

ENMU Faculty Senate
Thursday, October 15, 2020
3:30 to 4:31 pm
ZOOM meeting

1. Meeting called to order by Vice President Sweeten at 3:30pm
2. **Roll Call:**
Present—Beinlich, Bramlett, Brust, Camarillo, Crockett, Duni, Finley, Flores, Guerra, Lingnau, Pollock, Senn, Shepardson, Shuler, Stanley, Stone, Sweeten, Tian, Tigue, Wall, Zhang, Stout
Absent—Duarte, Petrone, Tollett (represented by Caffrey), Wallace
3. **Approval of the Agenda:**
Motion to approve Agenda for 10/15/20 made by Senn, seconded by Flores
Opposed—none
Motion passed to approve Agenda for 10/15/20
4. **Approval of Minutes:**
Motion to approve Minutes from 10/1/20 made by Senn, seconded by Camarillo
Opposed—none
Abstentions—Tigue, Guerra, Finley
Motion passed to approve Minutes from 10/1/20 Meeting
5. **Administrator's Report:**
President's Report, Dr. Patrice Caldwell—
 1. December Commencement—The Regents have agreed on a virtual format for December's Commencement due to current health concerns. Commencement will air on December 12th at 10am in a similar format to the Spring 2020 Commencement. Chancellor Caldwell asked for input from the Faculty Senate.
 2. Travel Restrictions—ENMU is listening carefully and checking with the HED to see how changes in State Travel Restrictions will impact ENMU. Special concern is for travel over the Thanksgiving Holiday for those that would cross state lines. Future Monday Memos will have further information.
 3. Questions—In regards to a question of if travel restrictions will impact athletes returning to campus, Chancellor Caldwell shared that this will not impact ENMU at the moment since no athletes will be crossing state lines. Travel for Thanksgiving might be a concern for student athletes. In responding to a question about use of athletic facilities by faculty and staff, at the moment the athletic staff is focused on bringing student athletes back to campus and the Natatorium is still undergoing repairs. Chancellor Caldwell will continue to investigate this.
Vice President for Academic Affairs, Dr. Jamie Laurenz—
 1. Spring Schedule—It is anticipated that the Spring Schedule will be open to view next week. A majority of courses will be offered online. Departments looking to offer face to face instruction will also be including options for online sections. For those face to face courses offered, students will need to socially distance in those class spaces. ENMU will be offering more synchronous web courses than offered before. Dr. Laurenz expressed appreciation for everyone's efforts in this process.
 2. Flagging Study—Dr. Laurenz has met with Program Chairs and discussed the Self-Study Guide and timeline. Reports are due from programs on Nov. 6th. These reports then go to a subcommittee, with the program having a chance to respond. After Winter Break program representatives can meet with the subcommittees. After full committee review, final recommendations are due by March 12th.

5. Questions—A question was posed about obtaining Student Evaluations earlier to modify online courses for the Spring semester. Dr. Laurenz said that all evaluations will now be online. This will allow results to be available sooner, but they will not be released before grades are assigned. Dr. Laurenz also shared that in looking at Student Evaluations, it will be considered that this is the first time many courses will be offered online.

6. **Faculty Senate Reports:**

Treasurer's Report—After investigation, Senator Stone reported that the \$500 budget can be used for supplies.

Curriculum Committee—No report

Distance Learning Committee—Two subcommittees are exploring their focuses for this semester. One subcommittee is exploring four different companies that offer test proctoring services with hopes of setting up demonstrations. The other subcommittee is reviewing ENMU Online Course Standards and how they can be updated according to current research and needs.

Elections Committee—No report

Faculty Grievance Committee—No report

Faculty Personnel & Handbook Committee—The Committee had approximately fifteen responses to their survey and held two virtual meetings this week to discuss feedback and questions related to proposed changes to the handbook. Next week, the Committee will meet to consolidate changes and plans to send the proposed changes to the Faculty Senate for a vote at the next meeting.

Faculty Research & Instructional Development Committee—No report

General Education Committee—The Committee is currently voting on a new chair.

Program Review Committee—The Committee is working to schedule meetings. Flagging studies are due Nov. 6th.

Undergraduate Admissions and Standards Committee—No report

Ad Hoc Student Evaluation Committee—The Committee met with Brendan Hennessey about how statements on Student Evaluations are presented and rated. Senators were asked to share feedback with President Beinlich or Senator Shuler regarding changing the verbiage attached to the 1-5 scale before the next meeting.

Ad Hoc Re-Opening Committee—Senator Shepardson was elected as chair. A committee member will meet with Dr. Laurenz next week. The Committee created a charter and hopes to act as a liaison between the Faculty Senate and Core Staff.

Ad Hoc MLK Holiday Committee—The Committee has been working to generate ideas for the week of the MLK Holiday. In response to asking students to join, three students attended the last meeting. The Committee is investigating the feasibility of their ideas, which include: an art show in Runnels Gallery, airing a movie virtually, panel discussions, running videos on TV monitors on campus, and web links to speeches, musical performances, writings, and a video on the ENMU webpage. The Committee is considering how to present these things in a virtual format. Senator Flores asked for feedback and will explore contacting those in charge of ENMU social media.

University Standing Committees

Assessment—No report

Budget & Planning—No report

University Council—No report

7. **President's Report:**

1. Student Evaluations—Student Evaluations will be happening this semester in an online format.
2. COVID Transparency—Information on COVID cases related to campus is now being shared in the weekly Monday Memo. Chancellor Caldwell and John Houser are currently working on a COVID transparency page.

3. Online Teaching—President Beinlich asked Senate members to consider synchronous teaching methods for future classes to provide students with interaction in their courses.

8. **Old Business:**

None

9. **New Business:**

1. Concerns Regarding Bookstore—Senators shared a number of concerns including: not enough texts being ordered which leaves students without texts, students not being able to obtain books a number of weeks after the start of the semester, frustration with the number of emails received to input text adaptations, students never getting book orders, not receiving timely notification if an edition or text is not available, being able to use money from financial aid for materials purchased only from the bookstore, price mark-ups on texts, students not being able to obtain needed course materials that are not texts (such as headsets), and difficulty navigating the Faculty Enlight system. In an effort to obtain information, Dr. Beinlich will speak to Dr. Long about concerns and specific current policies.

10. **Announcements:**

None

Motion to adjourn meeting made by Senn, seconded by Pollock

Meeting adjourned at 4:31pm

Respectfully submitted by Pamela Shuler, Secretary