

FACULTY SENATE MEETING MINUTES- FINAL VERSION-Approved 3/19/2020

CUB SANDIA ROOM

3/5/2020

3:30--to 4:56 PM

Roll Call Taken- Quorum Established

Present: Beinlich, Crockett, Andersen , Finley, Kuhlmann, Duni, Owens, Haney, Pollock, Guerra, Lingnau, Shuler, Shaughnessy, Sweeten, Stanley, Tian, Wall, Thompson, Waldo, Senn, Michelle Schmidt (for Duarte) Wallace, Debra Stone (for Zhang- for rest of term) Shepardson

Absent: Brust

Agenda: No new items

Motion to Adopt Agenda: Motion by Sweeten, seconded by Anderson. In Favor 23, none opposed, 1 Abstention.

Motion to approve minutes: Senn, seconded by Pollock, No discussion followed. Approved 21 with 3 abstentions- Shepardson, Wall and Stone.

Administration: Dr. Laurenz reflected on Spring Break, wished all faculty a restful spring break. He reiterated issues regarding student evaluations (faculty teaching face to face have the option for paper or online evaluations; online courses are to be evaluated online). The College of Business has made the decision to have all evaluations done online. Encouraged faculty to determine what the consensus is for their department and if they can choose the format for evaluation collection.

He thanked faculty who responded to e-mails and progress reports on student-athletes- this assists with tutoring and advising. He addressed concerns regarding the Corona Virus (COVID-19). No travel ban is in place at this time, but students and faculty who are ill are advised to seek treatment/evaluation and not attend classes. He asks that faculty be flexible, whenever possible if students notify them they are ill with a respiratory illness during this time. Dr. Laurenz encouraged faculty to use Blackboard shell for communication purposes, and if not teaching online currently, may want to get in touch with Distance Learning to set up course shells for all courses. (There may come a time when all courses will be taught online, depending on community spread of COVID-19, and faculty are encouraged to be prepared).

Faculty Senate reports:

1) Treasurers Report- Was delivered by Vice President Waldo- in lieu of Brust who was absent- Survey Monkey was purchased at a cost of \$404.00 and there is \$96.00 left currently in the

Faculty Senate Budget. Additional funds are expected in the fall of 2020. Melissa Broz will check to see if there is any "Institutional discount" for schools/university.

2) Curriculum Committee: Waldo indicated committee met on 3/2/2020 and she reviewed the various majors that was reviewed and passed and those that were given extended time. She reviewed deadlines and dates and reflected on the fact that there were two snow days which slowed the process.

3) Distance Learning Committee: An e-mail has been sent to Faculty requesting input and review regarding Blackboard Ultra, Canvas and Brightspace. Return Rates were reviewed.

4) Elections Committee- A sheet was distributed by Senator Beinlich reflecting Faculty Senate roster for 2020-2021. Nominations for officers for Faculty Senate will be accepted via e-mail to stephanie.Beinlich@enmu.edu until 3/19 at 12p.m. Election to be held 4/2 during the regular F.S. meeting.

5) Faculty Grievance Committee- No Report

6) Faculty Personnel and Handbook committee- Will be meeting soon.

7) Faculty Research and Instructional Development Committee- Call for proposals have gone out- there will be follow up reminders and the committee will meet next month to review proposals.

8) Program Review Committee- No Report

8) General Education Committee- No Report

9) Program Review Committee- No Report

10) Undergraduate Admissions and Standards Committee- No Report

11) Ad Hoc Student Evaluation Committee- Committee is " moving forward".

12) Ad hoc Martin Luther King Committee- Some members met recently, awaiting input from Diversity Committee regarding status and future charge if any. Will keep as ad hoc committee until F.S. decides on status next year.

13) University Standing Committees- Assessment- Letters have been drafted and sent out to appropriate personnel.

14) Budget and Planning Committee- Issues regarding this were reviewed in recent general Faculty Meeting. In terms of state appropriations, ENMU seems to be the lowest per student- (There are approximately 3,905 full-time students, and \$7,116 per full time student was mentioned) , state average is reported at \$ 9,047. Reasons for discrepancy were articulated, and influence in legislature was mentioned. Scott Smart is attempting to equalize; the Budget chair

in Santa Fe is John Arthur Smith. The Governor will sign the budget by 03/10/20, and confirmation of funding will be reported at that time.

President Report- President Kuhlmann- attended ENMU emergency committee meeting on COVID-19, indicated a pending meeting at Clovis Carver Library in Clovis New Mexico on 3/6/2020. There are no cases of Corona Virus reported in New Mexico . Those suspected of the virus will be evaluated- the Department of Health subcontracts with Quest for testing. Roosevelt General Hospital was at meeting. There are 7 apartments designated for quarantine IF NEEDED. It was suggested that Blackboard could be used to submit assignments. Dustin Seifert the FAR (Faculty Athletic Representative) will be contacted regarding information regarding student-athletes.

Old Business-- Vice President Waldo indicated the Faculty Satisfaction Survey will be uploaded with a plan to release from 3/16 to 3/30. There is some overlap with Administrator evaluations that will be available from 3/23- 4/13

New Business-- Vice President Waldo- reviewed University Council pages with a focus on "exigent Circumstances in the Statement on Governance. Extensive discussion followed regarding subjectivity and vagueness.

The specific University Policies were Policy 15-2 Statement on Governance, 4-B Exigent circumstances and Policy 35-1 Travel by system employees /students

There was a motion to approve the above Definition of "exigent circumstances" with the removal of the term "unnecessary expenses" and all instances of the word "unnecessary" in the definition.

[Moved this section.] The final wording (for motion) for 15-2, 4-B definition of "exigent" is:

" Exigent circumstances are circumstances where relevant and prompt action is necessary to prevent physical harm to others, damage to property, some other consequence of an emergency nature, or a violation of the law".

Motion to approve by Andersen, seconded by Sweeten. Approved 21 with 3 abstentions

Waldo reviewed the second policy (Travel 35-1) from University Council regarding reimbursement for system employees/students/spouse, Section #15 exemptions. A lengthy discussion followed.

There was a motion to NOT APPROVE or Reject this section. Motion made and seconded, vote was taken by written ballot, as called by the Parliamentarian.

The final vote to Reject was 14, with 5 no votes, and 2 abstentions.

The next Faculty Senate Meeting will be held in the SAS building, RM 166 on March 19, 2020 at 3:30 PM.

Motion to Adjourn by Sweeten, Meeting adjourned at 4:56

Michael F. Shaughnessy
Secretary

ADDENDUM 03-16-20: Due to COVID-19 Precautions, Faculty Senate will meet via ZOOM (remotely and virtually) for the last four meetings (03/19/20, 04/02/20, 04/16/20, and 05/07/20). President Kuhlmann sent out ZOOM links for the meetings.