



Drop/Add Form

Office of the Registrar • ENMU Station 5 • 1500 S. Ave. K
Portales, NM 88130 • Fax: 575-562-2566

www.enmu.edu

Use ball point pen—press firmly

Date _____

- I am an athlete.** (Your eligibility may be affected if you drop below full-time.)
- I am receiving financial aid** (Your financial aid may be affected if you drop below fulltime.)
- I am currently receiving veteran's benefits** (Please let your certifying official know if there are any mitigating circumstances that could prevent an overpayment.)

Notice: Veterans, athletes, social security, financial aid students: Your status may be adversely affected if you drop below a full load. You may wish to discuss this with the appropriate official before you process your change of registration.

ENMU ID or SSN: _____

Student's name: _____
Last First Middle initial

Local address: _____
Street City State ZIP

Home phone: _____ Classification: _____

Instructions: If the class has reached its maximum seating capacity, you must have the instructor's approval to add that class. If you wish to audit a class, place "NC" in the credit hours column.

Add

| CRN Code | Course Abbreviation | Course Number | Section Number | Credit Hours | Days | Time | Instructor's Approval | Dean's Approval |
|----------|---------------------|---------------|----------------|--------------|------|------|-----------------------|-----------------|
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Drop

| CRN Code | Course Abbreviation | Course Number | Section Number | Credit Hours |
|----------|---------------------|---------------|----------------|--------------|
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Enter number of hours originally enrolled for: _____

Enter total number of hours enrolled for after all changes: _____

Student's signature _____

Note: 19 or more hours requires dean's overload approval:

Dean's signature _____

Clerk's initials _____