

**Minutes
ENMU Faculty Senate
January 17, 2019
3:30 to 5:00pm
Sandia Room
Approved**

Roll Call:

Present (22): Beinlich, Brust, Cradock (voting alternate for Liu), Donohue, Flores, Greene, Haney, Kuhlman, Lingnau, Mazid, Roller, Senn, Shepardson, Sherwood, Starr, Stokes (voting alternate for Stanley), Sweeten, Thompson, Tian, Wall (voting alternate for Birky), Waldo, and Xavier.

Absent (4): Finley, Nieto, Shaughnessy, Swafford

Guests (2): Dr. Caldwell for Dr. Elwell, Dr. Laurenz

Reading and approval of the minutes of 12/06/19:

Motion to approve minutes (Sherwood /Flores) passed unanimously with 5 abstentions.

Administrators' Reports:

Dr. Caldwell: Dr. Elwell not attending; Dr. Elwell is in Santa Fe for Council of University Presidents and discussion of legislative priorities.

Enrollment: Dr. Caldwell stated that enrollment numbers are better than they were at the beginning of the semester but still under those from the Spring 2018 semester. As of January 16, there is a 10.6 decrease in undergraduate headcount, with concurrent enrollment contributing. Movement upward is expected by the end of the drop-add period. There is a 7.6% decrease in graduate headcount compared to Spring 2018, with little movement expected.

Undergraduate student credit hours (SCH) are down by 6.5% compared to last spring; concurrent enrollment likely contributes largely to this reduction. Graduate student credit hours (SCH) are also down by 4% compared to last spring.

Enrollment and student credit hours in non-degree [wellness] courses not reported yet this year.

Dr. Martin Luther King, Jr. Day: Activities are planned on Monday, January 21. The President's Breakfast will be held at 8:00 am in the CUB Ballroom. The evening march begins at 5:00 pm and will proceed from the Memorial Building to the ENMU Campus. Refreshments follow. Program with the community will begin at 6:00 pm in the CUB Ballroom. Encourage students to attend.

Dr. Laurenz:

Update on Intellectual Property Rights Policy: The legal team has reviewed the proposed policy and made comments, which Dr. Laurenz will address with the Ad Hoc Intellectual Property Rights Committee. The legal team indicated a lack of expertise to address patent related items, recommending that a patent lawyer review the policy. Dr. Laurenz has asked the legal team for suggestions for such counsel.

Program Review: Program Review now occurs in spring and not fall. The January 28th deadline for program review does not leave programs much time for completing these reports. Dr. Montgomery and Dr. Laurenz have extended the deadline to February 25.

CONAHEC Short-term Faculty Exchange Program: Applications for the CONAHEC faculty exchange program for Fall 2019 are due March 1. Applications should be sent to Dr. Laurenz. The university can support four faculty exchanges a semester.

Faculty Senate Reports:

Treasurer: There is \$500.00 in the supply budget. There is \$1998 in student hire and \$426 in work-study.

Curriculum Committee: The committee has just received materials from Early Childhood Education and Educational Studies. The committee will meet on January 21.

Distance Education and Outreach Committee: No one present; no report.

Elections Committee: Half of the positions on the committee are open.

Faculty Grievance Committee: Have not yet met this semester.

Faculty Personnel and Handbook Committee: No report.

Faculty Research and Instructional Development Committee: Interim reports have been received and are currently under review.

General Education Committee: Committee meets January 18 to address Mathematics. After Mathematics, the committee will next address Science, followed by Social Sciences, Humanities, and ending with the Fine / Creative Arts.

Program Review Committee: No one present; no report.

Undergraduate Admissions and Standards Committee: Four applications have been reviewed.

Ad Hoc Student Evaluations Committee: There are currently 95 responses to the survey addressing the current questions on the student evaluations. The survey will remain open until the end of the month, after which responses will be analyzed.

Ad Hoc Intellectual Property Rights Committee: Dr. Laurenz already addressed the current status of the Intellectual Property Rights Policy approval process. The committee will meet in

the next week. The approval process will be further delayed now that patent lawyers are reviewing the policy; University Council will not receive the policy on January 28. The Board of Regents will not receive the policy on March 29.

University Standing Committees:

Assessment: Will be meeting on January 24.

Budget and Planning: Meeting is currently being scheduled. Dr. Starr had a class scheduling conflict last semester and Dr. Greene was attending in Dr. Starr's place. Dr. Starr will resume attending this semester.

University Council: Meeting on January 29. The process of changing university language in policies to system language continues.

President's Report: No report.

Old Business:

A question was raised concerning intellectual property rights and films made by students. If the University uses these films on-line for recruitment purposes, then the films become ineligible for film festivals. Can departments make more specific agreements with students?

Dr. Greene indicated the wording of the policy allows for contraction or expansion of intellectual property rights [normal vs. extraordinary usage]. He will, however, look into the issue and discuss this at the next Ad Hoc Intellectual Property Rights Committee meeting.

New Business:

Martin Luther King, Jr. Day: There is concern that the University does not recognize Martin Luther King, Jr. Day as a holiday. Depending on how attendance is at events on Monday, January 21, should the university recognize Martin Luther King, Jr. Day as a university holiday?

Discussion points included: Portales Public Schools recognize the day as a holiday, creating difficulties for ENMU faculty with children in the public schools; is the university required to have a certain number of hours in the classroom per semester; and staff preference for Presidents' Day over MLK Day as a holiday because of lengthy break for Christmas.

Motion (Donahue / Kuhlman) to form an AD Hoc Martin Luther King, Jr. Day Committee.
Motion passed unanimously, no abstentions.

Members include: Flores (Chair), Mazid, Shepardson, Wall, and Donohue. The committee will look at what other schools do when recognizing both MLK Day and Presidents' Day as official holidays, whether or not there is a required number of days that classes must meet (especially important for Monday only classes), and any other issues of importance as they arise.

Ad Hoc Committees becoming Standing Committees: Should the Ad Hoc Student Evaluation Committee and the Ad Hoc Intellectual Property Rights Committee be made into standing committees? Based on the legal principle of *nunc pro tunc* ["having done it now as if it were done then"], these two committees could become standing committees, as both have been in existence for an extended period of time.

A proposal to make the Ad Hoc Student Evaluation Committee and the Ad Hoc Intellectual Property Rights Committee standing committees will be presented in writing.

CONAHEC Clarifications: What is the CONAHEC faculty exchange? CONAHEC matches professors in participating institutions for week long exchanges. CONAHEC began as a student exchange program and expanded into faculty exchanges.

Announcements:

Dr. Martin Luther King, Jr. Day Events (January 21). President's Breakfast in the CUB Ballroom at 8:00 am. March beginning at 5:00 pm at the MLK tree in Memorial Park, ending at the MLK tree at ENMU. Program in the CUB Ballroom beginning at 6:00 pm.

Motion to adjourn was made at 4:27 pm. (Sherwood / Brust). Passed unanimously.

Respectfully submitted,
Kristin G. Waldo
Faculty Senate Secretary