

## Faculty Senate Minutes

September 5, 2019

### 1) Roll Call:

Present: Stephanie Beinlich, Steven Brust, Michele Crockett, Micah Donohue, Michelle Schmidt ( for Maria Duarte) Dhimitraq Duni, James Finley, Nhat Ho ( for Matt Haney) , Rachel Lingnau, Darren Pollack ( for Zhming Liu- Voting alternate) Cindy Miller, Rick Shephardson, Pam Schuler, Erik Stanley, David Sweeten, Wally Thomson, Weizhang Tian, Kristin Waldo, Sarah Wall, Konni Wallace

Absent: Imran Mazid, Greg Senn ,Man Zhang

Approval of Agenda: Motion by Donohue, seconded by Sweeten, Unanimous Approval

Review of May Minutes, sent out 9/3/2019 Motion by Beinlich, seconded by Thompson, to approve as printed, with Abstaining by Senators Wall, Pollack, Brust, &Schuler,

Motion to approve Passed.

### Administrators Report (Dr.Elwell and Dr. Laurenz)

1) Dr. Elwell welcomed all back

2) Dr. Elwell indicated letter from NCAA indicates that we are off probation.

3) Dr. Elwell presented a sheet with data, and discussed trends in enrollment, retention, etc.

4) Dr. Elwell discussed suicide Awareness Month, and indicated that staff meets on Mondays to review concerns. Faculty who are concerned about a student should contact Jeff Long and or Steve Estok or Susan Larsen or Susan Cramp in the Counseling Office.

5) Dr. Laurenz discussed some dual credit issues regarding Agriculture, Culinary Arts and Animal Science and Metal/Welding courses. Some of these issues will be reviewed at September General Faculty Meeting.

Also discussed was Recruitment and Retention, Quality of Instruction Delivery and Support Services.

Dr. Laurenz discussed the need for strategic Planning for the next 5 year period. He indicated Core Staff seek to meet with Presidents of Faculty, Staff, Student Senate.

Dr. Elwell closed with a brief discussion of his "Pastries with the President" and indicated that he would be investigating certain issues. He then discussed the water line at Greyhound Arena and suggested caution in that area.

### 4) Faculty Senate Reports

Treasurers Report----No report.

Curriculum Committee- No report.

Distance Ed and Outreach- No one representing this committee present.

Elections Committee- Cindy Miller is Chair, will liaison with College Election Chairs and Faculty Senate Executive Committee to review vacancies.

Faculty Grievance Committee- No report

Faculty research and Instructional Development Committee- Secretary Shaughnessy, chair, provided a brief update and overview of future dates to come.

General Ed Committee-- to meet next Monday

Program Review Committee- No report

Undergraduate Admissions and Standards Committee- Mike Shaughnessy reported- Matt Haney is Chair- the number of students requesting re-admission has declined.

Ad Hoc Student Evaluation Committee- Dr. Waldo- needs two additional members-

Ad Hoc MLK Holiday Committee- Geni Flores was chair, but is no longer on Faculty Senate- Don Elder and Gillian Anderson were mentioned as interested individuals. Shepardson and Shaughnessy will contact Geni Flores, Don Elder and Gillian to ascertain next steps.

University Standing Committees- Assessment- No Report, Budget and Planning has met (Kuhlmann reported summary) and University Council (both Kristin Waldo and Kristin Kuhlmann attended and reported)

There is no student body representative at this time- Elections Chair Miller will contact the Student Body President regarding this.

President's Report- Dr. Kuhlman provided a summary of the Aug 26, 2019 meeting:

Report of Policies approved by Board of Regents:

25- ENMU Foundation Policies (Portales)

50-1 Interfunds

50-2 Cash Handling

55-4 Purchasing Cards

65-8 Identity Theft

65-9 Payment Card Security

70-3- HIV, AIDS

70-10 Student Complaints

80-4 ADA

80-18 Surveillance Systems

80.12 (Roswell)

Old Business:

There were no further suggestions about the current draft of the proposed Student Evaluation of Teaching instrument by Faculty Senate, thus the Ad Hoc Committee for Student Evaluations will meet to discuss next steps in the process and report back to the Faculty Senate.

New Business:

1) Faculty Survey Results- will be re-sent to Senators to "refresh memories" regarding results. Please ask faculty constituents for any feedback

2) Cooling/ Air Conditioning/Heating and Regulation of Same. Ray Nations from Physical Plant will be asked to speak regarding many issues in different buildings regarding heating, cooling etc. Many senators expressed difficulties with heating/cooling etc. Faculty Senators will ask faculty constituents to send them cooling/heating concerns relating to their offices and classrooms and report back at the next meeting.

3) Help Desk support for FACULTY on Weekends prior to Grade submission was discussed, specifically, precisely the need for assistance if there is computer or Internet failure/difficulty prior to grades submission which needed to be entered into the system prior to the due date and time (Midterm and Final Grade weekends support needed, especially). Clark Elswick will be contacted by V.P. Waldo. Some suggested extending due date and time in summer classes for submission of grades.

4) Some discussion followed about the NCAA report delivered to Faculty Senate in May. Faculty Secretary Shaughnessy will visit with Dustin Seifert to clarify the charge as to what NCAA wants and what faculty seem to need /want.

5) Class size was discussed as was CAPS for online classes as well as in person classes, with particular concern around "writing intensive classes" . CAPS seem to differ and change over semesters.

Some discussion also followed regarding "banked credit" and how to ascertain how many credits a faculty member has, and how to use these "credits". Dr. Kuhlman will investigate policy in this regard.

Announcements:

1) The Suicide "Walk Out of Darkness" will be held September 28 at 9:00a.m in Clovis. Details to follow. Discussion followed as to the best way to communicate various events.

Motion to adjourn by Senator Sweeten, seconded by Thompson at approximately 4: 57p.m.

Respectfully submitted,

Michael F. Shaughnessy

Secretary.