

Distance Learning Committee

Minutes for Meeting on April 24, 2019

Location: GSSC 217

Present: Bratcher, Swafford, Stone, Weems, Nelson, Campbell, Roark, Mazid, Sumption, Xavier

Not present: Birkey, Brinson

Call to order and Welcome

Review past minutes - all approved

Old Business

Review committee terms in fall

New Business

Reviewed report- should keep info for comparison overtime

Look to update standards as we go if needed

Look into faculty development opportunities on the standards

Suggested- Blackboard template could be updated to align with standards

Suggested- syllabus template update

Various ideas included: make video on brief of standards and process, make example courses to display standards that could be copied in future, consider passing info to adjuncts and training, possible badge system for training levels,

Roark to meet with Deans in June to discuss report

In the summer, Roark will analyze the number of courses needed to review in the fall and determine number of courses to review per month

Might have Dr. Campbell determine differences in reviewers

Can we use the Swafford system in the future to input reviews? Update?

Roark to send out meeting organizer for next year

Adjourn- All yes

Minutes approved September 4, 2019