

Eastern New Mexico University  
**University Council**  
November 29, 2021 3:10 p.m.

- Present Stephanie Beinlich, Patrice Caldwell, John Crates, Clark Elswick, Benito Gonzales, Olga Gould, Jamie Laurenz, Jeff Long, Ivana Mali, Shawn Powell, Darrell Roe, Scott Smart, , Vickie Thomas, Ryan Trosper, Konni Wallace, Kayla Wilson
- Call to Order Chair Konni Wallace called the meeting to order at 3:10 p.m.
- A motion (J. Laurenz/J. Crates) to approve the meeting minutes of the October 25, 2021, with corrections passed unanimously.
- Reports President Caldwell's Report: Legislative Finance Committee meeting on Saturday and all presidents are required to attend.
- President Powell's Report: No Report on governance
- President Trosper's Report: No report on governance.
- Dr. Laurenz: No report on governance.
- Dr. Long: No report on governance.
- Mr. Smart: No report on governance.
- Mr. Elswick: No report on governance. Over Christmas break IT will be finishing bringing everyone in the system into the same email account system. Will also be moving the Roswell campus students in to the same system with Portales and Ruidoso. We also plan to add if they are a student or employee and which campus they are at.
- Mr. Gonzales: Planning and Policy will be rolling out parliamentary procedures training via teams beginning the spring semester.
- Faculty Senate: No report on governance.
- Professional Senate: No report on governance. We will be presenting the Constitution and Bylaws for the Councils consideration.
- Support Senate: No report on governance.
- Student Senate: No report on governance. As report by S. Beinlich the Student Government Advisor.
- There were no other reports.
- Old Business Planning and Policy office rescinded policy 35-2 Motor Vehicle and Parking as no revisions were needed.
- 35-4, Benito reported OPP received clarification regard insurance on University vehicles and the employees are required to pay for the citation not necessarily the damage

caused if an accident occurred. Dr. Powell voiced concern with regards to Out of State and International Travel not being in the policy. Mr. Gonzales said we would take the policy back and make the additional edits to include Dr. Powell's request and concern. We will add H in section 4 regarding driving a state vehicle out of state procedures and reference NMAC statute 1.5.3.27.

Other old business None

New Business Policy 55-1, added a line in the non-allowable use of a P Card. Paying traffic citations and associated courts cost.

45-3 Building Access Policy, changed from Key Authorization to Building Access. Made clarifications and updated procedures. Dr. Caldwell asked if this would be a system policy. Benito stated we would send it to the other two campuses and see if what we need to do to systemize the policy.

No other new business

Motion to Adjourn (S. Beinlich/J. Laurenz) 3:41 PM

Minutes prepared by  
Cris Watson