

CET Council
Minutes
May 5, 2021, ED 120

Present: Becky Davis, Kathie Good, Lee Hurren, Mary Kallus, Kari Lemke, Marshall Swafford

1. Approve agenda: motion to approve by Mrs. Lemke, seconded by Dr. Good, all in favor
2. Approve minutes for April 21, 2021: motion to approve by Dr. Good, seconded by Mrs. Lemke, unanimous approval
3. Assistant Dean, updates
 - Accreditation meeting scheduled for Friday via Zoom
 - Need to ensure everyone is using the standard lesson plan
 - Chairs to communicate this to their departments
 - Structured Literacy-NM PED put into effect for fall
 - Modules are free to sign-up
 - Discussion was held on what course in CET is best to teach the structured literacy requirements; student certificates can be uploaded into Tk20
4. Students not enrolled; Malisa will coordinate reaching out to students
5. Heating/Cooling System in ED building; maintenance on the system will start May 17 and can continue up to a month and a half, Dean's office will send out a notice
6. Course capacities; VPAA reminds all to watch caps and adjust as needed
7. Program Review-informational for Dr. Hurren on how program review is cycled
8. ER&R; oven for CA was approved
9. Student vaccines; state recommends that students taking internships be vaccinated-we should encourage vaccines
10. Male/minority recruitment; Dr. Hurren is asking for ideas in the near future
11. Applause
 - Dr. Good
 - CDC employees worked hard to cover the absence of 4 students due to a strep outbreak
 - Search committee had a great search
 - Admins. for coordinating popcorn day
12. As may arise
 - Dr. Good
 - The course name changes were updated by Academic Services
 - Discussion on distance ed methods courses
 - Dr. Kallus
 - Put together some swag bags for the President's Ambassador's tours
 - Discussion on having Praxis boot camp workshops in the fall

Meeting adjourned at 12:12 p.m.

Respectfully submitted by Malisa Molina, Senior Administrative Assistant