

Eastern New Mexico University  
Graduate Council

December 10, 2020

3:30 to 4:45 pm

Online conference call via TEAMS

Council Members: Matthew Barlow (Biology), Deborah Corbin (Business), Rebecca Davis (Educational Studies), Patricia Dobson (Communication), Richard Guerra (Kinesiology), Kristin Kuhlmann (Nursing), Susan Kuzminsky (Anthropology), Bryan Moffitt (Counseling), John Montgomery (Graduate Dean), David Sweeten (English), Suzanne Swift (Communicative Disorders), Mark Viner (Curriculum and Instruction), and Juchao Yan (Chemistry)

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Call to order: Dr. Mark Viner called the meeting to order at 3:30pm.

Present: Dr. Barlow, Dr. Corbin, Dr. Davis, Dr. Dobson, Dr. Guerra, Dr. Kuhlmann, Dr. Kuzminsky, Dr. Moffitt, Dr. Montgomery, Dr. Sweeten, Dr. Swift, Dr. Viner, and Dr. Yan

Absent: none

Approval of Council Meeting Agenda: Dr. Corbin moved approval of the December 10, 2020 agenda, seconded by Dr. Kuzminsky. Motion to approve carried unanimously (12-0)

Approval of Committee Meeting Minutes: Dr. Corbin moved to approve the minutes from November 12, 2020, seconded by Dr. Yan. Motion to approve carried (11-0, with Dr. Guerra abstaining as he was not present at meeting.)

Announcements/Information:

1. Schedule for program catalog changes to Graduate Council—  
Clarification these will be for regular updates to the catalog. No date conflicts were provided to Dr. Montgomery, schedule will continue as presented at last meeting for Spring 2021 semester.
2. Slate implementation is proceeding well, inquiries will be active as of today.
3. Any issues with splash pages being updated, please let Dr. Montgomery know and he will assist in contacting Communication Services.
4. Reminder to complete PAN's for any GA changes/terminations for Spring as soon as possible.

Old Business: Continued review of Graduate Catalog, pages 19-26 reviewed for updates in the Tuition & Fees, Financial Aid, Student Services & Facilities, and The Graduate School at ENMU sections.

Discussion from the review of the Financial Aid section—Questions about Summer financial aid/loan availability. Dr. Montgomery will follow-up with Brent Small from the Financial Aid Office for further information.

Recruitment, Retention, Completion:

1. Reminder to follow-up with students who have not registered for Spring 2021 semester.

2. Housing Fellowship Follow-up—Still in the discussion phase, hopefully will be available for Fall 2021. If implemented would be available for 12 grad students, contract would be done with Housing Department and they would make final decisions on who would receive the rooms. Communal kitchen available, anticipate not being charged food plan.
3. Suspension and Probation Lists—Students were not placed on suspension or probation at the end of Spring 2020 semester due to Covid-19 changes to the semester; Summer semester is not looked at for suspension or probation. Suspension and probation WILL be enacted again at the end of the Fall 2020 semester, Dr. Montgomery will be pulling these reports and notifying students/grad coordinators quickly after the semester ends.

New Business:

Justin Miller (presented by Dr. Richard Guerra)—Appeal for the six-year time limit on three courses taken in 2015. Justin has four classes to complete in 2021 and plans to complete the capstone in Spring 2022 if extension allowed.

\*This appeal has been approved to extend the six-year time limit for these three courses. (12-0 vote to approve)

Amy Weiss (presented by Dr. Rebecca Davis)—Appeal for the six-year time limit on all courses previously completed from Fall 2011-Fall 2014, needs to complete Internship II.

\*This appeal has been approved to extend the six-year time limit with the following stipulations: Classes EDF 500-Educational Research and EDAD 525-Personnel must be retaken as content has significantly changed since courses taken in 2012. EDAD 598-Internship II must be successfully completed. The Graduate Council has approved the time extension with the additional stipulation that both courses and Internship II must be completed by December 2021 (the end of the Fall 2021 semester). (10-0 vote to approve, with 2 abstentions)

ENMU Governance: Request to the University Council—Every council/committee is being asked to verify the effectiveness of the council/committee and to provide suggestions for changes/revisions to the structure or operations of their council/committee if needed. Dr. Montgomery has provided a copy of the request form to all council members to read in the upcoming weeks. Form is due in February, will discuss form in the new year.

As May Arise:

Next Council Meeting is January 14, 2021 at 3:30pm via TEAMS.

Other concerns-topics of discussion—Time frames for completion of graduate programs. What is the history of the six-year time limit to complete a graduate program? Is this an HLC guideline? Dr. Montgomery will check further and will discuss with the group at a future meeting.

The meeting was adjourned at 4:45pm.