

ENMU Professional Senate Meeting

February 15, 2022, 3:30pm | Virtual Meeting through Microsoft Teams

Call to Order: by Brent Small at 3:31 pm

Present: Matthew Benavidez, Regina Bouley Sweeten, Heidi Crates, John Crates, Scott Davis, Aaron Easley, Casey Fall-Guerra, Kari Lemke, Stephanie Miles, Brent Small, and RaLynne Stanbrough

Absent: Jennifer Poyer, Bryan Hahn

Approval of Minutes: President Small called for a motion to approve the agenda. A motion to approve was brought by Kari Lemke and seconded by Aaron Easley; approved by consensus. President Small called for a motion to approve October meeting minutes.

Motion to approve: Regina Bouley Sweeten motioned to approve the minutes and Scott Davis seconded. Motion passed by all.

Meeting and Committee Reports

- A. Administrator Evaluation: None
- B. Board of Regents: None
- C. Budget and Planning: Still working on since Legislature is still in session; salary increase possible, building and construction for SAS.
- D. Financial Aid and Scholarship Committee: routine regular approval/denials have been going out to committee members weekly
- E. Parking Fines Appeals: None
- F. Library: None
- G. Professional Employees Grievance Committee: None
- H. Ruidoso Campus: None
- I. University Council: Two new policies to review on our agenda today
- J. Other Reports:

Old Business

- A. Governance Review: University council approved professional senates new by-laws.

New Business

- A. Semester meetings:
 - a. Purchasing Policy: reviewed by all. Brent Small asked for a motion to support the policy, a motion was made by Scott Davis and John Crates seconded.

- b. Building Access: discussed changes that need to be made or clarified: In section 18, what happens when there need to be special hours? Need more clarification on when an area executive administrator can change these hours if needed, what the procedure is, and why the department would be charged by the physical plant to unlock or lock the doors when these changes happen. In section 17, where is the policy that defines emergencies/exigencies? Need clear protocols for what happens in these types of situations and should the ability to lock and unlock the doors lie with the area executive administrator. In the Authorization Levels chart, where would the CUB (Campus Union Building) fall and whom do they answer to? On page two section 3B, references section 21 below, there is no longer section 21. Questions will be taken back to the University Council for discussion and review.
 - c. Casey: Nursing/lactation policy, there is not one in place here at ENMU, suggesting that we open a space to provide privacy but to start with building a policy first at ENMU. She has gathered policies from other universities to provide a guideline for us to start with. Brent suggested that we need to draft a policy first and then present it to the University Council who will send it out to support and faculty senates for input. Casey will work on something for the 25th of April to present in draft form.
- B. As raised: None

Adjournment: Small asked for a motion to adjourn the meeting at 4:09 p.m. A motion to adjourn the meeting was made by John Crates and seconded by Regina Bouley Sweeten. Motion passed by all. Next meeting will be on March 15, 2022, at 3:30 p.m. on Microsoft TEAMS.

Minutes prepared by: Heidi Crates, Secretary.