

ENMU Faculty Senate
Thursday, September 17, 2020
3:30 to 4:23 pm
ZOOM meeting

1. Meeting called to order by Vice President Sweeten at: 3:30
2. **Roll Call:**
Present—Beinlich, Bramlett, Brust, Camarillo, Crockett (had to leave early-Waggoner served as stand in), Duarte, Duni, Finley, Guerra, Lingau, Petrone, Pollock, Senn, Shepardson, Shuler, Stanley, Stone, Sweeten, Tian, Tigue, Tollett, Wall, Wallace, Zhang, Stout
Absent—Flores (Viner served as stand in)
3. **Approval of Minutes:** 09/3/20 meeting
Motion to approve Minutes from 9/3/20 made by Senn, seconded by Shepardson
Opposed—none
Abstentions—Finley, Stout, Viner, Waggoner
Motion passed to approve Minutes from 9/3/20 Meeting
4. **Approval of the Agenda:**
Motion to approve Agenda for 9/17/20 made by Senn, seconded by Wall
Opposed—none
Abstentions—Stout
Motion passed to approve Agenda for 9/17/20
5. **Administrator’s Report:**
President’s Report, Dr. Patrice Caldwell—
 1. Enrollment—Currently there are 5260 students enrolled. Enrollment numbers are down about 7.5% from last year. Undergraduate enrollment is down 12%, but graduate enrollment is up 9.7%. Student credit hour production is down 4.8%. The University expected this and had budgeted for a 5% decrease. One area of concern is the six year graduation rate.
 2. Flagging Studies—It was shared that Academic Support Units will also be doing “right sizing” and there is a plan to review FTE and budget for trend data.
 3. Reopening—There will be three measures that will be assessed in regards to reopening. The first area relates to testing in our area. At the moment, southeast NM hasn’t seen an increased availability of rapid response tests, but it is hoped that this will soon come to the area. The second area of consideration is vaccines. There is nothing definitive in this area yet and it will be monitored. The third area is CDC Guidelines for testing. Currently, the CDC has stated it isn’t necessary to test every student before they return to campus. Depending on guidelines and research, this is an area that will be investigated before reopening.
 4. MaxPAC and Natatorium Access for Faculty and Staff—Dr. Caldwell has spoken with the Athletic Director who will explore if health and safety protocols can be met. Currently, the circulation pump at the Natatorium is being rebuilt so at the moment that facility is unable to open.
 5. When asked if ENMU has considered reaching out to the region to encourage mask wearing, which relates to the economic impact of students not returning to campus, Dr. Caldwell said the Chamber of Commerce runs masking reminders, but more PSAs would be good. She will speak to J. Houser about this.

Vice President for Academic Affairs, Dr. Jamie Laurenz—

1. Dr. Laurenz shared he appreciates the information that has been shared regarding students that have technology issues. The GSSC is open for students in the area and a good number have taken advantage of this.
2. Rolling of Schedule—At the moment, the plan is to roll the schedule. Courses typically offered online will state that delivery method. There is a hold on listing face to face delivery method currently. The schedule will be open prior to registration.
3. Flagging Study—This process will be similar to the great recession a decade ago. Programs will be looked at in terms of numbers of majors and graduates. At the moment, the Department Self-Study Document is almost finalized with a goal of giving program adequate time to describe their program and how it fits with the mission. Program will be notified in about the next week and provided a timeline for completing the Self-Study Document. The expected deadline for this is mid to late October. This will then give programs time to meet with the committee. Final recommendations are expected around March.
4. Higher Learning Commission Four Year Report—The last HLC visit was 2017. It is assumed that things are running a bit behind with the HLC, but we need to update the Assurance Argument, which is due June 2022. At the moment, the plan is to appoint committees by the end of this semester to look at five criteria. In the spring semester, committees will look at the prior argument. During Fall 2021, committees will write their documents. Those documents will be reviewed during the Spring 2022 semester.

6. **Faculty Senate Reports:**

Treasurer's Report—The full \$500 budget remains.

Curriculum Committee—No Report

Distance Learning Committee—This semester the committee will be exploring two topics from the Distance Learning Strategic Plan. Two subcommittees will look at engagement in online courses and online proctoring requirements and practices.

Elections Committee—Committee is still looking into a few replacements.

Faculty Grievance Committee—No Report

Faculty Personnel & Handbook Committee—Senator Stanley has been elected chair of this committee. The Faculty Senate Board met with Cris Watson and there are four small changes in policy that need to be made. Senator Stanley asked Senators to let him know about any changes they would like to see.

Faculty Research & Instructional Development Committee—No report

General Education Committee—Committee has just set the first meeting.

Program Review Committee—No Report

Undergraduate Admissions and Standards Committee—No report. Pres. Beinlich asked Senators to let her know if they are interested in serving on this committee.

Ad Hoc Student Evaluation Committee—This committee is working to set a meeting time.

Ad Hoc Re-Opening Committee—The committee is looking to set a meeting for next week. Neil Rutland will be joining. Committee members will will look to set goals for Faculty Senate to review.

Ad Hoc MLK Holiday Committee—No Report. The committee is waiting to see if the University Diversity Committee will take up this topic.

University Standing Committees

Assessment—Will be meeting 9/29/20.

Budget & Planning—The committee is waiting on guidance regarding if budgets will be cut mid-year as well as next term. Schools have been asked to look at what a 5% budget cut will look like, without drastic measures.

University Council—No report

7. **President's Report:**

1. Handbook Update—As Senator Stanley discussed, there are minor updates. One clarification to be made regarding language relates to if a position is tenure track, that individual is asked to perform scholarship.
2. Bylaw Updates—Updates will provide clarity and streamline the bylaws.

8. Old Business:

1. Program Review Committee—No Senate members stepped forward to volunteer for this committee, which will participate in the Flagging Study.
Motion to have President Beinlich serve as ex officio representative on the Program Review Committee made by Shepardson, seconded by Senn
Opposed—none
Abstentions—Beinlich
Motion passed to have President Beinlich serve as ex officio representative on the Program Review Committee

9. New Business:

1. Budget Cuts—While the Flagging Study pertains to academic departments, all departments, academic and otherwise, are being asked to look at budgets for review.
2. Bookstore Order Issues—This topic will be added to the next agenda. Senate members were asked to identify issues to discuss at the next meeting with the possibility of asking a Bookstore Representative to attend the following meeting.

10. Announcements:

None

Motion to adjourn meeting made by Brust, seconded by Tollett
Meeting adjourned at 4:23

Respectfully submitted by Pamela Shuler, Secretary