

Support Senate Minutes

February 13, 2020

CUB Pecos room

I. Meeting called to order at: 10:02 a.m.

II. Roll call of officers:

President: Elizabeth Acosta

Vice President: Laura Smart

Secretary/Treasurer: Jadeline Tallon

Parliamentarian: Leila Montgomery

Member: Cris Watson-Absent E

Member: Russell Johnson-Absent E

Member: Nathan Swain-Absent E

Member: Ebony Cooper

Member: Crystal Jacobson

amended

Member: Taylor Hill

Member: Yvonne Baird

Member: Denise Alexander-Absent E

Member: Matt Thompson

Member: Janay Tweedy

Member: Kathleen Iremonger-Absent E

Member: Melissa Sena

Member: Stacy Windsor-Absent E

Member: Debbie Strong

~~Member: Candace Baros-Absent U~~

Ex Officio: Malisa Molina-AE (not required)

Guests: Dolores Jones

III. Declare a quorum: Quorum declared by E. Acosta

IV. Approve agenda: Motion to approve, Y. Baird, second M. Sena, all approved

V. Presentation of Minutes: Motion to approve C. Jacobson, second Y. Baird, all approved

VI. Treasurer's Report: J. Tallon found error in December 2020 minutes. Balance should have showed \$811.28. Actual balance as of today's meeting is **\$701.28** after Christmas Door reward. Motion to approve Y. Baird, second L. Montgomery, all approved.

VII. Report of officers and/or committees:

- a. There have been no major changes to policies. For questions, please ask C. Watson or P. Caldwell.

VIII. Unfinished Business:

- a. Employee Appreciation Luncheon: The Professional Senate will only handle this event in March 2020, but Support Staff Senate is still invited to attend.
 - 1) E. Acosta and L. Smart mentioned we may hold our own luncheon (outside picnic), possibly in April 2020. Support Senate to discuss further for input.
 - i. Motion to approve L. Smart, second M. Sena, all approved.
 - 2) Ideal dates: Fri, April 17th or 24th – Upon discussion, April 17th is favored. We may have D. Alexander and R. Johnson meet with Shyanne Sansom.

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i. Motion to approve D. Strong, second L. Smart, all approved.

IX. New Business:

- a. Replacement of member Candace Baros: T. Hill has been named as new member to replace Candace Baros's seat. Motion to approve J. Tweedy, second L. Smart.
- b. Senate Member Plaques: Rewarded during April 2020 luncheon. Motion to approve L. Smart, second M. Thompson, all approved.
- c. Professional and Support Senate combined gatherings.
 - i. They will now hold events separately. Motion to approve L. Smart, second J. Tallon, all approved.
- d. Creating a pathway for promotion within support staff offices due to longevity and experience; Degree or "x" amount of years of experience (Suggested by Dr. Cradock).
 - i. Job description should say, degree **OR** equivalent experience. E. Acosta and L. Smart will meet with B. Gonzales (HR) if Support Senate agrees, which will include the topic of degree and pay.

X. Adjournment: 10:35 a.m. Motion to approve, C. Jacobson, second M. Thompson, all approved.

XI. Next meeting: Since March 12th falls during spring break, the next meeting will be on March 19, 2020, 10:00 am in CUB Pecos. Motion to approve Y. Baird, second M. Thompson, all approved.

Respectfully submitted:

Jade Tallon, Secretary/Treasurer