

Minutes
ENMU Faculty Senate
February 15, 2018
3:30 to 5:00pm
Sandia Room
APPROVED

Roll Call: Present: Acheson-Brown, Shephardson (voting alternate for Beck), Beinlich, Birky, Durand, Erf, Flores, Greene, Lingnau, Craddock (voting alternate for Liu), Mitchell, Maxiel (voting alternate for Owens), Pasko, Roller, Shaughnessy, Sherwood, Starr, Swafford

Absent: (7): Bellin-Oka, Finley, Gandonou, Hardin, Lee, Owens, Sumption

Guests: Dr. Jaime Laurenz, Ryan Roark, & Dr. Linda Weems

Reading and approval of the minutes:

Motion to approve minutes of Feb 1st 2018, with amendments (Duran/Erf) Passed with 2 abstentions.

Administrator's Report:

Dr. Elwell: not present

Dr. Laurenz: Budget for the Senate is \$2934: \$2424 for Student Hire and Federal Work study. We could move the \$2934 to Supplies which is a recurring item. Senate budget is within Academic Affairs management. The administration does not control what for or how the money is spent. We tell Melissa at Academic Affairs what we want to spend it on and VPAA signs off. We can move the money however we want and we can only use the student line to hire students.

In regard to the Calendar: It comes from Planning Analysis. We have the same annual length of instruction. Only a shift in when classes start and stop based on that length. In Fall we start on a Tuesday and in Spring on Monday (for benefit of incoming Freshmen).

Greene: On Martin Luther King day; why not celebrate it?

Laurenz: We can look into that. Senate should put it on our agenda sometime and he would be willing to participate in the discussion.

Lingnau: Suggest putting Spring Break between eight week sessions, after Midterms.

Regarding Standards: Access to online courses was requested by HLC. They want some minimum university standards (an "Assumed Practices" for face-to-face classes—e.g., engage students; online need some mechanism to engage students in the class; how is the grading done, etc.).

Drs. Weems and Roark on the ENMU Online Course Standards proposed: Weems: most of the documents of standards are from earlier principles (from Chicking and Gamson). The "Must

Haves" column is what must be had from the group under discussion. The Distance Committee (not the Distance Education Committee) wants input on the document. **Roark:** DEO is not involved in faculty evaluation. The want feedback on the form. The Committee is to work of refinement of the ENMU Online Course Standards. Debra Stone is the contact person for feedback and suggestions.

Greene: The "Standards" sections reference the QM Rubric. This is seen as a limitation since there are multiple rubrics which could be used. Suggested that QM be removed for the "Standards: section to the "Examples" section.

Swafford: Provided some other Standards which could be added.

Flores: faculty wish to keep QM from being a requirement.

Greene: There is problem with labeling the table as "Standards" rather than something less compulsory, such as "Guidelines."

Craddock: Maybe insert an open paragraph to say the intent of the document (e.g., "a guideline" not a requirement).

There was a vote to extend the debate 9 Yea; 6 Nay; 1 abstention.

Acheson-Brown: expressed concern about public/popularity on the internet – sees it as unprofessional to provide personal information about the professor. Public/private should remain split. Unsafe to publish private online for female safety.

Beinlich: As a female, she does not see it as a problem. She makes personal content on Blackboard for her classes.

Additional feedback may be sent to any member of the online course standards committee. Guests left.

Faculty Senate Reports:

Treasurer: We have \$423.83. We have \$426 for work study.

Curriculum Committee: Discussed Responsibilities of their committee

Distance Education and Outreach Committee: No report.

Elections Committee: Elections are ongoing in the colleges.

CET elections:

- CET (Alternate) Representative for the Faculty Grievance Committee – Kathleen Wagner
- CET Representative for the Faculty Personnel Policy and Handbook Committee – Cindy Miller
- CET Representative for the Curriculum Committee – Lesley Judd
- CET Representative for Undergraduate Admissions and Standards Committee – Michael Shaughnessy
- CET Representative for the Administrator Evaluation Committee – Kathie Good
- CET Representative for the Budget and Planning Committee – Charles Waggoner

Faculty Grievance Committee: No report.

Faculty Personnel and Handbook Committee: No report.

Faculty Research and Instructional Development Committee: No report.

General Education Committee: Working on timeline for campus forums for nine institutional discretionary credits for General Education

Program Review Committee: No report.

Undergraduate Admissions and Standards Committee: Revising standards to include information on students who really want to come back.

Ad Hoc Student Evaluations Committee: Waiting for information from COB all-online evaluation pilot. Will meet after information is provided on that next term.

Ad Hoc Intellectual Property Rights Committee: No report.

University Standing Committees:

Assessment: No report

Budget and Planning: Will meet Feb. 21st.

University Council: Will meet again Feb. 26th.

Student Senate:

Two things got to the Student Senate on reporting to police if there is a need for something to be done.

President's Report:

Nothing to report.

Old Business:

See Dr. Weems and Dr. Roark in Guests above.

New Business:

Nothing arose.

Announcements:

None.

Motion to adjourn at 4:55 p.m.

Passed unanimously.

Respectfully submitted,

Michael Ryan,
Parliamentarian and Substitute for Faculty Senate Secretary