

2020-21 Academic Assessment Committee
Minutes: 04.27.21 (3:30 pm MT via Teams)

Members in Attendance: J. Laurenz (VPAA); L. Roller (CLAS), J. Petrone (CET); J. Gandonou (COB); A. Parsons (CFA), M. Hardin (Graduate School and CLAS), R. Davis (CET), M. Haney (COB), S. Balch-Lindsay (Administrator)

Members not in Attendance: R. Shepardson (CFA), Student Senate Representative (open), Coordinator of Student Learning (open)

- I. **Roll Call** (from participant list in Teams), 3:33pm MT
- II. **Approval of the Agenda (04.27.21)**: Motion to Approve: M. Haney; 2nd J. Gandonou. Unanimous approval by all members in attendance.
- III. **Approval of the Minutes (03.23.21)**: Motion to Approve: L. Roller; 2nd M. Hardin. Unanimous approval by all members in attendance.
- IV. **Old Business:**
 - a. M. Hardin volunteered to serve as secretary, no objections.
 - b. Review of consensus from 03.23.21 meeting on pre-review pilot to assist programs in Program Review for 2021-22 AY.
 - i. Committee decided a checklist is needed to increase understanding of the AAC review process for reviewers and programs alike.
 - ii. Once a checklist is developed, it will be used to develop a fall training for programs entering into the Program Review process that AY.
 - iii. Motion to review social work program as a pilot and development tool for AAC checklist creation for fall 2021 programs with intention of workshop for upcoming reviews: J. Petrone; 2nd R. Davis. Unanimous approval by all members in attendance.
 - iv. S. Balch-Lindsay serves as liaison for AAC and PRC; she will share the checklist with the PRC for feedback
- V. **New Business:**

Because the committee is not playing its usual role in the Program Review cycle due to the Program Viability Review Process taking place in 2020-21, the committee is asked to focus on the following goals:

Role in oversight and analysis of institutional assessment:

- Opportunities for outreach and support: Information sharing to faculty and staff

S. Balch-Lindsay will share HLC docs in Teams.

NSSE data will be available for use as well.

AAC workshop development meets this need with a targeted approach; as programs enter the Program Review year, the workshop is provided in the fall term.

- Analysis of trends for curriculum and program quality and improvement.

HLC information may be helpful for this—sharing of trends with faculty at the general faculty meetings and back to school sessions. Institutional data is important for accreditation purposes, but the usefulness of it is not fully captured outside of that process. Committee to further explore application opportunities of data for CQI.

J. Laurenz ask Deans: What is their idea for making assessment part of the college culture?

- Develop regular training opportunities to support professional development.

AAC to begin with checklist and workshop. Focus on one goal at this time and do it well. Internal SOWK assessment review and checklist development planned for Fall 2021

VI. As may arise.

The committee meets again August 2021. The next meeting is tentatively set for the 4th Tuesday in August, 3:30 MT.

VII. Adjournment. 4:53 pm MT, by motion from M. Hardin; 2nd L. Roller. Unanimous.