

80-5 Smoke-Free and Tobacco-Free Campus

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1. **Purpose.** The purpose of this policy and procedures is to provide a smoke-free and tobacco-free environment for Eastern New Mexico University (the University).
2. **Policy.** The University policy related to smoking and the use of tobacco products is as follows:
 - A. The University is dedicated to providing a safe, healthy and low risk working and learning environment for employees and students.
 - B. The goal of a safe, healthy and low risk University environment can in part be achieved through elimination of smoking and the use of tobacco products on University property. This policy applies to cigarettes, cigars, pipes, smokeless tobacco, all other tobacco products, and other legal smoking preparations, including but not limited to hookahs, electronic cigarettes, clove cigarettes and other legal smoking preparations. Smoking and use of tobacco products is permitted only in a small number of designated outdoor areas.
 - C. Smoke-free and tobacco-free regulations are promulgated under the New Mexico Clean Indoor Air Act, NMSA 1978, §§ 24-16-1 through 24-16-11 (as amended 2007 by the Dee Johnson Clean Indoor Air Act) and Legislature of New Mexico Senate Memorial 63 (2013).

The foregoing purpose and policy is implemented by the following.

Regulations and Procedures

3. **Administration.** This policy, regulations and procedures shall be administered by the University president and his/her designated representatives. For residential facilities, this policy, regulations and procedures shall be administered by the director of Housing and Residential Life.
4. **Campus and Residential Facilities.** All University residential and nonresidential indoor and outdoor facilities, including private offices, property owned, leased, operated or under the control of the University, including University-leased vehicles, shall be smoke-free and tobacco-free, and designated as smoking- and tobacco-prohibited areas. Designated areas on campus are clearly marked for smoking or use of tobacco products. Individuals choosing to smoking or use tobacco in designated areas are responsible for properly disposing of all smoking and tobacco litter in the receptacles provided.
5. **Enforcement.** Violations of this policy should be reported to the appropriate building supervisor or building safety officer or to an executive administrator of the University (deans, executive directors, vice presidents, president) or to the University Police. If at the time of the report the violation is still occurring, a building supervisor, an executive administrator or, in classrooms, the assigned instructor, may ask the violator to stop the infraction and leave the building. Such reports shall be investigated and, if necessary, referred to employee supervisors, executive administrators or, in the case of students, to the vice president for Student Affairs. Employee personnel policy or student discipline policy shall be followed if disciplinary action, other than asking the violator to stop, is taken.
6. **Penalties.** Any person who violates these policies, rules and procedures shall be subject to appropriate University disciplinary action and to penalties under New Mexico statutes. Such

discipline can vary from a verbal or written warning through probation, suspension and/or dismissal from the University. Statutory penalties include fines set forth in NMSA 1978, § 24-16-18.

7. Education, Support Groups and Services for Smokers and Users of Tobacco Products

The University will continue to provide information and educational services to faculty, staff and students about the hazards of smoking and tobacco use and assistance in quitting smoking or tobacco use. Students may contact Student Health Services. Faculty and staff may contact Human Resources for referrals.

Approved by Board of Regents, April 25, 2014