

LOSS PREVENTION AND SAFETY CONTROL MEETING MINUTES

Date: Wednesday, January 13, 2021

Time: 3:00 p.m. – 4:00 p.m.

Location: Virtual Via Microsoft Teams

Alternative Attendance: Not Applicable (Under Restrictions on Mass Gathering)

Call to Order at 3:00 PM

Roll Call: Chief Brad Mauldin (Chief of Police, Interim chair), Blanca Bustos (Director of Human Resources Designee), Scott Davis (Director of Purchasing), Lee Quick (Inventory Control Supervisor), Janay Tweedy (Support Specialist), John Kanmore (Director of Physical Plant), Vee Lucas (Appointed by VPSA), Brendan Asher (Appointed by VPAA), Shawn Gore (Requested by Chief of Police)

Updates

- 1.) Chief Mauldin provided an update on facility inspections conducted by loss control consultant
- 2.) Chief Mauldin let the committee know we will begin looking at the notice of accidents a little differently. At the next meeting, a data-sheet will be provided with issues such as Improper PPE or Supervisor Negligence. It will not be reported as an individual accident, but the overall outcome. This data will be used to help with the prevention of accidents. We will begin to look at other ways of training based on the information from the data sheets that will be created.

Duties and Reports

- 1.) Safety Officer / Coordinator's Report – Chief Mauldin briefed the group that the Safety Officer / Coordinator was out on leave.
- 2.) Facility Report - Mr. Kanmore let the committee know that he and his staff are continuing to work with a company out of Houston that will rebuild the stage in the Theatre Building. Mr. Kanmore also let the committee know that a letter had been given to the university that the critical hazards had been lifted at the time of the letter.

Scheduled Business

None Raised

New Business

None Raised

Old Business

None Pending

Roundtable (Each Member's Final Thoughts)

Each member is given a final opportunity to speak candidly before adjournment (Should not be used as opportunity to raise new business).

Adjournment

With not further business to conduct, the meeting was adjourned.

Quote of the Day: “An ounce of prevention is worth a pound of cure.”
~Benjamin Franklin~