



College of Business

Undergraduate Internship Registration Form

Student's Name: Last First Middle Initial

Student's ENMU ID: Student's Phone:

Semester / Year work is to be undertaken:

Semester / Year enrolled for course credit:

Total number of work hours during semester: [Note: You must complete a minimum of 165-clocked hours of work in a semester for three credit hours, or 55-clocked hours per one credit hour]

Total number of weeks during the semester: Proposed Credit Hours:

Course Number: [Options: ACCT 489, BUS 489, ECON 489, FIN 489, HRTM 489, IS 489, MGT 489, MKT 489, or PFP 489]

Instructor's Name: [Note: Must be a College of Business faculty member]

Instructor's ENMU ID:

Instructor's Signature: Date:

Attach a letter from the provider of the internship (employer) that describes the nature of the internship.

Provider of Internship (Employer):

Address:

City / State / Zip:

Name of Work Supervisor:

Phone of Work Supervisor:

Email of Work Supervisor:

By submitting this Internship Registration Form, I agree to abide by the College of Business written policies and procedures for undergraduate internships. I understand that internship credits are pass/fail.

Student's Signature: Date:

Faculty Advisor's Signature: Date:

COB Dean's Signature: Date: