

University Computer and Technology Committee  
**September 18, 2020**

**Members Present:**

Johnson, Russell  
Burch, David  
Ziyi (Zeek) Niu (Guest)  
Delgado, Porfirio  
Procter, JD  
Cole, Corey  
Elswick, Clark  
Waldo, Kristin  
Sanchez, David  
Sherwood, Travis

**Members Absent:**

Lane, Chunchao  
Lucas, Vee  
Gore, Shawn

**Resources Present:** Mr. Clark Elswick, Mr. David Sanchez, Mr. Russell Johnson

**Declare a quorum:** Mr. Elswick called the meeting to order at 3:32 p.m.

Dr. Waldo was nominated to be the University Computer and Technology Committee President.

A motion by Dr. Cole and seconded by Mr. Sanchez.

Dr. Waldo was elected to be the University Computer and Technology Committee President.

**Minutes:**

**New Business:**

Microsoft Streams – Mr. David Sanchez

Mr. Sanchez covered in-depth settings in Microsoft streams. Mr. Sanchez instructed UCTC members to reference the In-depth tutorial at <https://my.enmu.edu/web/its-technical-trainer/home/work-from-home>

Mr. Elswick mentioned that Distance Learning will be asked to present at the next meeting.

**Adjournment:** A motion by Mr. Elswick and seconded by Dr. Waldo to adjourn passed at 4:39 p.m.

**Attachment:**

Minutes prepared by Russell Johnson.