

**Minutes
ENMU Faculty Senate
March 7, 2019
3:30 to 5:00 pm
Sandia Room
APPROVED**

Roll Call:

Present (22): Beinlich, Brust, Donohue, Finley, Flores, Haney, Ho (voting alternate for Greene), Kuhlman, Lingnau, Liu, Roller, Senn, Shaughnessy, Shepardson, Sherwood, Starr, Stokes, Sweeten, Thompson, Tian, Waldo, and Xavier.

Absent (4): Birky, Mazid, Miller, Nieto (Student Representative)

Guests (2): Dr. Caldwell for Dr. Elwell, Dr. Ayala for Dr. Laurenz

Reading and approval of the minutes of 2/21/19:

Senator Kuhlmann noted a necessary correction to the minutes regarding the date of March 7, 2019, for identification of new Senators for the 2019 – 20 academic year. The date is incorrect and should be struck from the minutes. Further, nominations for officers will close on March 21 at the Faculty Senate meeting.

Motion to approve minutes as modified (Sherwood / Beinlich) passed unanimously with 3 abstentions.

Administrators' Reports:

Dr. Caldwell for Dr. Elwell:

Great Colleges to Work For survey.

The Great Colleges to Work For survey is authorized by *The Chronicle of Higher Education*, has received an Institutional Review Board approval, and is administered by Modern Think. *The Chronicle of Higher Education* has published the 10 Best Places to Work survey results for the past four years. This will be the fifth year the survey is administered. The survey launches on March 11th and is open until April 5th. A random sample of faculty and professional staff, a slightly smaller random sample of support staff, and all administrators (ENMU has 19 administrators) will receive a link that will take those selected to the Modern Think website. (Student employees do not receive the survey). In total, 400 ENMU employees will receive a link to the survey. The survey itself takes, at most, eighteen (18) minutes to complete. Responses will be analyzed by Modern Think and results will be given to *The Chronicle of Higher Education*.

Various indicators are used to determine the work environment; the determination is not based on salary alone. Included are benefits and opportunities (including professional development).

Dean Ayala for Dr. Laurenz:

Dean Ayala presented for Dr. Laurenz, who is out of town for HLC with students. There is nothing new since the last report. Dean Ayala is available to answer questions.

There was a request for clarification regarding the assessment of on-line courses using the Guidelines for Minimum Expectations for On-line Courses:

Dean Ayala clarified that, once every five (5) years, as part of the Program Review process, on-line courses will be referred to the Distance Learning Committee in a process that parallels how the Assessment Committee works with Program Review; the online process is in response to comments and recommendations made by HLC. The review of on-line courses will be part of the formal Program Review process, and will be made by a faculty-led committee. During Program Review, the report goes to the Assessment Committee, which then makes recommendations and sends these recommendations back to Program Review. The assessment of on-line courses, which will be handled by the faculty-led Distance Learning Committee, in a parallel process. It can be expected that the assessment of on-line courses will occur when Program Review occurs.

Faculty Senate Reports:

Treasurer:

No change, no report.

Curriculum Committee:

No change, no report.

Distance Education and Outreach Committee:

No one present, no report.

Elections Committee:

The officer nominations so far for Faculty Senate 2019-20 are:

President - *open*

Vice President - Kristin Waldo

Treasurer - Steven Brust

Secretary - *open*

Parliamentarian - James Finley

It was requested that Senators be nominated, or that Senators self-nominate, for a position. Nominations will be accepted over the next fourteen (14) days. Nominations should be sent to Dr. Kuhlmann, the Elections Committee Chair. Dr. Kuhlmann will announce the final slate of candidates at the March 21st meeting and nominations will close at that time. The Faculty Senate will officially vote for Faculty Senate 2019-20 officers at the April 4th meeting.

Faculty Grievance Committee:

Nothing to report.

Faculty Personnel and Handbook Committee:

Nothing to report.

Faculty Research and Instructional Development Committee:

Earlier this week, Gillian Gordan sent out the request for proposals for faculty research and instructional development grants. The committee will meet again after Spring Break.

General Education Committee:

Nothing new to report. The next meeting is Wednesday, March 27th.

However, it was noted that 95% of forms for general education course recertification have been distributed to faculty. It was clarified in response to a question that the deadlines for the State committee are one in the Spring, and two in summer, but that the committee is trying to get all the forms in before faculty leave for the summer.

Program Review Committee:

No one present; no report.

Undergraduate Admissions and Standards Committee:

No report.

Ad Hoc Student Evaluations Committee:

The committee is currently collecting comments on the first provisional draft of questions for the student evaluation of instruction. Further comments were deferred until Old Business (see below).

Ad Hoc Intellectual Property Rights Committee:

Deferred to New Business (see below).

Ad Hoc MLK Day Committee:

Deferred until Old Business (see below).

University Standing Committees:**Assessment:**

The committee will be meeting every Tuesday until assessment responsibilities are completed.

Budget and Planning:

The committee has not met since Wednesday, February 20, 2019. The next meeting is Wednesday March 20th.

University Council:

The Council passed several policies, some of which had been seen and passed by the Faculty Senate at the February 21st Faculty Senate meeting. Other policies involved only editorial changes such as changing "campus" to "system" where it appeared in a policy. Policy 70-6 Post Office and Policy 4-5 Access to Blackwater Draw were tabled during the meeting for further discussion/revision due to Faculty Senate concerns.

The next meeting is Monday, March 25th.

