

ENMU Faculty Senate
Thursday, February 4, 2021
3:30 to 5:10 pm
ZOOM meeting

1. Meeting called to order by Vice President Sweeten at 3:30pm
2. **Roll Call:**
Present—Beinlich, Bramlett, Brust, Camarillo, Crockett, Czacki, Duarte, Duni, Finley, Flores, Guerra, Lingnau, Petrone, Pollock, Shuler, Stanley, Stone, Sweeten, Tian, Tigue, Wall, Wallace, Zhang
Absent—Shepardson (Beck served as stand in), Tollett, Representative Carrillo
3. **Approval of the Agenda:**
Motion to move presentation on FEC Membership by VPAA to end of VPAA Administrators Report made by Duni, seconded by Stone
Opposed—None
Abstain—None
Motion passed
4. **Approval of Minutes:**
Motion to approve Minutes from 1/21/21 made by Flores, seconded by Bramlett
Opposed—none
Abstentions—Wall, Duarte
Motion passed to approve Minutes from 1/21/21 Meeting
5. **Administrator's Report:**
President's Report, Chancellor Patrice Caldwell—
 1. Activity from the Capitol—Chancellor Caldwell gave information on the Opportunity Scholarship, a Governor's Initiative, and will be keeping an eye on upcoming related information. The state has plans to add gaming tables, sports wagering, and race track entities, which may be a new source of lottery money that could impact Lottery Scholarships. There has also been information from the state about changing parameters of the Lottery Scholarship, possibly allowing students to receive funds after they are lost. This could impact students that are New Mexico high school graduates, go out of state for school, and return to enroll in a state university.
 2. State Revenue—Short term revenue from the state looks promising; however, Chancellor Caldwell shared that with uncertain revenue incomes from oil and gas over the next two years, this is an area for state consideration.
 3. Two Plus Two—Two Plus Two is an agreement to create alignment between schools on the eastern side of New Mexico. There is support to get ENMU involved in this and there will be more information coming in the future.
 4. Questions—In response to a question about the cost in changing campus building locks and then changing to card entry, Chancellor responded that the money was available from Capital Outlay funds due to this being a safety concern.

Vice President for Academic Affairs, Dr. Jamie Laurenz—

1. FEC Evaluations—After looking at the pros and cons regarding purchasing software for FEC Evaluations, the decision was made to use Canvas for faculty submission of FEC files. With this system, previous files will be able to be rolled from Blackboard into Canvas and there will be no needed additional software purchase.
2. Administrator Access of Course Shells—VPAA Laurenz provided clarifications and background on this topic. ENMU is expected to comply with rules provided by the Department of Education and

the Legislature. ENMU's accrediting body use these rules and regulations to refine criteria we need to demonstrate and provides specificity in terms of online learning. ENMU needs to comply with providing online course access for a list of online courses the accrediting body wants to see. A past report suggested ENMU needed a process of reviewing online course standards and ENMU will need to demonstrate this in the next round of accreditation. In response, a Faculty Committee, with input from Distance Learning, developed a set of minimum standards for online learning for faculty to use to develop and refine courses. At the university level, this was incorporated into the program review process. Dr. Laurenz emphasized that this was not about what an individual faculty member teaches, but about providing feedback to the program. There have been no changes in terms of administrator access to course shells, these practices have been in place. VPAA Laurenz provided real examples of instances when administration needed to enter an online course shell. These examples included: student concerns that there was no content in Blackboard after a course had started, persistent student complaints that a faculty member has not checked in for a substantial amount of time, and consistent and persistent complaints about students not getting feedback. VPAA Laurenz stated that administration will reach out to support the faculty member, but would need to enter the online course if they do not get a response from the faculty member. It was also noted that when there are allegations related to Title IX, administration is obligated to investigate and does not provide notice.

3. Questions—In response to the information on Administrator Access of Course Shells, Senator Brust thanked VPAA Laurenz for his clarifications and explanation. VPAA Laurenz encouraged Senators to contact him with any questions on this topic.
4. After his Administrator's Report, VPAA Laurenz provided information on FEC Membership for Senate consideration and thought as part of New Business. VPAA Laurenz reviewed Faculty Handbook information as related to FEC membership and emphasized the importance of a quality review process. In the review process this past fall, VPAA Laurenz noted a number of committees comprised of a number of members without tenure. Dr. Laurenz asked Faculty Senate for thoughts on if faculty, particularly in their first and second year, have enough experience with the overall process and expectations to provide formative feedback that is needed and deserved by faculty going through the process. VPAA Laurenz also asked if tenure track faculty are being put in a tenable position by providing feedback in serving on FECs knowing their files are also being reviewed. There were no questions from Senators.

