

Faculty Senate Meeting Minutes-  
Conducted online via Zoom  
March 19, 2020  
3:30--4:56p.m.

Roll Call:

Present: Beinlich, Brust, Crockett, Donohue, Duarte, Duni, Guerra, Haney, Kuhlmann, Lingnau, Owens, Pollock, Senn, Shaughnessy, Shephardson, Shuler, Stone, (alternate for Zhang) Stanley, Sweeten, Tian, Thompson, Waldo, Wall, Wallace.

Absent: Finley, Stout (Student Rep-Absent due to Spring Break being extended)

Administrators Present: Elwell, Laurenz

Agenda: Moved to adopt agenda by Sweeten, seconded by Senn- with additional items-a) definition of "essential personnel" student evaluations, definition of " working from home" and Spring Commencement decision.

Unanimous adoption of agenda with revisions- No Abstentions.

Approval of Minutes from meeting of 3/5/2020- Motion by Sweeten, seconded by Thompson Approved -22 No-0 Abstentions- 2 Brust and Donohue- Minutes adopted without revisions.

Administrators Report:

President Elwell indicated that he had met with the Governor and other Presidents of other universities.

He thanked faculty for their "gigantic and extraordinary" efforts during this COVID 19 crisis. He encouraged " social distancing" and urged caution about forwarding information that may not be accurate as the situation is "fluid". He encouraged the "work at home, stay at home" idea and reviewed what some of the other universities across the state are doing (online classes) in terms of delivering coursework. Concerns regarding out of state travel were discussed and reviewed. Faculty and staff who go out of state as well as any travel more than 120 miles from Portales, must complete a Travel Form found on the ENMU webpage and wait for clearance before returning to the ENMU campus. All university-related travel is cancelled until further notice; exemptions must be approved by your Area Executive Administrator. All personal out-of-state travel is discouraged.

Dr. Laurenz thanked faculty for their help during these difficult times and reiterated our need to protect our people and our mission, indicating appreciation for faculty putting classes online. Courses will begin on Monday- except those already in progress online. He discussed " essential vs Non-essential personnel" and indicated a policy of " strongly discouraging out of state travel and encouraged use of Zoom/Skype and encouraged the use of Distance Learning personnel to assist.

Some discussion of student evaluation was offered. Dr. Laurenz had asked that Faculty Senators seek input from faculty members about obtaining Student Evaluation of Instruction (SEIs) for this semester. He stated that students might be evaluating the need for all courses to be taught on-line, rather than the course content itself. He wanted to reassure faculty that this would not reflect negatively on FEC reviews, particularly for tenure-track and junior faculty members.

Faculty Senate Reports:

Treasurers Report: Brust indicated no change- approximately \$96.00 available.

Curriculum committee: Meeting cancelled due to "abundance of caution" Sociology and Criminal Justice Programs have passed.

Distance Learning Committee--No Report

Elections Committee: Report Deferred for later discussion within the meeting.

Faculty Grievance Committee: No Report.

Faculty Personnel and Handbook Committee: No report.

Faculty Research and Instructional Development Committee: Gillian Gordon sent out a mass email to all faculty indicating an extension of submissions to March 27 at 5:00.p.m.

General Education Committee: Recertification process was summarily reviewed.

Program Review Committee: No Report.

University Admissions and Standards Committee: No Report.

Ad Hoc Student Evaluation Committee: No Report.

Ad hoc Martin Luther King: No recent meeting. The committee is awaiting guidance from the Chancellor's Diversity and Inclusion Council for future direction.

Budget and Planning- Have not met.

University Council- Have not met.

Presidents Report: Nothing new to report- Discussed information dissemination relating to the many changes relating to COVID-19 precautions and guidelines. Expressed a need for regular, clear communication from Administration as things continuously develop.

Old Business: The proposed Slate of Faculty Senate Officers for 2020-2021 is as follows:

President: Stephanie Beinlich  
Vice President: David Sweeten  
Secretary: Pamela Shuler  
Treasurer: Debra Stone  
Parliamentarian Erik Stanley

Senn motioned to accept slated as presented, Wall seconded. All were in favor, none opposed, no abstentions. Nominations closed. Election for Faculty Senate Officers- There will be a Survey Monkey survey sent to Faculty Senators- closing date- April 2, 2020. The official vote for the slate of Faculty Senate officers for 2020-2021 will be announced at the April 2, 2020 meeting by the Faculty Senate Elections Chair Beinlich.

New Business: Social Distancing and COVID-19 guidelines were covered by Drs. Elwell and Laurenz. The Faculty Satisfaction Survey has been slightly delayed- VP Waldo states it will be distributed beginning next week for three weeks.

Student Evaluation of Instruction was discussed and many issues reviewed. Motion was made to NOT have an official SEI instrument distributed for the Spring 2020 courses – Motion by Sweeten Seconded by Beinlich- In favor 21- No, 1- and 1 abstention. (One faculty member had left the Zoom platform before the vote.)

Information was also distributed in terms of WiFi being available to low income homes and students was provided. Senator Beinlich will send the information to Dr. Laurenz for possible distribution to students who may want to take advantage of this offer.

Motion to adjourn by Sweeten at 4:53 p.m.

Next meeting on April 2, 2020 via ZOOM from 3:30--5:00. (Zoom information for Outlook calendar was sent by President Kuhlmann.)

Respectfully submitted

Michael F. Shaughnessy  
Secretary

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