

FACULTY SENATE MEETING MINUTES

ZOOM MEETING

MAY 7th, 2020--3:30---5:00

Present: Beinlich, Brust, Crockett, Donohue, Duarte, Duni, Guerra, Haney, Kuhlmann, Owens, Pollock, Shaughnessy, Shuler, Stanley, Sweeten, Tian, Waldo, Wallace, Stone, Senn, Stout, (Student Representative) Thompson, Wall. Rutland substituting for Shepardson.

Quorum Established

Absent: Finley, Lingnau.

Administrators Present: Dr. Caldwell, Dr. Laurenz

Agenda: Senn moved to adopt, Beinlich seconded, No Nays, No Abstentions, Agenda Adopted.

Minutes of 4/16/2020--- Moved by Brust to approve, seconded by Senn, No Nays- 2 Abstentions- Wall and Thompson, Rutland for Shepardson.

Administrator's Report- President Dr. Carstens of ENMU Ruidoso has resigned- but will remain 1/4 time-he is leaving to assume position of Education Director for the Church of Jesus Christ of Latter-Day Saints.

ENMU- Roswell---Emory Oldfield will take over as VPAA and Student Affairs as of July 1, 2020, Mike Martinez has resigned.

Dr. Caldwell reported on connections with Clovis Community College- Dr. Charles Nwangno has assumed leadership position there.

There will be an effort for a GEO BOND for needed repairs for various ENMU facilities; Dr. Gamble will be involved.

There will be a Virtual Graduation on May 30th at 10:00 a.m. There will be a recognition of retiring faculty. Awards for Teaching/Service/Creative Endeavors will be awarded at a later date.

Dr. Caldwell reported on enrollment numbers- for 2020- there is a 9 % increase resulting in a 13% increase in Student Credit Hour production.

For the Fall, currently there is a 5.5% decrease and 8.4 % decrease in Student Credit Hour Production.

Dr. Laurenz and Dr. Long are on campus to respond to any immediate concerns related to the COVID-10 closure and the effects on operations relating to students and faculty.

Dr. Caldwell spoke about the Fall and we will be following the directives of the Governor in terms of sanitizing and social distancing. Deans have discussed with chairs.

Those who are immunocompromised are advised to stay at home, work from home. Those with underlying health conditions are also urged to work from home.

Dr. Caldwell spoke briefly about the new entering freshman class- as possibly being somewhat different- and lacking ACT scores. Placement in correct courses will be a challenge.

A decision regarding the possible re-opening of the campus will be made approximately July 15th in order to plan for Dawg Days and Residence Hall and whatever adjustments in terms of social distancing and sanitizing may be needed. There is currently a hold on new hires and all are asked to review new purchases.

All summer classes are to be online and there are no on campus summer activities. Bookstore is closed

Discussion as to preparedness of RGH- there are 6 ventilators and no ICU trained staff.

Masks and Protective Gear was discussed and will be provided to employees and students as needed as they return to campus.

There was testing at Greyhound Football Stadium parking lot last weekend- and there was only 1 positive out of 150 tested.

Dr. Laurenz expressed his thanks and gratitude, indicating grades were due Thursday, May 14th, at noon and that Blackboard will remain open until May 22nd. Contact Ellen Gardiner in Distance Learning if need course left open longer.

He requested that those who have not provided their feedback about the various Learning Management Systems do so as soon as possible. Decision to be made shortly; the LMS platform sandboxes are open through 05/22/20.

He indicated that faculty indicate in syllabus--response time to students and return time to students. He acknowledged that there are different disciplines and different classes- but it is important to indicate how rapidly faculty would respond/reply to inquiries and how rapidly papers, assignments etc. would be graded.

Thus, "response time " to e-mails, phone messages, and Discussion Board postings could be 24, 36, 48 hours and "return time" for assignments would differ depending on size of assignment (large, small). Faculty could indicate if they were not available on weekends, or on Sunday.

Concern about a possible "flare up " of the virus was discussed and faculty should "hope for the best and prepare for the worst" and in effect prepare two syllabi- one for in person and one for online instruction.

Question was raised as to CARES funding- and Dr. Caldwell indicated monies were distributed between Portales, Roswell and Ruidoso. The funds have been used to reimburse students for the additional expense due to displacement from face-to-face to on-line courses. Checks will be sent within the next week.

Faculty Senate Reports:

- 1) Treasurer's Report: Brust reported. No change.
- 2) Curriculum Committee: Brief report that the work of the committee is "almost done". There may be some "carrying on in the summer".
- 3) Distance Learning Committee: Reminder that the three LMS- Learning Management Systems- are being reviewed- and faculty are asked to provide their input ASAP. Decision pending.
- 4) Elections Committee: No Report. Some retiring faculty may need to be replaced on committees in the Fall.
- 5) Faculty Grievance Committee- No Report
- 6) Faculty Personnel and Handbook Committee- No Report
- 7) Faculty Research and Instructional Development Committee. The committee met, reviewed both research and instructional proposals and decision letters were sent out.
- 8) General Education Committee- No Report
- 9) Program Review Committee- No Report
- 10) Undergraduate Admissions and Standards Committee- There will be a meeting in approximately 3 weeks- on Zoom.
- 11) Ad hoc Martin Luther King Committee- No report-has not met.

President's Report

See below in New Business.

New Business:

Two meetings to be held over the summer months- on June 18,2020 and July 16, 2020 in order to update faculty on Budget, employee and student safety as we reopen the campus, and impact on faculty load/workload. These will be held by ZOOM at 3:30 p.m. Motion passed without discussion, unanimous, no nays, no abstentions.

Faculty expected back on Aug 11,2020. Details to follow- in two additional summer meetings.

Faculty Satisfaction Survey was sent out in April, results reviewed and some charts presented. There was a 45.4% Response Rate. Comments reviewed and some discussion regarding "advising", Advising loads and "service" expectations, which take away from teaching responsibilities. Time constraints were indicated and the interrelationship with the Advising Center was discussed. The written summary and graphs will be sent to faculty for review. Next year's Executive Committee will follow up on this data and concerns.

Some discussion followed about an e-mail from the book store- and how this would present some problems for students who want to purchase books and return books. With the bookstore closed, it has been difficult to get in touch with anyone for questions, or to adopt books for the summer and fall semesters.

Motion by Thompson to adjourn at 4:56 p.m.

Respectfully Submitted
Michael F. Shaughnessy
Secretary