

## **Distance Education Committee 2/26/2019**

Location: JWLA Conference Room

All members in attendance

### **Minutes**

Call to order and Welcome

**Minutes approved from previous meeting- move to approve, second, all approve.**

### **Old Business**

Reports received from Montgomery with list of courses, 245 online courses

Follow up to confirm timeline

Strive to avoid assigning reviewers to their own college

Suggested if no longer in catalog, then no review

Two course are now available for initial practice review, members to practice review and compare notes.

After practice, will have norming session in meeting.

### **New Business**

Dr. Tracie Campbell reviewed standards and provided explanations prior to practice classes.

Future meetings: Roark to send out survey.

**Move to Adjourn, second, all approve**