

# First Last

Street Address  
Portales, NM 88130  
(575) phone  
email

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*Summary statement – 4 or 5 lines. Include teaching philosophy, your unique teaching qualities. Focus on skills, qualifications and achievements.*

## ***EDUCATION & CREDENTIALS***

**Eastern New Mexico University, Portales NM** month year

Bachelor of Science in

Minor:

GPA:

**New Mexico Public Education Department Licensure**

Teacher, Elementary Education K-8 # 2345678 (*or expected month, year*)

Endorsement in

## ***TEACHING EXPERIENCE***

**Portales Elementary School, Portales, NM** semester year

*Student Teaching Full Time Practicum*

- 5 to 6 bullet points
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**Portales Elementary School, Portales, NM** semester year

*Student Teaching Full Time Practicum*

- 5 to 6 bullet points
- 

## ***WORK EXPERIENCE***

**Company, City, State** month year –month year

*Job title*

- 3 to 4 bullet points
- 

**Company, City, State** month year –month year

*Job title*

- 3 to 4 bullet points
- 

**Company, City, State** month year –month year

*Job title*

- 3 to 4 bullet points
-

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## *PROFESSIONAL DEVELOPMENT*

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- (if appropriate include 4 to 5 bullet points here...some examples)
- Sexual Abuse and Assault Training, October 2008
- Child and Substance Abuse Workshop: Breaking the Cycle of Abuse, August 2008
- Blood Borne Pathogens Safety Training and School Health, August 2008
- CPR and First Aid Certification, May 2008

## *HONORS & ACTIVITIES*

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- 4 to 5 bullet points here
- Include associations, awards, community service

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## REFERENCES

Name, title  
Company  
Address  
City, state, zip  
Phone number  
Email address

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