

CLAS Council
16 November 2021
2:00 p.m.
via Zoom

Present: Ayala, M., Aragon, R., Cradock, K., Pasko, B., Starr, C., Swift, S., Yan, J., Bond, G., Stokes, R. and M. Rizza

The Criminal Justice Program proposed changes to the 2023-2025 Undergraduate Catalog

Summary of the nature of the changes:

No changes were made; documents were updated with course numbers given in last year's catalog process (e.g. from 3XX to 325).

Resources: No additional resources or faculty load required

Implementation: Fall 2023.

Approved by electronic vote November 18, 2021
Bond moved to approve
Starr seconded the motion
All approved

The History Program proposed changes to the 2023-2025 Undergraduate Catalog

Summary of the nature of the changes:

Updated the list of faculty to reflect current rank and personnel (Camarillo and Waldo listed as Associate Professors; Roy Koepp removed; Nita Howard removed; Thomas Reeder, Jr. added)

Deleted references to HIST 373, which was discontinued in the last catalog.

No impact on faculty load
Implementation in Fall 2023
No changes to minor
No impact on resources
No impact on other units

Approved by electronic vote November 18, 2021
Bond moved to approve
Starr seconded motion

All approved

The Sociology Program proposed changes to the 2023-2025 Undergraduate Catalog

Summary of the nature of the changes:

The program is not making any changes this catalog cycle. Advising modules and degree plans were updated with new course numbers (SOC 325 and SOC 414) that were received during the last cycle.

Resources and Load: No impact

Implementation: Fall 2023

Approved by electronic vote November 18, 2021

Bond moved to approve

Starr seconded motion

All approved

1. Core Staff – They discussed upcoming Regents meeting, the RNL plan (handout from last meeting), commencement, capital outlay requests, Faculty Senate resolutions, upcoming meetings – 11/17 General Faculty; 11/19 Regents; 12/1 MIE. Concerns about masking at commencement and difficulties with mandating. We will still need a list of faculty attending commencement.
2. Annual Marketing and Recruitment Plan (handout) please feel free to share and comment. We discussed with the CLAS recruitment, retention, completion group.
3. **Reminder about Recruitment funds available.** I met with sub-committees for CLAS. Please touch base with them. One of the things we are looking at is enhancing social media presence and creating a college-level presence that mostly points folks to announcements/events in the departments. I would like a rep from each subgroup to work for the college-level task force. I encourage programs to ask junior faculty (who often have trouble finding service opportunities) to assist with social media presence. If you need recruiting funds for graduates students; please check with JM first, so we can utilize the CLAS recruitment fund more for undergraduates.
4. Opportunities for International Collaboration – AHEA, COIL – info meeting Friday 1:30-2:30 pm, will be recorded. Link will be provided after General Faculty meeting. JY, CS, GB and MD will give us a glimpse of what they have been doing on their partnerships. The short term faculty exchange hopefully will open up again soon. GB heading to Mexico summer of 2022. He can look and see if our courses align with what they offer.
5. Building Access – for now, will continue as is.
6. Commencement and Honors Breakfast – one commencement, one student speaker Honors breakfast. Attendance will be voluntary, but – as we have every year — we will need a list of who will attend by December 1st so they can get the line-up charts ready.
7. Spring Registration – please encourage faculty to get students advised and registered ASAP. This is critical. Check on courses that may need additional capacity.
8. SRCC Planning – April 6th
9. AVPAA – Program Review datasets are up on portal, report template will be out soon.
10. OER workshops are ongoing
11. **Major Fest** occurring now. Nov 16-17 @ GSSC terrace/patio.

12. Jamie and John mentioned grant submissions and potential opportunities; reminded folks that demand is increasing for online grad programs, and we need to streamline application processes to remain competitive.
13. Undergrad Catalog revisions this year
14. ER&R requests – think ahead. There is a chance we may be able to submit requests this year.
15. Virtual collaboration opportunities via PIC US-MX program. **AHEA has opened access to InspirED platform for everyone at ENMU.**
16. **Please submit requests for recruitment funding, as announced two weeks ago.** Recruitment efforts are an **investment** in the one funding source we can impact – tuition dollars. As the state reduces our budget, tuition dollars make up a bigger part of our funding and effective recruitment is the only way to improve that income without significantly raising tuition costs to students. We may shift focus to a message emphasizing starting or completing with us online, cost-effectiveness of our tuition rates for distance students, option to stay home in fall and keep moving forward with education (if they can't get a visa or if they are an in-state students whose parents are worried about sending them to a crowded campus).
17. For **Retention**, it is especially important to reach out to current students – but most especially new majors -- and engage them in the major and discipline-related student orgs through virtual strategies. Be creative! You could have faculty lecture series or reading, virtual games and events.
18. Resource faculty evals: remember that we need to do them after their first semester teaching for us, and then yearly after that. **For all faculty and staff evals, the policy book says you cannot discuss them with the employee without first discussing with second-level supervisor (prior to this it said Area Executive Administrator).**
19. Please emphasize the importance of checking and responding to emails in a timely manner, acting on student concerns promptly, and keeping folks in the loop up and down the chain (transparent communication for non-confidential matters). Due process is dependent on timely action. All communications to VP should go through chair and dean (director, if appropriate). Concerns should be resolved at the lowest level possible before going up the line. If you have policy questions, ask.
20. **Please provide search updates: for positions left unfilled or announced retirements.** Make sure that you are moving forward as quickly as feasible on searches. Ask faculty considering retirement to notify you ASAP so that the department can prioritize justification/approval process.
21. Please communicate to your faculty that if they represent CLAS on any committees, they need to report back to CLAS — preferably through their department chair to CLAS Council.
22. **Exit interviews and graduate tracking** – look ahead to coming year. **This may be key in the flagging study, too.** Also, for program review and assessment, template for tracking faculty accomplishments by program/department.
23. As may arise