

Minutes - Distance Learning Committee
November 10, 2020, 4:00 pm, Virtual Meeting

Present: Birkey, Bratcher, Campbell, Cole, Evaniuck, Koepp, Nelson, Roark, Shaughnessy, Shuler, Zhang

Not Present: None

Call to Order, Welcome (Roark)

New Business

Sub Committee Updates

Online Presence and Standards committee

Roy Koepp indicated that the online presence and online standards were evaluated. The subcommittee is not recommending any significant changes to the standards. A few minor tweaks are needed. Namely, some "must-haves" such as online office hours within Canvas are communicated and adhered to, due date requirements and personalized feedback.

Karen Nelson asked about rubrics. Tracie Campbell indicated that going beyond the rubric is needed sometimes.

Ryan Roark indicated these minor changes need to be drafted by the subcommittee to bring to the December meeting. After which, the changes need approval by Dr. Laurenz.

Roy Koepp discussed the importance of making faculty more aware of the standards. Perhaps some training.

Pam Shuler reported on the committee's work to the Faculty Senate and indicated the faculty feels overwhelmed with synchronous training. They prefer short and sweet recording sessions. The Senate also indicated connecting these standards online standards to HLC standards will enhance support.

Ryan Roark advocated for doing some smaller training based on the standard number. Ryan Roark and Tracie Campbell indicated this could be an early spring project due to the Canvas current training emphasis.

Adrienne Bratcher indicated that integrating the Standards into Canvas might be more seamless and manageable for faculty, so they work through both the standards and the Canvas integration concurrently. The group discussed the most feasible way to store and display the files to enhance faculty accessibility.

Ryan Roark indicated the Distance Learning office would resume work on this in the Spring and provide LMS resources and institutional standards that are linked together.

Pamela Shuler brought a question from Faculty Senate: Do we know how HLC will evaluate non-traditional online courses that are now online due to COVID-19, such as Pottery?

Ryan Roark indicated that HLCs primary suggestion last time was that we did not have standards. Having the standards, communicating them, reviewing courses, and discussing what we are doing should fulfill HLC requirements here.

Online Proctoring Subcommittee

Ryan Roark reported that company representatives provided demos from three products (Proctorio, ProctorU, Smarter Proctoring). The subcommittee unanimously decided to test Proctorio and Smarter Proctoring in the Spring. Ryan Roark and Traci Campbell will solicit interest from the faculty testing Spring Canvas to test the products.

Ryan Roark indicated his office would coordinate the tests and the necessary company costs. He stated we would want to coordinate and design survey questions at a future committee meeting in the Spring for the test faculty.

Roy Koepp asked for any new business.

Ryan indicated that at the Tuesday 12/8 meeting, we would discuss the standards changes and update the proctoring pilot progress. He asked the committee to think about possible additional topics for new faculty outcomes.

The next meeting is Tuesday December 8 at 4:00.

Adjourned 4:43pm

Minutes approved 12/8/2020.