

## **ENMU Professional Senate Meeting**

**October 25, 2021, 10:00 a.m. | Virtual Meeting through Microsoft Teams**

**Call to Order:** by Brent Small at 9:59 am

**Present:** Matthew Benavidez, Regina Bouley Sweeten, Heidi Crates, John Crates, Scott Davis, Casey Fall-Guerra, Bryan Hahn, Stephanie Miles, Jennifer Poyer, Brent Small

**Absent:** Aaron Easley, Kari Lemke, and RaLynne Stanbrough

**Approval of Minutes:** President Small called for a motion to accept September meeting minutes.

**Motion:** Jennifer Poyer/Regina Bouley Sweeten motioned to approve the minutes. Motion passed by all with changes made that we were not still looking for an alternate for the Employee Personnel Handbook Committee since Regina Bouley Sweeten had volunteered.

### **Meeting and Committee Reports**

- A. Administrator Evaluation: None
- B. Board of Regents: Meeting this month, reviewing reports
- C. Budget and Planning: Moving money around, enrollment lower than planned for. Looking at using additional funds from HERF for lost revenue. Asking for help to finish Roosevelt Hall from State Government. SAS got through the first round of committee meetings and will move up to be voted on. Academic Affairs busy with HLC. Dr. Long working on student satisfaction survey. Technology supply issues, might not get what you want but what we have on hand right now. Accounts payable not working as efficiently as usual due to employee shortage and give them time to complete requests. Employee tuition waivers will be voted on with next meeting.
- D. Financial Aid and Scholarship Committee: None
- E. Parking Fines Appeals: None
- F. Library: None
- G. Professional Employees Grievance Committee: None
- H. Ruidoso Campus: None
- I. University Council: Meeting today
- J. Other Reports: None

### **Old Business**

- A. Governance Review – Policy Change to Employee tuition waivers: clarification of the tuition and fees policy. Brent called for motion to approve the policy change as presented. Regina Bouley Sweeten/ Bryan Hahn motioned to approve. Motion passed by all.
- B. Constitution and Bi-Laws review - Major changes: since we have Ruidoso as part of our counsel and represent their professional staff we needed to change ENMU/Portales to just ENMU. John talked about proposed changes from Regina and making those within the document. Discussion continued on the changes made and Brent brought up that we can all individually look at it and put their notes/comments/edits in before we vote on the changes next month. Current copy will be on TEAMS for everyone to edit till the 10<sup>th</sup> of November, voting on the 16<sup>th</sup>.

**New Business**

- A. Semester meetings: Support senate has a program of putting Thanksgiving baskets together for the community from ENMU. We are in full support but don't want to compete with Student Government donation boxes. We will make sure to put ours in different places and mark them clearly. We would be helping to get that information out to all professional staff and will help to fill in gaps of donations not given if needed. A flyer is being made so that we know what kind of donations they are looking for. Brent asked if everyone was in support, no objections.
- B. As raised: None

**Adjournment:** Small asked for a motion to adjourn the meeting at 10:32 p.m. A motion to adjourn the meeting was made by John Crates and seconded by Scott Davis. Motion passed by all. Next meeting will be on November 16, 2021 at 3:30 p.m. on Microsoft TEAMS.

Minutes prepared by: Heidi Crates, Secretary.