

Eastern New Mexico University
Graduate Council

September 9, 2021

3:30-4:45pm

Online conference call via TEAMS

Council Members: Matthew Barlow (Biology), Patricia Dobson (Communication), Jayson Evaniuck (Educational Studies), Richard Guerra (Kinesiology), Kayhan Koleyni (Business), Kristin Kuhlmann (Nursing), Susan Kuzminsky (Anthropology), Bryan Moffitt (Counseling), John Montgomery (Graduate Dean), David Sweeten (English), Suzanne Swift (Communicative Disorders), Mark Viner (Curriculum and Instruction), and Juchao Yan (Chemistry)

Call to order: Dr. Susan Kuzminsky called the meeting to order at 3:30pm.

Present: Dr. Barlow, Dr. Dobson, Dr. Evaniuck, Dr. Koleyni, Dr. Kuzminsky, Dr. Moffitt, Dr. Montgomery, Dr. Sweeten, Dr. Swift, Dr. Viner, and Dr. Yan

Absent: Dr. Guerra and Dr. Kuhlmann

Guests: John Houser

Approval of Council Meeting Agenda and Approval of Committee Meeting Minutes: Dr. Sweeten moved to approve the September 9, 2021 agenda and to approve the minutes from the August 26, 2021 meeting, seconded by Dr. Koleyni. Motion to approve carried unanimously.

Announcements/Information:

- Fall Semester academic calendar: <https://www.enmu.edu/academics/academic-resources-services/catalogs-schedules-calendars/academic-calendar>
 - Midterms, October 4-8, 2021
 - Thesis reading copy due November 5, 2021
 - Report of comprehensive exams due November 19, 2021
 - Thanksgiving Break, November 24-26, 2021
 - Thesis Final Copy due November 29, 2021
 - Final Exams, December 6-10, 2021
 - Commencement, December 11, 2021

Discussion of Thesis deadlines--Reminder to be in communication with your students, the thesis reading copy must be reviewed by the committee prior to submission to the Grad School on the Nov 5th due date.

Summary of Catalog Changes—Each program will receive a summary in the near future, please review for accuracy/corrections.

Old (Unfinished) Business:

Recruitment, Retention, Completion

Final census day grad school enrollments by program were emailed by Dr. Montgomery, highlighting the Fall 2020 and Fall 2021 comparisons. This information is generated through Banner and compiled by the Institutional Research office.

Discussion on Recruiting Perspectives—Can be difficult with the faculty member's teaching load/other campus responsibilities to have additional recruiting activities. Not possible for all students—i.e. leveling students only taking a class or two to fulfill prerequisites, attending other graduate programs. Need consistent message and plan; assistance needed at the University level. University website needs modernization, easier navigation for mobile devices—Splash pages seem to be helping in recruitment. Emphasize affordability at ENMU. Google ads are crucial to reaching our targeted group of students, continuation is important. Upgrades needed for equipment and tools for the programs. Ongoing COVID-related challenges—people not wanting to come to campus for outreach events, due to increasing numbers in our area of the state. Reformatting events to virtual, with some success. People are still ill/recovering from COVID or taking care of ill/recovering family members; job losses; restrictions in place by funding sources on class formats (i.e. Veterans benefits). Restrictions in place from other institutions, not allowing on-site recruiting. Dr. Montgomery relayed that beginning in 2017 graduate student enrollment began to decline; not all decline is COVID-related, but recruiting (and possibly retention) is impacted by ongoing COVID concerns.

New Business:

Guest-John Houser—Opportunities to share scholarship through Communication Services and the Faculty Lecture Series, additional tool for recruiting.

Excel: Research & Creativity@ENMU Webpage:

<https://www.enmu.edu/academics/research/excel-research-creativity-faculty-lecture>

Students may also be featured. Once videos are complete/edited, Dr. Montgomery will review/approve before added to the website. If interested in providing a video for the page, please contact John Houser in Comm Services; he will assist in recording and/or editing videos as needed.

David Dunworth Six-Year Time Limit Extension Request—presented by Dr. Koleyni. Committee approved request to extend David's IS 500P course taken in Fall 2015. Approved unanimously.

Leave of Absence Policy Reminder—One leave of absence may be granted, for up to two consecutive years. Cannot be issued retroactively, request must be submitted in writing by the student, supported by the program/graduate coordinator, and approved by the graduate dean. An official leave of absence "stops the clock" on the six-year time limit for completion of the program. Must submit a new application to be readmitted to the program. Further information may be found on page 11 of the Graduate Catalog.

As May Arise:

Next Council Meeting will be on Thursday, September 23, 2021 at 330pm via TEAMS.

The meeting was adjourned at 4:45pm.