PR report, the sub-committee report, Dr. Montgomery’s comments on the graduate program, and Assessment and DLO committees’ contributions to the PR process directly with the faculty for their reflection and comment, to be submitted by a stated date. Dr. Balch-Lindsay will forward those reports to the faculty and to Dr. Garcia.

VI. As May Arise: The next scheduled synchronous meeting via Teams will be 24 April, at 3:30 P.M. MDT.

VII. Adjournment: 1st Dr. Erwin, 2nd by Dr. Wagner. Unanimous approval. Meeting ended at 4:35 P.M. MDT.