

Eastern New Mexico University
Graduate Council

Minutes—CORRECTED on 9/17/2020

September 10, 2020
3:30 to 4:50 pm
Online conference call via Zoom

Council Members: Matthew Barlow (Biology), Deborah Corbin (Business), Rebecca Davis (Educational Studies), Patricia Dobson (Communication), Richard Guerra (Kinesiology), Kristin Kuhlmann (Nursing), Susan Kuzminsky (Anthropology), Bryan Moffitt (Counseling), John Montgomery (Graduate Dean), David Sweeten (English), Suzanne Swift (Communicative Disorders), Mark Viner (Curriculum and Instruction), and Juchao Yan (Chemistry)

Call to order: Dr. David Sweeten called the meeting to order at 3:40pm.

Present: All Council Members present

Absent: none

Guests: none

Approval of Council Meeting Agenda: Dr. Corbin moved approval of the September 10, 2020 agenda, seconded by Dr. Barlow. Motion to approve carried unanimously (12-0)

Approval of Committee Meeting Minutes: Dr. Swift moved to approve the minutes from March 26, 2020, seconded by Dr. Moffitt. Committee members moved approval (11-0, with 1 abstention by Dr. Susan Kuzminsky as she was not present at previous meeting).

Election of Committee Chair: Dr. Sweeten volunteered to serve as committee chair for the upcoming year if none interested. Dr. Viner was nominated to serve as chair, Dr. Sweeten withdrew his name. Committee members moved approval 10-0 for Dr. Viner to be the committee chair for the 2020-2021 academic year (with Dr. Sweeten and Dr. Viner abstaining from the vote.)

Announcements: Dr. Montgomery provided the following Graduate School Fall calendar dates of importance.

- October 5-9, 2020—Midterms
- October 31, 2020 – Last Day to Apply for Graduation
- November 1, 2020 – Registration for Spring Semester
- November 5, 2020 – Reading Copy of Thesis due to Graduate Dean

- November 6, 2020 – Last Day to Withdraw
 - November 20, 2020 – Report of Comprehensive Exams to Graduate School
 - November 25-27, 2020 – Thanksgiving Holiday
 - November 30, 2020 – Final Copy of Thesis due to Graduate Dean
 - December 4, 2020 – Last Day of Classes
 - December 7-11, 2020 – Final Exams
 - December 12, 2020 – Fall Commencement
- Call for next Graduate Catalog, 2022-2024
- Process of reviewing and updating the next Graduate Catalog will begin this Fall. Dr. Montgomery will check with Dr. Suzanne Balch-Lindsey for a deadline date for corrections and he will provide information to Dr. Viner for a timeline of the corrections to be determined at next council meeting on 9/24/2020. Reminder from Dr. Montgomery to review grad classes that are not in a grad program, but that are “on the books” to determine if classes need to be removed. Discussion of current catalog indicating student members should be part of Grad Council.

Old Business: Recruitment, Retention, Completion—Any Fall recruitment plans that need support from the VPAA, please let either Dr. Montgomery or Dr. Laurenz know as soon as possible.

New Business:

- Appeals
 - Ashley Davidson (Dr. Davis)—Appeal for the six-year time limit extension on coursework. This appeal has been tabled until the 9/24 meeting, as Dr. Davis to follow-up on the School Law course/syllabus to verify if there have been significant changes since previously completed.
 - Bobbi Mauldin (Dr. Davis)—Appeal for the six-year time limit extension on coursework. This appeal has been denied, no courses to be used in current degree as content has changed significantly. (11-0 vote to deny, 1 abstention)
 - Dan Sickles (Dr. Davis)—Appeal for the six-year time limit extension on coursework. This appeal has been tabled until the 9/24 meeting, as Dr. Davis to follow-up on the School Law course/syllabus to verify if there have been significant changes since previously completed.
 - Heather Torres (Dr. Corbin)—Appeal for the six-year time limit extension on coursework. Previously granted an approval of the six-year time limit

for courses until Spring 2021. This appeal has been approved to extend the six-year time limit to December 2021 (end of Fall 2021 semester)—no further extensions will be approved. (12-0 vote to approve)

- Kevin Jones (Dr. Corbin)—Appeal for the six-year time limit extension on coursework. This appeal has been approved to extend the six-year time limit to December 2021 (end of Fall 2021 semester). (12-0 vote to approve)
- Chris McKinney (Dr. Corbin)—Appeal for the six-year time limit extension on transfer coursework. This appeal has been approved to extend the six-year time limit to December 2023 (end of Fall 2023 semester). (12-0 vote to approve)
- Verification made that the Graduate School will notify students of these decisions by email.

As May Arise:

- Inquiry on Research Grant Applications—deadline has previously been February 1st, will provide further information at next council meeting.
- Inquiry regarding availability dates on the website for future term's applications. Requests have already been received in the CDIS program for Fall 2021, verified will add Summer 2021 and Fall 2021 to the website at this time (instead of waiting until October as previous). Reminder to alert applicants to double-check the Fall application year, as Fall 2020 is still available until after 2nd-8 week session registration closes. (Update: Summer 2021 and Fall 2021 applications have been added to the ENMU website as of 9/14/2020. Will add the Summer/Fall applications for the next year on Sept 1st. Spring applications will continue to be added to the web on April 1st.)
- Per discussion at the beginning of the meeting, the Graduate Catalog states student member(s) should be part of the council. Request to bring student names for nomination to next meeting.
- Next Council Meeting is September 24, 2020 at 3:30pm via TEAMS. Dr. Montgomery's reminder--Use the Outlook Calendar appointment to click on the link to enter the TEAMS meeting.

The meeting was adjourned at 4:50pm.