President's Report:

Chancellor's informational meeting on 3/06/2019

First to clarify the need to send a response about the meeting. The email from the President referenced "actions by Core Staff", called for a quorum, and minutes. This constitutes a meeting that is not allowed by our governance structure.

A quorum implies the need for a vote, and it is not possible to have a vote when all Senators cannot be at the meeting; in addition, the request for minutes also implied a Faculty Senate meeting, and according to our bylaws, Faculty Senate business must take place at the dates and times specified in the bylaws. It was necessary to clarify to all that this was an informational meeting only, and that no Faculty Senate business would be taking place, and especially no voting.

The four of us from the Executive Committee did invite Dr. Finley to our conference call by email, and attempted to reach him by phone but he was unavailable. The other four members of the Executive Committee had to make a decision in a timely manner, and apologize for including Dr. Finley's name among the members of the Executive Committee; it was an unfortunate oversight. We continue to support open communication with the administration, within the bounds of our governance structure.

Notes from the meeting:

Second, the information presented at the meeting yesterday was not substantially different from that presented in the last report from the President before the Faculty Senate. Budgets are flat; there are no "pencil budgets" this year because the budgets from last year are just going to roll over. Department chairs may adjust line items in their budgets with the approval of their Deans.

Two open positions in Athletics, which had been open for some time, were filled.

Revenue is down in part because the university is not paid for dual enrollment students, but there is something before the legislature that might change this.

Senate House Bill 2 would provide a 4% compensation raise for all state employees; the President is trying to lobby for 5%.

President's residence: The Regents will move forward with building or renovation if funds become available, however, the funds will not come from tuition and fees. The President re-iterated that his contract goes to June 2021. The President responded to apparent misinformation that was published in *The Chase* about the residence.

International and Out-of-State Applicants: International student application numbers are up. However, international students are experiencing problems with receiving visas that allow them to study in the United States. The number of out-of-state applications is also up.

Super Greyhound Weekend: The President announced April 26th and 27th as Super Greyhound Weekend for incoming freshmen, where they can also register for classes and put down a deposit.

The handout distributed by President Elwell at the meeting was circulated for review and is submitted as an addendum to the minutes.

Senator Discussion:

The Faculty Senate supports open communication and transparency. However, the Senate would like clarification regarding the intended goal of the President's proposal to hold similar future meetings. The Senate suggested that "brown bag" lunches to which all faculty are invited would provide a suitable forum for faculty to bring questions to the President or ask for clarifications. Otherwise, the Faculty Senate meetings are an appropriate forum for the dissemination of information from the President to Faculty Senators and for questions for the President from Senators and their constituents.

Faculty Senate President, Dr. Starr, will ask for a meeting with President Elwell to inquire as to the feasibility of future proposed informal meetings in the form of "brown bag" lunches.

Old Business:

Ad Hoc Student Evaluation Committee

The Ad Hoc Student Evaluation Committee received verbal feedback from Senators regarding the provisional questionnaire.

Not all Senators realized that they had received the first provisional student evaluation instrument to disseminate to constituents. Senators were asked to check their emails from February 28, 2019, and to disseminate the instrument to constituents. Feedback on the instrument should be directed toward either Dr. Starr and/or Dr. Waldo before the next Faculty Senate meeting by email.

President's Picnic:

One constituent requested that the picnic be held outside at Christmas.

General feedback indicated a preference for the picnic to be held in the fall.

A Monday night picnic is not popular, as this eliminates those who teach Monday night classes.

Ad Hoc MLK Day Committee

The Professional Senate requested feedback from their constituents via email. Discussion and feedback occurred at the Feb. 19 Professional Senate meeting.

Overall, there were two types of feedback from the Professional Senate:

1. The philosophical reason for taking the holiday. Feedback indicates that the holiday represents a very important figure in civil rights, who needs to be honored, and there is distaste for holding classes on this day. There was also opposing feedback in which it was communicated that the university should not celebrate MLK day.
2. The logistics of a university closure for that day. For the most part, the options to change the current holiday calendar do not seem feasible.

In general, among Professional and Support Staff there is little support for the idea of replacing the President's Day university holiday with MLK Day. There is also little support for the university being closed for MLK Day.

It was again suggested that doing something similar to an Eastern in Action day is a good way to proceed. This day of action could involve civic action, workshops, discussions, and panels instead of holding regular classes.

The Senate will consider drafting an MLK Day of Action resolution. The matter was tabled until Dr. Greene, who brought the matter before the Senate, is back for the next Senate meeting.

New Business:

Intellectual Property Policy

The motion (Flores / Roller) to pass the Intellectual Property Policy passed unanimously with no abstentions. The policy will now go to University Council for vote.

Question from the floor: 4% pay increase for state employees and extension of the public-school year

A question was brought before the Senate about the 4% pay increase currently being considered in Santa Fe. First, if New Mexico schools are going to be required to extend the school year by five (5) weeks, then a 4% pay increase is not really an increase if teachers are required to work longer. Does this potential change to the school year apply to higher education?

Clarification:

The State of New Mexico is compelled to create a better environment in the public schools (K – 12) for all learners. The idea of extending the school year by five (5) weeks for public schools has been proposed and is under discussion. The last governor tried to extend the school year for grades 1 – 3 by 28 days and this failed. The extension of the school year, nor the lawsuit compelling a better environment, does not and will not affect higher education.

Announcements:

None.

Motion to adjourn was made at 4:40 pm (Sweeten/Thompson). Passed unanimously.

Respectfully submitted,
Kristin G. Waldo
Faculty Senate Secretary