



Consortium Agreement

Office of Financial Aid | ENMU Station 20 | 1500 S Ave K | Portales, NM 88130
Student Academic Services (SAS), Room 107 | Phone: 575.562.2194 | Fax: 575.562.2198

Terms and Conditions

This agreement allows ENMU-Portales and ENMU-Ruidoso certificate or degree-seeking students to combine their ENMU (home school) coursework with their host school coursework to meet requirements for Federal Student Aid (FSA) assistance. ENMU will calculate and disburse the FSA awards. All coursework at each school must apply to the student's ENMU-Portales/ENMU-Ruidoso degree plan.

1. A consortium agreement is not necessary between ENMU-Portales and ENMU-Ruidoso campuses.
2. Students must be enrolled in at least 6 credit hours at ENMU-Portales/ENMU-Ruidoso for fall or spring semesters; 3 credit hours are required for the summer semester.
3. Students must not take more hours at the host school than they take at the home school (ENMU).
4. Students must meet all FSA eligibility requirements at ENMU-Portales/ENMU-Ruidoso including the Satisfactory Academic Progress policy.
5. Repeated coursework must meet aid eligibility requirements to apply to the consortium agreement.
6. Students must meet financial requirements of the host institution. This may include meeting payment requirements at the host school prior to the home school's FSA disbursement.
7. Complete withdrawal from both ENMU-Portales and ENMU-Ruidoso and the host institution will result in a return of Title IV funds calculation.
8. Complete withdrawal from ENMU Portales/ENMU-Ruidoso will void the consortium agreement.
9. Students must submit an official transcript from the host school at the end of the semester.
10. Students must submit a copy of the host school's course schedule and billing statement.
11. Deadline for completed, signed consortium agreements with required documentation is 5 p.m. on the last day to drop/add for the semester.

I understand the Terms and Conditions and agree to participate in the Consortium Agreement according to ENMU-Portales and ENMU-Ruidoso guidelines.

Student signature _____ Date _____

Student Section

ENMU ID: _____ Host school ID: _____ Telephone number: _____

Name: _____
Last First Middle initial

Address: _____
Address City State ZIP

Enrollment period (select one): Fall _____ Spring _____ Summer _____
Year Year Year

Name of host school: _____

Number of credit hours:
ENMU-Portales/Ruidoso _____ Host school _____ (cannot exceed ENMU credit hours)

Check this box if you are receiving the NM Lottery Success Scholarship at ENMU-Portales/ENMU-Ruidoso.

Host School Section

Please complete this section confirming the student's enrollment in the number of credit hours listed above and the amount of tuition/fees billed at your institution.

Number of credit hours: _____ Tuition: _____ Fees: _____

Host school official: _____
Signature Title

_____ Date

_____ Telephone number

ENMU will calculate and disburse this student's Federal Student Aid. Please cancel any Federal Student Aid funds at your institution.

This form – fully completed and signed – along with a copy of the host school's course schedule and billing statement, must be returned to the ENMU-Portales Office of Financial Aid by 5 p.m. on the last day to drop/add for the semester.