

## 2020-21 Academic Assessment Committee

### Minutes 01.15.2021 (1:30 P.M. via Teams)

**Members Attending:** J. Laurenz (VPAA); L. Roller (CLAS); J. Petrone (CET), J. Gandoneau (COB), A. Parsons (CFA), M. Hardin (Graduate School and CLAS), R. Davis (CET), R. Shepardson (CFA), M. Haney (COB), S. Balch-Lindsay (Administrator),

**Not in attendance:** Student Senate Representative, Coordinator of Student Learning

- I. Roll (taken from Teams attendees). Meeting was called to order at 1:32 PM.
- II. Approval of Minutes (n/a)
- III. Old Business (none)
- IV. Election of a Chair for the 2020-2021 Academic Year:

Dr. Davis nominated Dr. John Petrone, 2<sup>nd</sup> by Dr. Haney.

Dr. Gandoneau moved to close nominations.

Dr. Petrone elected unanimously.

#### V. **New Business:**

Because the committee is not playing its usual role in the Program Review (PR) cycle due to the Program Viability Review process taking place in 2020-21, the committee is asked to focus on the following goals. Dr. Laurenz provided context and possible avenues of engagement to examine the following, keeping this focus in mind:

*WHAT WORKS?*

*WHAT DOES NOT WORK?*

*HOW CAN WE REFINE EXISTING DUTIES?*

*WHERE CAN WE EXPAND RESPONSIBILITIES/ OVERSIGHT/ SUPPORT? 1) Disseminate Information, 2) Support Program Assessment 3) Individual Professional Development?)*

*General Discussion:*

- **Role in Program Review:** Role of this committee in PR process is vital, and involves a significant commitment in time and commitment. For the spring 2021 semester, because the AAC is not playing an active part in the periodic Program Review cycle due to the campus-wide Program Viability review, this is a good time to review the purpose and function of this committee as we plan for the next regular 5-year PR cycle and how this committee can expand or enhance its role for the faculty and programs at ENMU.

? Does the work of this committee conflict with, or cause issues for, externally-accredited programs or constituencies in its PR role? The committee should consider its recent PR cycle reviews and determine if there is a better way to handle any issues that arise with those programs to ensure that the institutional oversight necessary is in harmony with external oversight/compliance requirements (e.g. CDIS, Nursing, SWK, Education programs related to PED, HLC, etc.).

**a. Role in oversight and analysis of institutional assessment: Analysis of trends for curriculum and program quality and improvement,**

? What is the role of this committee in providing information to programs and colleges on periodic assessments undertaken at the University level (e.g. MAPP, NSSE, SSS and/or others)? How might that role be enhanced at the university level, for individual programs, and for other units that support our teaching-learning mission? This would include a discussion of analysis, dissemination, and professional development planning based on data analysis of trends and information from these reports to the wider faculty, for example.

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**b. Role in reviewing and strengthening Programmatic Assessment: Ongoing and special training opportunities to support professional /program development and assessment.**

? Working directly with programs recommended through Program Review process to develop stronger program assessment

? Working proactively (workshop series, etc.?) to proactively review and refine Program Assessment prior to PR process?

**c. Role in professional development (coordinators/ chairs/ individual faculty): Opportunities for outreach and support: Information sharing to faculty and staff,**

? What might the role of this committee for professional development of individual faculty tasked with the role of assessment coordinator or program chairs/directors for their programs (e.g. annual meetings/orientations to share effective practices for developing and maintaining robust program assessment, etc.)?

Are there other areas where this committee's focus and collected expertise can support our mission? Focus for January assessment day on external speakers? Workshops? Institutional Assessment Presentations (informational? Training? Collaboration with other committees (e.g. General Education Committee) also with a stake in institutional assessments.

**d. Governance Review (attached) requested by the President, to review current charge and membership requirements. DUE February 2021. Review of questionnaire with committee. Draft to be prepared for electronic review. Due March 2021.**

**VI. Next Steps:** Create Team for the committee (sbl). Collect existing data sources for recent institutional assessments (e.g. NSSE, SSS, etc.) for review and reference and post to Team.

[N.B.: NSSE data for 2015 and 2018 is posted for reference under the "General" channel. Click on "Files" in that channel to access].

Move to adjourn made by L. Roller, second by R. Shepardson. Unanimous. 3:06 PM.