

Eastern New Mexico University
Budget and Planning Committee
April 21, 2021

Present Ed Caffrey, Patrice Caldwell, Enrique Carrillo, Kenwyn Cradock, Allan Crawford, Clark Elswick, Russell Johnson, Jamie Laurenz, Jeff Long, Brent Small, Scott Smart, Debra Stone, Charles Waggoner

Guests John Crates

Mr. Caffrey called the meeting to order.

Minutes from 3/24/21 were approved (Crawford/Cradock) Passed with 1 abstention.

Budget Update: Scott Smart: Current budget looking well, I& G looks solid which is expected because we closed for the year, due to the pandemic. The auxiliary side as expected has suffered since the residence halls and dining has been closed. Thanks to the CARES act funds some of that loss was made up. We will be submitting the 21-22 budget to the Board of Regents. It is a pretty flat budget. The state did fund a compensation package. In the budget we will be submitting we included an across the board salary increase of 2.5%. 1.5 of that is funded by the state and the other 1% is funded by the University reserves. This all depends on Board approval. We have made a strong push to increase the minimum wage at the University to \$15.00 per hour. We have moved halfway there in the 21-22 year and are going to take the other half in the 22-23 year. Approximately 80 full time employees do not make 15.00 per hour and some are substantially lower. About 75% of those employees work in Physical Plant, mostly custodians and the other 25% are scattered around the campus. It is a flat budget. There will be no tuition and fees increase, but Sodexo will increase 5%. Everything that gets paid to the meal plans goes back out to Sodexo. Dr. Caldwell stated a broadcast email will go out once the salary increase is approved by the Board of Regents in the April 23rd meeting.

Legislative Update: President Caldwell: Legislative session end rather peacefully and the special session concluded. The Broadband expansion in the State of New Mexico, which we all support, was one of the topics. There was very good support K-12 and higher education. The legislators encouraged school districts to express the needs and concerns in the future. It was a sixty-day session and a lot of legislation was put in. Only about 20% made it to the end. We wanted to thank Senator Anderson in Roswell and Senator Ingle for their help and support with the capital monies and their support for higher education.

Capital Projects and Construction Update: Scott Smart: Not too much to add from the last meeting. The Roosevelt Science Center project has arrived at the final design. The architects will take the design and draw up detail schematics and then those will be taken to bid for the project. We started out with 17 million for this project but the challenge is the construction cost increases, we have added another 1.5 million to help with trying to keep the Miles Mineral and Gennaro Museums in the building. Of the 18.5 million budget about 13 million is construction costs alone.

The other project we have is the renovation of the President's house. That has stoooped temporarily due to waiting for the construction permit from the state. We hope to have that by the end of April and then should complete the renovation by August or so.

The last set of hail storms cased damage to several of the roofs on campus. The insurance company as paid for all of those. The only roof left to do is the Roosevelt Museum, it is an asphalt roof and it is easier to work on that one in summer when it is warmer.

Last thing we will be taking a 5-year capital plan to the Board that will lay out our larger projects for the next 5 years.

Other Reports:

Academic Affairs: Dr Laurenz: Last fall we began our program viability review, we went through and did a flagging study based on number of majors and graduates for the program. With the final recommendations we will be closing a few majors that include Industrial Mathematics and Statistics, Agri-Business and Religion. We will complete the students currently enrolled in these but will not open them for new declarations of majors. Once we complete the current students we will delete them from our offerings. We also have begun or update for our 4-year HLC visit. In 2017 we completed out full affirmation visit and we were put on an Open Pathway, which means every 4 years we give them updates on what we are doing. We have appointed members to the Five Criteria and they have been tasked with becoming familiar the current assurance argument and the standards of their specific criteria group to identify areas to be updated. At present they are on track. We are also continuing to work with R& L, as you may remember we engaged them to review and make recommendations on our digital footprint with regards to marketing and recruitment. We are currently going in to phase two. The goal is to have a solid marketing and recruitment plan ready for the fall 22 cycle for recruitment.

Student Affairs: Dr. Long: We have begun registration and advising for the fall 21 semester. SAS has been open for a few weeks and we have seen more traffic with advising, Financial Aid and Enrollment Services.

ITS: Mr. Elswick: We are looking forward to a busy summer making sure our smart classrooms and all the technology on campus is ready for the fall semester. Graduation planning is moving along we are currently are around 450 students who wish to participate in the ceremony at the Stadium.

Dr. Caldwell announced the Lt. Governor is to be the commencement speaker. We will also have 4 honor students one from each college as speaker as well.

Old Business:

The Budget and Planning Governance review document is ready for vote. This is the only action item for this meeting. Motion to approve the review document with the change of adding the Budget Analyst as a non-voting advisory member. Motion (Beinlich/Cradock) Form approved and passed unanimously.

New Business None

Adjournment A motion (Cradock/D Stone) to adjourn was accepted at 2:20 p.m.

Next Meeting will be August 18, 2021.

Minutes prepared by
Cris Watson