6. **Faculty Senate Reports:**

Treasurer's Report—There is no change to the budget.

Curriculum Committee—No report

Distance Learning Committee—Committee is splitting into two subcommittees this semester with one subcommittee exploring topics and structure for an LMS training for new faculty and the other subcommittee looking at possible LMS training for new students.

Elections Committee—Efforts to change committee requirements were discussed during Old Business.

Faculty Grievance Committee—No report

Faculty Personnel & Handbook Committee—No report

Faculty Research & Instructional Development Committee—No report

General Education Committee—No report

Program Review Committee—The full committee will be meeting to discuss recommendations.

Undergraduate Admissions and Standards Committee—No report

Ad Hoc Student Evaluation Committee—This committee has been discussing the Student Evaluation instrument and other issues. The Committee asked for Faculty Senate approval to send out a Survey Monkey survey to faculty regarding changes to the Student Evaluation Instrument and to consider making this Committee a standing committee. The Committee also asked that Faculty Senate ask IR to attend an upcoming Faculty Senate meeting and that Faculty Senate consider a formal statement on technical issues and communication regarding Student Evaluations. President Beinlich will inquire

about procedure on moving a committee from ad hoc status to a standing committee.

Ad Hoc Re-Opening Committee—No report

Ad Hoc MLK Holiday Committee—No report

University Standing Committees

Assessment—No report

Budget & Planning—No report

University Council—Report will be addressed in Old Business

7. **President's Report:**

1. Admissions and Standards Committee—In September, Parliamentarian Stanley was nominated and voted onto the Admissions and Standard Committee. In the past Faculty Senate had said they wanted to remove having a representative to this committee, but did not vote on this issue. With that in mind, Stanley will serve on this committee.
2. Committee Notes—Committees are required to submit minutes to be posted online. At the moment, many Committees are not doing this. Cris Watson requests that Faculty Senators remind secretaries of committees they serve on that approved notes from each meeting be emailed to her.

8. **Old Business:**

1. Committee Membership—University Council requested a few edits to the proposed policy change from Faculty Senate. President Beinlich shared proposed changes from University Council. There were no questions or comments on proposed policy changes from University Council.

Motion to approve language as presented by President Beinlich made by Duni, seconded by Crocket.

Opposed—none

Abstentions—3

Motion passes and Faculty Senate approval will be presented at next University Council meeting.

2. VPAA Review of FEC—Senators discussed department feedback.

Motion to move VPAA review process back to pre-2017 process for VPAA review at years three, five, and six made by Flores, seconded by Duni.

Opposed—1

Abstain—1

Motional passes

3. Student Evaluation Concerns—

Motion to approve that the Instrument as last presented by the Student Evaluation Committee go to faculty at large for feedback made by Duni, seconded by Flores.

Opposed—none

Abstain—1

Motion passes

Motion to request IR come before Faculty Senate at 2/18/21 meeting to answer questions about Student Evaluation Process made by Duni, seconded by Flores.

Opposed—none

Abstain—none

Motion passes

Motion to add new business item to 3/4/21 Faculty Senate Meeting to vote on a formal statement on technical issues and communication regarding Student Evaluations made by Bramlett, seconded by Petrone.

Opposed—none

Abstain—none

Motion passes

President Beinlich asked Senators to ask constituents for concerns on this matter.

4. Blackboard/Canvas Access—Faculty discussed concerns.

Motion to move the response on VPAA Laurenz's Presentation on FEC Membership and Blackboard Lockout to New Business on the 2/18/21 Faculty Senate meeting made by Flores, seconded by Bramlett.

Opposed—none

Abstain—1

Motion to extend meeting five minutes made by Duni, seconded by Flores.

Motion to close discussion made by Flores, seconded by Bramlett.

Opposed—none

Abstentions—none

Vote:

Opposed—1

Abstentions—None

Motion that Faculty Senate requests that faculty are informed before LMS shells are entered by Chairs, Deans, or Administration when appropriate, except when a Title IX concern or faculty member is unable to be informed made by Duni, seconded by Flores.

Faculty discussed this issue.

Motion to close discussion made by Lingnau, seconded by Petrone.

Opposed—none

Abstentions—none

Vote:

Opposed—3

Abstain—3

Motion passes with 17 Faculty Senate members present at time of vote.

9. **New Business:**

1. FEC Committee Membership—Added at end of VPAA Administrator's report.

Motion to adjourn meeting made by Bramlett, seconded by Duni

Meeting adjourned at 5:10pm

Respectfully submitted by Pamela Shuler, Secretary