

ENMU Distance Learning Committee
Monday, April 11, 2022
4:00 to 5:02 pm
Teams Meeting

1. Meeting called to order by Chair Cole at 4:00pm
2. **Roll:**
Present—Josh Bramlett, Tracie Campbell, Corey Cole, Shannon Demuth, Alan Garrett, Rachel Lingnau, John Montgomery, Karen Nelson, Ryan Roark, Michael Shaughnessy, Pamela Shuler
3. **Approval of the Agenda:**
Motion to Approve Agenda made by Roark, seconded by Demuth
Opposed—none
Abstention—none
Motion passed to approve Agenda for 4/11/22 meeting
4. **Approval of Minutes:**
Motion to approve Minutes from 3/21/22 made by Lingnau, seconded by Montgomery
Opposed—none
Abstention—none
Motion passed to approve Minutes from 3/21/22 meeting
5. **Old Business**
 1. Online Course Standards Report
 - a. Previously, there had been discussion on results being somewhat unexpected. Roark shared Table 3 (Percentage of Courses in Which Standards Observed, All Disciplines). There are more columns this time in the 90% range. This indicates an improvement from previous review. Additionally, there are many areas in the 80% range in this review cycle. There are still many areas below those ranges. 1A (Faculty Introductory Strategy) is still a challenge. 4A, 4C, and 8A were additional areas mentioned for improvement. The initial draft of Online Course Standards was first communicated in 2018. There has been mixed success with current training strategies. As the Online Course Standards become longer established, it is anticipated that subsequent reviews will positively reflect this.
 - b. Committee discussed what can be done to help faculty consider and improve areas of review for the Online Course Standards. Lingnau shared there might be discrepancies between faculty members and reviewers views on if courses meet specific standards. In the shift to Canvas, Canvas should facilitate reviewers having an easier time with locating that pertain to review. Blackboard presented challenges in locating review items. Demuth suggested exploring a required Saturday training session that reviews requirements for the Online Course Standards. Lingnau encouraged offering educational credit or certification for viewing training sessions. Roark shared that there has not been strong positive feedback to faculty training sessions in the past. This may have been based on the timing of scheduled sessions. Demuth also suggested exploring including a more substantial session in the NFIP process. Further suggestions included providing training at different points of the year to accommodate diverse schedules. Roark suggested considering an option with pre-work and then holding a training session that covers questions and answers about the material.

- c. Quality training sessions could help ENMU meet HLC standards. Roark discussed how the quality of online courses has been under intensified scrutiny since COVID.
 - d. Cole discussed how it could be helpful to have a training session on understanding aspects of Academic Freedom. Roark will explore what resources and offerings are available for these types of sessions. Roark and Campbell will be meeting with Dr. Laurenz about the Online Course Standards Review Report and related items.
2. Mediasite Upgrade/Replacement Evaluation Process
- a. Roark presented a timeline for the Mediasite Upgrade/Replacement Evaluation Process in the last meeting. The RFP will be the first step. This will state all requirements and wishes. Distance Learning will simultaneously start preparing for a review of internal tools. Faculty feedback is important in the review process. Distance Learning hopes to support and run tools that are useful to faculty.
 - b. Recommendations will be made at the end of the F'22 semester.

6. **New Business**

- 1. Quality Matters—Faculty concerns about QM were discussed. Roark shared that reviewers provide feedback for meeting standards. Changes to a course remain up to the faculty member. Campbell shared that Distance Learning is instructed by Dr. Laurenz to work with faculty to get courses certified. Roark suggested talking to Department Chairs and Deans with concerns about courses needing to go through the QM process.
- 2. Faculty concerns about Unicheck and further QM discussion will be added to the Agenda for the next meeting.

7. **Announcements**

- 1. Last meeting of the semester will be May 9 at 4pm in the GSSC. Roark will send an update on meeting details.

Motion to adjourn meeting made by Roark, seconded by Nelson

Meeting adjourned at 5:02 pm

Respectfully submitted by Pamela Shuler, Secretary