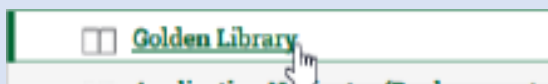


### Weekly Tech Tip: Quick Portal Navigation

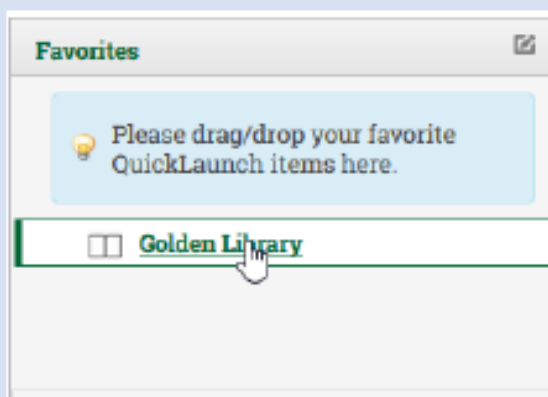
Students, Faculty, and Staff may save time navigating around the Portal homepage by dragging and dropping the links on the left hand side they use most often up to at the top, as seen below.

Left Click and Hold

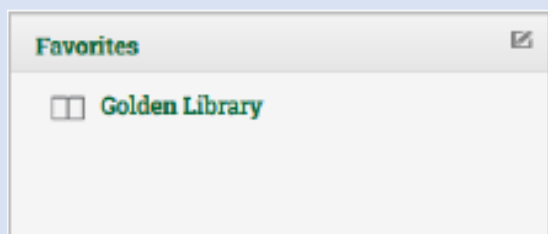
(Note: Applicable to all links, GSSC link used as an example.)



Drag up to Favorites and Drop



Result



To see additional tech tips, or download this week's tech tip, visit [ENMU ITS Weekly Tech Tips](#)

-- ENMU Portales ITS Technical Trainer